

CITY OF LOS ANGELES
CALIFORNIA

BOARD OF NEIGHBORHOOD
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MINUTES

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING

MONDAY, MAY 21, 2012 – 1:00 P.M.

CITY HALL, 10TH FLOOR CONFERENCE CENTER
ROOM 1050, 200 NORTH SPRING STREET
LOS ANGELES, CA 90012

COMMISSIONERS PRESENT

Carlene Davis, Vice President
Douglas Epperhart
Linda Lucks
Karen Mack
Paul Park
Leonard Shaffer

ABSENT

Daniel Gatica

DEPARTMENT STAFF PRESENT

Leyla Campos, Senior Project Coordinator
Grayce Liu, Senior Project Coordinator
Janet Lindo, Executive Administrative Assistant

CITY ATTORNEY REPRESENTATIVE

Darren Martinez, Deputy City Attorney

1. Introduction (5 minutes)

ACTION: Vice President Davis gave the introduction.

2. Call to Order and Commission roll call. (1 minute)

ACTION: Vice President Davis called the meeting to order at 1:10 p.m. Commission roll was called by Janet Lindo, Executive Administrative Assistant.

3. Approval of the Minutes of the Regular Meeting of May 1, 2012. (Click on the link to view a copy of the document.)
http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/05-01-12_DRAFT_MINUTES.pdf (3 minutes)

ACTION: Commissioner Lucks moved that the Minutes of the Regular Meeting of May 1, 2012, be approved with the following correction in the attendance: Under the heading, Commissioners Present, delete Linda Lucks, add Karen Mack. Commissioner Epperhart seconded the Motion.

**Vote: Ayes – 5 (Commissioners Davis, Epperhart, Lucks, Park, and Shaffer)
Nays – 0**

Motion passes unanimously.

Commissioner Mack arrived to the meeting at 1:16 p.m.

4. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes. (15 minutes)

ACTION: Public comments received from: Shawn Simons

5. Verbal update from a representative of the Office of the Mayor Antonio Villaraigosa, Neighborhood and Community Services. (10 minutes)

ACTION: None.

6. General Manager's Report (10 minutes)

1. Briefing on Departmental activities.
2. Staffing, budget and other operational matters.

ACTION: General Manager's Report given by Grayce Liu, Senior Project Coordinator. Leyla Campos, Senior Project Coordinator, provided a brief report on Neighborhood Councils in exhaustive efforts (Arroyo Seco, Northridge East, and Watts Neighborhood Councils.)

7. PUBLIC HEARING: Determination regarding the bylaw amendment application filed by the Arleta Neighborhood Council requesting to change their Parks Representative Seat to an At Large seat in their Board structure. (Click on the link to view a copy of the document.)
http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/ArletaNC_Board_Structure_Change_Request_Rpt_051612.pdf (10 minutes)

ACTION: Commissioner Lucks moved that the Board of Neighborhood Commissioners FIND the Arleta Neighborhood Council's request to change their Parks Representative seat to an At-Large seat consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and APPROVE the change to the Arleta Park Neighborhood Council's bylaws to reflect this new Board structure.

Commissioner Mack seconded the Motion.

**Vote: Ayes – 6 (Commissioners Davis, Epperhart, Lucks, Mack, Park, and Shaffer)
Nays – 0**

Motion passes unanimously.

8. PUBLIC HEARING: Determination regarding the bylaw amendment application filed by the Greater Griffith Park Neighborhood Council requesting to change the qualifications of ten of their fifteen District Representatives from general stakeholders to "legal residents." (Click on the link to view a copy of the document.)
http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/GGPNC_Board_Structure_Change_Request_Rpt_051612.pdf (10 minutes)

ACTION: Commissioner Epperhart moved that the Board of Neighborhood Commissioners table the item to give the applicant time to come back with a new application. Commissioner Epperhart withdrew his motion.

Commissioner Epperhart moved that the Board of Neighborhood Commissioners FIND the Greater Griffith Park Neighborhood Council's request to change the qualifications of ten (10) of their fifteen (15) District Representatives from general stakeholders to "legal residents" inconsistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and DISAPPROVE the requested change to the Greater Griffith Park Neighborhood Council's bylaws.

Commissioner Lucks seconded the Motion.

Vote: Ayes – 6 (Commissioners Davis, Epperhart, Lucks, Mack, Park, and Shaffer)

Nays – 0

Motion passes unanimously.

Public comments received from: Mark Mauceri

9. Presentation and discussion with the Outreach Ad Hoc Committee regarding devising and implementing a citywide publicity and outreach campaign to raise awareness of Neighborhood Councils and encourage participation by stakeholders. Possible action by the Commission in approving a Resolution recommending areas for outreach and increased stakeholder participation in the Neighborhood Council system. (20 minutes)

ACTION: None.

10. PUBLIC HEARING: The Commission would like to hear from Neighborhood Councils regarding establishing a set of standards to guide Neighborhood Council operations and provide a uniform measure of competence for Neighborhood Council officers, board members and volunteers. (Click on the link to view a copy of the document.)
http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Neighborhood_Council_Standards_V2.pdf (60 minutes)

ACTION: None.

11. Discussion and possible action regarding the Commission's Rules of Order and the Commission's Operating Policies and Procedures, including a discussion on amending, creating, or refining the Commission's procedures on how its committees present motions or resolutions to the Commission. The recommendation is that all resolutions to be considered by the Board of Neighborhood Commissioners shall be submitted in writing to the board secretary no later than 24 hours prior to the time of the meeting at which the resolution is scheduled to be heard. (20 minutes)

ACTION: None.

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12. Commission Business – Comment from Commissioners on subject matters within the Board’s jurisdiction. (20 minutes)
 1. Comment on Commissioners’ own activities/brief announcements.
 2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
 3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
 4. Ask staff to research issues and report back to the Commission at a future time.

ACTION: None.

13. General Public Comments - Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes. (15 minutes)

ACTION: None.

14. Adjourn

ACTION: Commissioner Shaffer moved that the meeting be adjourned at 3:10 p.m. Commissioner Epperhart seconded the Motion.

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