

ADOPTED 05/01/12

CITY OF LOS ANGELES
CALIFORNIA

BOARD OF NEIGHBORHOOD
COMMISSIONERS

DANIEL GATICA
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CARLENE DAVIS
VICE PRESIDENT

DOUGLAS EPPERHART
LINDA LUCKS
KAREN MACK
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BONGHWAN (BH) KIM, MPA
GENERAL MANAGER

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MINUTES

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING

MONDAY, APRIL 16, 2012 – 1:00 P.M.

CITY HALL, 10TH FLOOR CONFERENCE CENTER
ROOM 1070, 200 NORTH SPRING STREET
LOS ANGELES, CA 90012

COMMISSIONERS PRESENT

Daniel Gatica, President
Carlene Davis

Douglas Epperhart
Linda Lucks
Leonard Shaffer

DEPARTMENT STAFF PRESENT

BongHwan (BH) Kim, General Manager
Janet Lindo, Executive Administrative Assistant

ABSENT

Karen Mack
Paul Park

CITY ATTORNEY REPRESENTATIVE

Darren Martinez, Deputy City Attorney
Capri Maddox, Deputy City Attorney

1. Introduction (5 minutes)

ACTION: President Gatica gave the introduction.

2. Call to Order and Commission roll call. (1 minute)

ACTION: President Gatica, called the meeting to order at 1:10 p.m. Commission roll was called by Janet Lindo, Executive Administrative Assistant.

3. Approval of the Minutes of the Regular Meeting of April 3, 2012. (Click on the link to view a copy of the document.)

http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/04-03-12_DRAFT_MEETING_MINUTES.pdf (3 minutes)

ACTION: Commissioner Lucks moved that the Minutes of the Regular Meeting of April 3, 2012, be approved as written. Commissioner Epperhart seconded the Motion.

Vote: Ayes – 5

Nays – 0

Motion passes unanimously.

4. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes. (15 minutes)

ACTION: Public comments received from: Glenn Bailey.

5. Verbal update from a representative of the Office of the Mayor Antonio Villaraigosa, Neighborhood and Community Services. (10 minutes)

ACTION: None.

6. General Manager's Report (10 minutes)

1. Briefing on Departmental activities.
 - a. 2012-13 Neighborhood Council Elections
2. Staffing, budget and other operational matters.

ACTION: None.

Public comments received from: Jay Handal.

7. Discussion and possible action sending a communication to City Council in support of the Neighborhood Council Budget Advocate's white paper to the Mayor and the City Council regarding the Budget Advocate's recommendations on the City's Fiscal Year 2012-13 budget for the Department and Neighborhood Councils. (Click on the link to view a copy of the document.)

http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/NCBA_White_paper_032712.pdf (20 minutes)

ACTION: Commissioner Epperhart moved the following: Resolved, the Board of Neighborhood Commissioners urges the City Council to restore neighborhood councils' annual funding to \$50,000 each for the 2012-13 fiscal year and provide additional funds to the Department of Neighborhood Empowerment so it may adequately assist neighborhood councils with their elections. Commissioner Lucks seconded the motion.

Commissioner Epperhart amended the motion to instruct the Executive Administrative Assistant to prepare a letter to the City Council, include the City Council File, and sign the letter on behalf of the Commissioners and send it to the City Council. Commissioner Lucks seconded the motion.

Vote: Ayes – 5

Nays – 0

Motion passes unanimously.

Commissioner Shaffer moved an amendment to the motion as follows: Based on the criteria sent out in Appendix A, Neighborhood Council Budget Advocates White Paper, and the requirements of the upcoming 2012-13 Neighborhood Council elections, the Board of Neighborhood Commissioners urges the City Council to restore Neighborhood Councils' annual funding to \$50,000 each for the 2012-13 fiscal year and provide additional funds in an amount not less than \$650,000 to the Department of Neighborhood Empowerment so it may adequately assist Neighborhood Councils with their elections. Commissioner Epperhart seconded the Motion.

**Vote: Ayes – 5
Nays – 0**

Motion passes unanimously.

Public comments received from: Glenn Bailey, Jay Handal, and Dan Wiseman.

8. Presentation by the City Attorney's Office and discussion regarding the City Attorney's Draft Ordinance to Amend the Los Angeles Administrative Code Regarding Neighborhood Council Elections, Council File No. 11-1912.
(Click on the link to view a copy of the document.)
http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Rpt&Ord_2012_NC_Elections_040512.pdf (20 minutes)

ACTION: None.

Public comments received from: Glenn Bailey, Jay Handal, Ivan Spiegel, and Dan Wiseman.

9. Presentation and discussion with the Outreach Ad Hoc Committee regarding devising and implementing a citywide publicity and outreach campaign to raise awareness of Neighborhood Councils and encourage participation by stakeholders. Possible action by the Commission in approving a Resolution recommending areas for outreach and increased stakeholder participation in the Neighborhood Council system. (20 minutes)

ACTION: None.

Public comments received from: Glenn Bailey, and Dan Wiseman.

10. PUBLIC HEARING: The Commission would like to hear from Neighborhood Councils regarding establishing a set of standards to guide Neighborhood Council operations and provide a uniform measure of competence for Neighborhood Council officers, board members and volunteers. (Click on the link to view a copy of the document.)
http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Neighborhood_Council_Standards_v1_draft_.pdf (60 minutes)

ACTION: None.

Public comments received from: Glenn Bailey.

11. Discussion and possible action regarding the Commission's Rules of Order and the Commission's Operating Policies and Procedures, including a discussion on amending, creating, or refining the Commission's procedures on how its committees present motions or resolutions to the Commission. The recommendation is that all resolutions to be considered by the Board of Neighborhood Commissioners shall be

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submitted in writing to the board secretary no later than 24 hours prior to the time of the meeting at which the resolution is scheduled to be heard. (20 minutes)

ACTION: None.

12. Commission Business – Comment from Commissioners on subject matters within the Board’s jurisdiction. (20 minutes)

1. Comment on Commissioners’ own activities/brief announcements.
2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
4. Ask staff to research issues and report back to the Commission at a future time.

ACTION: None.

13. General Public Comments - Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes. (15 minutes)

ACTION: No public comments were received.

14. Adjourn

ACTION: Commissioner Epperhart moved that the meeting be adjourned at 3:28 p.m. Commissioner Davis seconded the Motion.

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