

ADOPTED 08/07/12

CITY OF LOS ANGELES
CALIFORNIA

BOARD OF NEIGHBORHOOD
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BONGHWAN (BH) KIM, MPA
GENERAL MANAGER

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MINUTES

BOARD OF NEIGHBORHOOD COMMISSIONERS

SPECIAL MEETING

MONDAY, JULY 16, 2012 – 6:00 P.M.

AHMANSON RECRUIT TRAINING CENTER
CLASSROOM 1C
5651 WEST MANCHESTER BOULEVARD
LOS ANGELES, CA 90045

COMMISSIONERS PRESENT

Daniel Gatica, President
Carlene Davis, Vice President
Douglas Epperhart
Linda Lucks
Karen Mack
Paul Park
Leonard Shaffer

DEPARTMENT STAFF PRESENT

BongHwan Kim, General Manager
Grayce Liu, Senior Project Coordinator
Janet Lindo, Executive Administrative Assistant

CITY ATTORNEY REPRESENTATIVE

Capri Maddox, Deputy City Attorney

1. Introduction (5 minutes)

ACTION: President Gatica gave the introduction.

2. Call to Order and Commission roll call. (1 minute)

ACTION: President Gatica called the meeting to order at 6:10p.m. Commission roll was called by Janet Lindo, Executive Administrative Assistant.

3. Approval of the Minutes of the Regular Meeting of June 18, 2012. (Click on the link to view a copy of the document.)

http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/06-18-12_DRAFT_COMMISSION_MINUTES.pdf (3 minutes)

ACTION: Commissioner Lucks moved that the Minutes of the Regular Meeting of June 18, 2012, be approved as written.

Commissioner Mack seconded the Motion.

Vote: Ayes – 7

Nays – 0

Motion carries.

4. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes. (15 minutes)

Public comments received from: Bob Blue and Ziggy Kruse.

5. Verbal update from a representative of the Office of the Mayor Antonio Villaraigosa, Neighborhood and Community Services. (10 minutes)

ACTION: Yolanda Fuentes-Miranda, Associate Director, Neighborhood and Community Services, on behalf of the Mayor thanked the Commission for their dedication and commitment to serving all residents of Los Angeles. The Mayor's Office encourages the Commission to reach out to their stakeholders and Neighborhood Councils to continue to outreach for great success of the Neighborhood Council elections.

6. General Manager's Report (10 minutes)

1. Briefing on Departmental activities.
2. Staffing, budget and other operational matters.

ACTION: General Manager, BongHwan Kim, reported the following:

- **The contracts considered at the last Commission meeting will be agendized for the next Commission meeting.**
- **Council for Councils is up and running.**
- **The Department recruited 12 interns to work with Department staff and Neighborhood Councils.**
- **General Manager Kim will be resigning from Los Angeles City Service on August 4 to work with the San Diego Foundation.**

7. 2012 Neighborhood Council election update from the Department of Neighborhood Empowerment. (10 minutes)

ACTION: None.

Public comment received from: Bob Blue, Ziggy Kruse, and Tony Wilkinson.

8. Discussion to properly define the requirements of a Neighborhood Council stakeholder, as defined under the Plan for a Citywide System of Neighborhood Councils. Stakeholders are currently defined as: any individual who lives, works, or owns property in the neighborhood and any individual who declares a stake in the neighborhood and affirms the factual basis for it. Specifically, the analysis of the

terms requiring a stakeholder to live, work or own property in a Neighborhood Council area to serve as a stakeholder will be discussed. (20 minutes)

ACTION: An ad hoc committee was created consisting of Commissioners Epperhart and Shaffer.

Public comment received from: Sharon Commins, Patricia Bell Hearst, Cyndi Hench, Ivan Spiegel, Roxane Stern, and Randy Waller.

9. Discussion regarding possible changes to the current posting policy, Commission Policy Number 2010-02, for Neighborhood Councils. (Click on the link to view a copy of the document.)

http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/NC_Agenda_Posting_Requirements_080310.pdf (20 minutes)

ACTION: None.

