ADOPTED 05/21/12

CITY OF LOS ANGELES
CALIFORNIA

BOARD OF NEIGHBORHOOD COMMISSIONERS

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DOUGLAS EPPERHART
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KAREN MACK
PAUL PARK
LEONARD SHAFFER

JANET LINDO
Executive Administrative Assistant
TELEPHONE: (213) 978-1551

ANTONIO R. VILLARAIGOSA
MAYOR

DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT

20th FLOOR, CITY HALL
200 NORTH SPRING STREET
LOS ANGELES, CA 90012

TELEPHONE: (213) 978-1551
TOLL-FREE: 3-1-1
FAX: (213) 978-1751
E-MAIL: done@lacity.org

BONGHWAN (BH) KIM, MPA
GENERAL MANAGER

www.EmpowerLA.org

MINUTES

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING

TUESDAY, MAY 1, 2012 – 6:00 P.M.

PORT OF LOS ANGELES HIGH SCHOOL
MULTI-PURPOSE ROOM
250 WEST 5TH STREET
SAN PEDRO, CA 90731

COMMISSIONERS PRESENT
Daniel Gatica, President
Douglas Epperhart
Karen Mack
Paul Park
Leonard Shaffer

ABSENT
Carlene Davis
Linda Lucks

DEPARTMENT STAFF PRESENT
BongHwan Kim, General Manager
Janet Lindo, Executive Administrative Assistant

CITY ATTORNEY REPRESENTATIVE
Carmen Hawkins, Deputy City Attorney

1. Introduction (5 minutes)

ACTION: **President Gatica gave the introduction.**

2. Call to Order and Commission roll call. (1 minute)

ACTION: President Gatica called the meeting to order at 6:10 p.m. Commission roll was called by Janet Lindo, Executive Administrative Assistant.

3. Approval of the Minutes of the Regular Meeting of April 16, 2012. (3 minutes)

ACTION: Commissioner Epperhart moved that the Minutes of the Regular Meeting of April 16, 2012, be approved as written. Commissioner Shaffer seconded the Motion.

Vote: Ayes – 3 (Commissioners Gatica, Epperhart, and Shaffer)
Abstentions - 2 (Commissioners Mack, and Park)
Nays – 0
Motion passes.

4. Greetings from Office of Councilmember Joe Buscaino. (3 minutes)

ACTION: Jacob Haik, District Director, welcomed the Commission to San Pedro.

5. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes. (15 minutes)

ACTION: Public comments received from: Grant Reed, Wendy Riser, and Raymond Yu.

6. Verbal update from a representative of the Office of the Mayor Antonio Villaraigosa, Neighborhood and Community Services. (10 minutes)

ACTION: None.

7. General Manager's Report (10 minutes)

    1. Briefing on Departmental activities.
        a. Update on ethics compliance
        b. Update on Neighborhood Councils in exhaustive efforts
        c. Update on Council for Councils

    2. Staffing, budget and other operational matters.

ACTION: None.
Public comments received from: Olive Reed

8. Discussion and possible action by the Commission sending a communication to City Council regarding the Mayor's proposed 2012-2013 budget for the Department of Neighborhood Empowerment and Neighborhood Councils, including providing a recommendation from the Commission on the proposed layoff of two positions at the Department of Neighborhood Empowerment. (See the Mayor's Proposed Budget at http://mayor.lacity.org/Issues/BalancedBudget/index.htm.)

ACTION: Commissioner Epperhart moved that the Commission endorses the General Manager's letter and communicates the same to the City Council forthwith. Commissioner Park seconded the motion.
Vote: Ayes – 5
Nays – 0
Motion passes unanimously.

9. Presentation and discussion with the Outreach Ad Hoc Committee regarding devising and implementing a citywide publicity and outreach campaign to raise awareness of Neighborhood Councils and encourage participation by stakeholders. Possible action by the Commission in approving a Resolution recommending areas for outreach and increased stakeholder participation in the Neighborhood Council system. (20 minutes)

ACTION: None.
Public comments received from: Linda Alexander, and Robert Gelfand.

10. PUBLIC HEARING: The Commission would like to hear from Neighborhood Councils regarding establishing a set of standards to guide Neighborhood Council operations

and provide a uniform measure of competence for Neighborhood Council officers, board members and volunteers. (Click on the link to view a copy of the document.) (http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commision/Neighborhood Council Standards_v1_draft_.pdf) (60 minutes)

ACTION: None.
Public comments received from: Linda Alexander, Robert Gelfand, Gina Harden, Diana Nave, and Joseph Riser.

11. Discussion with various Harbor area Neighborhood Council representatives who wish to report concerns, operations, and best practices. Neighborhood Council representatives should complete their questionnaire in advance of the meeting. This matter will last a maximum of 20 minutes and the time will be divided among those representatives wishing to speak. (20 minutes)

ACTION: None.
Public comments received from: Linda Alexander, Diana Nave, Olive Reed, and Jane Tokubo.

12. Commission Business – Comment from Commissioners on subject matters within the Board's jurisdiction. (20 minutes)

    1. Comment on Commissioners' own activities/brief announcements.
    2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
    3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
    4. Ask staff to research issues and report back to the Commission at a future time.

ACTION: Commissioner Epperhart moved that the Regular Meeting of July 3, 2012, be changed to a future date to be determined by the Commission. Commissioner Park seconded the motion.
Vote: Ayes – 5
Nays – 0
Motion passes unanimously.

13. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes. (15 minutes)

ACTION: None.

14. Adjourn

ACTION: Commissioner Epperhart moved that the meeting be adjourned at 8:45 p.m. Commissioner Park seconded the Motion.
Vote: Ayes – 5
Nays – 0
Motion passes unanimously.

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