

CITY OF LOS ANGELES
CALIFORNIA

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BOARD OF NEIGHBORHOOD COMMISSIONERS
SPECIAL MEETING AGENDA

TUESDAY, AUGUST 7, 2012 – 1:00 P.M.

CITY HALL, 10TH FLOOR CONFERENCE CENTER
ROOM 1070, 200 NORTH SPRING STREET
LOS ANGELES, CA 90012

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the Public Forum period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 2 minutes, unless presiding officer of the Board decides differently. The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Report(s) related to an agenda item will be available for review at www.EmpowerLA.org. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Commission Executive Assistant at (213) 978-1551 OR toll-free at 3-1-1.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. Introduction (5 minutes)
2. Call to Order and Commission roll call. (1 minute)

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3. Approval of the Minutes of the Special Meeting of July 16, 2012. (Click on the link to view a copy of the document.)
http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/07-16-12_SPECIAL_MEETING_DRAFT_MINUTES.pdf (3 minutes)
4. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes. (15 minutes)
5. Verbal update from a representative of the Office of the Mayor Antonio Villaraigosa, Neighborhood and Community Services. (10 minutes)
6. General Manager's Report (10 minutes)
 1. Briefing on Departmental activities.
 2. Staffing, budget and other operational matters.
7. 2012 Neighborhood Council election update from the Department of Neighborhood Empowerment. (10 minutes)
8. Commission Committee Reports (20 minutes)
 1. Rules and Standards Committee.
 2. Outreach Committee.
 3. Neighborhood Council Plan Review Committee.
9. Discussion and possible action establishing an awards program that will recognize outstanding Neighborhood Council accomplishments, entitled "Neighborhood Council Excellence Awards". The Commission will also consider adopting rules for this program and establish the selection criteria for annually recognizing Neighborhood Councils that best achieve their mission to promote citizen participation in government and make government more responsive to local needs. (Click on the link to view a copy of the document.)
[http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Empower LA Call for Nominations.pdf](http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Empower_LA_Call_for_Nominations.pdf)
[http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Empower LA Awards Criteria Selection Procedures.pdf](http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Empower_LA_Awards_Criteria_Selection_Procedures.pdf)
[http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Empower LA Awards Nomination Form.pdf](http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Empower_LA_Awards_Nomination_Form.pdf) (20 minutes)
10. PUBLIC HEARING: Determination regarding the bylaw amendment application filed by the North Hills West Neighborhood Council requesting a Board Structure Change for a reduction in the Residential Stakeholder Board seat from 6 to 5 and the General Stakeholder Board seat from 7 to 5. (Click on the link to view a copy of the document.)
[http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/NHWNC BoardStructureChangeRequest Recommendation_072512.pdf](http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/NHWNC_BoardStructureChangeRequest_Recommendation_072512.pdf) (10 minutes)
11. Discussion regarding the definition of a "stakeholder" and whether the Commission should further define the terms "lives, works or owns property." (See Plan, art. II, §

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- 1.) This will include a discussion on whether the Commission will establish minimum criteria for persons living, working or owning property in a neighborhood in order for those persons to be considered eligible stakeholders. (20 minutes)
12. Discussion regarding the amount of time allocated to public speakers at City Council, City Council committees, City Commissions and Board meetings, including possible action recommending to the City Council, its Committees, City Commissions and Boards that official Neighborhood Council representatives should be granted up to 5 minutes of speaking time when presenting the view of their board. (20 minutes)
13. Discussion and possible action sending a communication to the Mayor, City Council, all City Commissions, City Boards and all City Departments recommending greater interaction with Neighborhood Councils, including a request that City Council, City Commissions, City Boards and the City Departments establish a method for regularly communicating with Neighborhood Councils, that information on important issues be sent to Neighborhood Councils as soon as possible, e.g., 60 days prior to the scheduled hearing so that Neighborhood Councils have the opportunity to reach out to their stakeholders and take a position on the matter, and City Departments should establish a liaison who will communicate directly with Neighborhood Councils.
14. PUBLIC HEARING: The Commission would like to hear from Neighborhood Councils regarding establishing a set of standards to guide Neighborhood Council operations and provide a uniform measure of competence for Neighborhood Council officers, board members and volunteers. (Click on the link to view a copy of the document.)
http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Neighborhood_Council_Standards_V2.pdf (60 minutes)
15. Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (20 minutes)
 1. Comment on Commissioners' own activities/brief announcements.
 2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
 3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
 4. Ask staff to research issues and report back to the Commission at a future time.
 5. Discussion and possible action regarding setting a date for a Board of Neighborhood Commissioners' planning retreat. The proposed dates are: Monday, September 24 or Thursday, September 27, 2012.
16. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes. (15 minutes)
17. Adjourn

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Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)
(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org and subscribe to the Commission's agendas through the Early Notification System.)

- Regular meeting on Monday, August 20, 2012, **canceled.**
- Regular meeting on Tuesday, September 4, 2012, at 6:00 p.m., in the South Area in the Empowerment Congress West Area Neighborhood Development Council area.
- Regular meeting on Monday, September 17, 2012, **canceled.**
- 2012 Congress of Neighborhoods, Saturday, September 22, 2012, City Hall, 200 North Spring Street, Los Angeles, CA 90012.
- Regular Meeting on Tuesday, October, 2, 2012, at 6:00 p.m., in the North Valley Area, in the Porter Ranch Neighborhood Council area.

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a **MOTION TO RECONSIDER** and alter its action taken on any item listed on this agenda at any time during this meeting, or make a **MOTION TO RECONSIDER** at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS

"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20TH Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's website at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Janet Lindo, Executive Administrative Assistant, at (213) 978-1551 or via e-mail: janet.lindo@lacity.org."