Public comment received from: Bob Blue, Doug Fitzsimmons, Ziggy Kruse, Ivan Spiegel, and Randy Waller.

10. Discussion regarding the City Council and all of its committees should allow a five minute public comment period to all speakers that are officially representing their Neighborhood Councils. (20 minutes)

ACTION: Agenda Item postponed to the next Commission meeting.

11. Discussion regarding in order to be more responsive, Neighborhood Councils must be communicated with on a regular basis by the City Council and other City departments. All "important" issues should be sent to the Neighborhood Councils 60 days prior to their first hearing so that they may have time to reach out to their stakeholders and take a position. In order to facilitate this each City department should have a Neighborhood Council representative who has the responsibility to communicate with the Neighborhood Councils. (20 minutes)

ACTION: Agenda Item postponed to the next Commission meeting.

12. PUBLIC HEARING: The Commission would like to hear from Neighborhood Councils regarding establishing a set of standards to guide Neighborhood Council operations and provide a uniform measure of competence for Neighborhood Council officers, board members and volunteers. (Click on the link to view a copy of the document.)

http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Neighborhood_Council_Standards_V2.pdf (60 minutes)

ACTION: None.

Public comment received from: Sharon Commins, Ziggy Kruse, and Tony Wilkinson,

13. Recognition and presentation of certificates to West area Neighborhood Councils reaching their 10 Year Anniversary: Bel-Air-Beverly Crest Neighborhood Council, Mar Vista Neighborhood Council, Neighborhood Council of Westchester-Playa, South Robertson Neighborhoods Council, Venice Neighborhood Council, and Westside Neighborhood Council. (20 Minutes)

ACTION: Agenda item taken out of order, after Agenda Item No. 9.

Recognition and presentation of certificates given to representatives of Bel-Air-Beverly Crest Neighborhood Council, Mar Vista Neighborhood Council, Neighborhood Council of Westchester-Playa, South Robertson Neighborhoods Council, Venice Neighborhood Council, and Westside Neighborhood Council.

14. Discussion with various West area Neighborhood Council representatives who wish to report concerns, operations, and best practices. Neighborhood Council representatives should complete their questionnaire in advance of the meeting. This matter will last a maximum of 20 minutes and the time will be divided among those representatives wishing to speak. (20 minutes)

ACTION: Agenda item taken out of order, after Agenda Item No. 9.

Irene Sandler, Bel-Air-Beverly Crest Neighborhood Council, Eric Sobe, Del Rey Neighborhood Council, Sharon Commins, Mar Vista Neighborhood Council, Cyndi Hench, Neighborhood Council of Westchester-Playa, Eli Lipmen, Palms Neighborhood Council, Doug Fitzsimmons, South Robertson Neighborhoods Council, and Marlene Savage, Venice Neighborhood Council provided a report on their Neighborhood Council.

15. Election of Officers for President and Vice President. (10 Minutes)

ACTION: Commissioner Epperhart moved that Commissioner Park be elected as President of the Board of Neighborhood Commissioners.

Commissioner Lucks seconded the Motion.

Vote: Ayes – 7

Nays – 0

Motion carries.

Commissioner Epperhart moved that Commissioner Shaffer be elected as Vice President of the Board of Neighborhood Commissioners.

Commissioner Lucks seconded the Motion.

Vote: Ayes – 7

Nays – 0

Motion carries.

16. Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (20 minutes)

1. Comment on Commissioners' own activities/brief announcements.
2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
4. Ask staff to research issues and report back to the Commission at a future time.

ACTION: None.

17. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes. (15 minutes)

Public comment received from: Patricia Bell Hearst.

18. Adjourn

**ACTION: Commissioner Mack moved that the meeting be adjourned at 8:55 p.m.
Commissioner Epperhart seconded the Motion.**

Vote: Ayes – 7

Nays – 0

Motion carries.

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