

CITY OF LOS ANGELES

CALIFORNIA

BOARD OF NEIGHBORHOOD COMMISSIONERS

VACANT
PRESIDENT

LEONARD SHAFFER
VICE PRESIDENT

LINDA LUCKS
ARNETTA MACK
KAREN MACK
VICTOR MEDINA

JANET LINDO
Executive Administrative Assistant
TELEPHONE: (213) 978-1551



ERIC GARCETTI
MAYOR

EMPOWER LA™
Department of
NEIGHBORHOOD EMPOWERMENT

20th FLOOR, CITY HALL
200 NORTH SPRING STREET
LOS ANGELES, CA 90012

TELEPHONE: (213) 978-1551
TOLL-FREE: 3-1-1
FAX: (213) 978-1751
E-MAIL: EmpowerLA@lacity.org

GRAYCE LIU
GENERAL MANAGER

www.EmpowerLA.org

MINUTES

BOARD OF NEIGHBORHOOD COMMISSIONERS

SPECIAL MEETING AGENDA

MONDAY, SEPTEMBER 9, 2013 – 6:00 P.M.

GRANADA HILLS CHARTER HIGH SCHOOL
RAWLEY HALL
10535 ZELZAH AVENUE
GRANADA HILLS, CA 91344

COMMISSIONERS PRESENT

Leonard Shaffer, Vice President
Linda Lucks
Arnetta Mack
Karen Mack
Victor Medina

DEPARTMENT STAFF PRESENT

Joseph Hari, Project Coordinator

CITY ATTORNEY REPRESENTATIVE

Carmen Hawkins, Deputy City Attorney

1. Introduction (5 minutes)

ACTION: Vice President Shaffer gave the introduction.

2. Call to Order and Commission roll call. (1 minute)

ACTION: Vice President Shaffer called the meeting to order at 6:19 p.m. Commission roll was called by Joseph Hari.

3. Approval of the Minutes of the Special Meeting of June 27, 2013. (Click on the link to view a copy of the document.) (3 minutes)
http://empowerla.org/wp-content/uploads/2013/08/06-27-13_draft_SPECIAL-COMMISSION-MEETING-MINUTES.pdf

ACTION: Commissioner Lucks moved approval of the Minutes of the Special meeting of June 27, 2013, as written. Commissioner Arnetta Mack seconded the Motion.

**VOTE: Ayes – 5
Nays – 0**

Motion passes unanimously.

4. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

Public comment received from:

William Kuzman – stakeholder Granada Hills South Neighborhood Council district – complaint is that there is not enough oversight in terms of the complaints from stakeholders when it comes to the public information act and the Brown Act. My Neighborhood Council has not posted a PLUM Committee agenda on the website agenda since 2011 and has not posted an agenda since 2008.

5. Verbal update from a representative of the Office of the Mayor Eric Garcetti, Neighborhood and Community Services. (10 minutes)

ACTION: No representative present.

6. General Manager's Report. (10 minutes)
 1. Briefing on Departmental activities.
 2. Staffing, budget and other operational matters.

ACTION: Joseph Hari, Project Coordinator, gave the General Manager's report.

- **Neighborhood Councils have received a lot of notices regarding the funding and ethics training, how important it is to do that before the September 1 deadline. So far of the 95 Neighborhood Councils, 73 are complete. That leaves 22 that are not complete.**
- **We congratulate Granada Hills South Neighborhood Council they were the very first Neighborhood Council to do both.**
- **Elections will be held in March, April and May 2014 for 13 weeks. The Department needs to know who are the Neighborhood Councils outreach and election chairs.**
- **Congress will be Saturday, September 28th. The EmpowerLA Awards will be highlighted at the Congress.**
- **At the last Education and Neighborhoods Committee (E&N) meeting the Committee looked at two things: 1) elections – the Committee asked the City Attorney's Office to change the wording to give the Department the primary role in partnership with the City Clerk's office. 2) factual basis stakeholder - this Commission recommended that they change it to a community interest. Councilmember Huizar incorporated the language that this Commission gave**

them and that is what is going to be going on September 24 in front of the full City Council. Then it will go to the City Attorney's Office to draft the language.

7. Commission Committee Reports. (10 minutes)
 1. Ad Hoc Committee re Standards and Outreach (Members: Mack-Chair, and Lucks)
 2. Neighborhood Council Plan Review Committee (Member: Shaffer)

ACTION: None.

8. Discussion and review the nominations and possible selection of the 2013 EmpowerLA award recipients. (20 minutes)

1. Submitted Nominations

<http://empowerla.org/wp-content/uploads/2013/09/EmpowerLA-Awards-2013-Nominees.pdf>

2. The Board of Neighborhood Commissioners' Outreach Committee recommends the following possible motion:

Resolved, the Board of Neighborhood Commissioners adopts the following as recipients of the 2013 EmpowerLA Awards:

- a. Harbor Region: Northwest San Pedro Neighborhood Council- "Pathways to Employment" project
- b. South Region: Empowerment Congress West, Park Mesa Heights, Empowerment Congress Central, Empowerment Congress North Neighborhood Councils- "Space Shuttle Task Force" project
- c. West Region: South Robertson Neighborhood Council- "Branding/Shared identity - KCET Departures, SORO Festival, Green Team, etc."
- d. Central Region: Downtown Los Angeles Neighborhood Council- "Spring Street Park, Spring Street Parklets, Skid Row TB Outbreak Town Hall, Skid Row Resident-led Clean-Up"
- e. East Region: Historic Highland Park Neighborhood Council- "Candidate debates (one offered in two languages), Business Mixer, Facebook/Twitter outreach"
- f. South Valley: Reseda Neighborhood Council- "Shop Reseda"
- g. North Valley: Northridge West Neighborhood Council- "Operation Clean Sweep"

ACTION: Commissioner Medina recused himself from agenda item (8-2a). Commissioner Karen Mack moved selection of the Northwest San Pedro Neighborhood Council as the 2013 EmpowerLA award recipient for the Harbor Region. Commissioner Arnetta Mack seconded the Motion.

**VOTE: Ayes – 4 (Shaffer, Lucks, Arnetta Mack, and Karen Mack)
Nays – 0**

Motion passes unanimously.

ACTION: Commissioner Arnetta Mack recused herself from agenda item (8.2b). Commissioner Karen Mack moved selection of the Empowerment Congress West, Park Mesa Heights, Empowerment Congress Central, and Empowerment Congress North Neighborhood Councils as the 2013 EmpowerLA award recipients for the South Region. Commissioner Medina seconded the Motion.

VOTE: Ayes – 4 (Shaffer, Lucks, Karen Mack, and Medina)
Nays – 0

Motion passes unanimously.

ACTION: Commissioner Lucks recused herself from agenda item (8-2c). Commissioner Karen Mack moved selection of the South Robertson Neighborhoods Council as the 2013 EmpowerLA award recipient for the West Region. Commissioner Medina seconded the Motion.

VOTE: Ayes – 4 (Shaffer, Arnetta Mack, Karen Mack, Medina)
Nays – 0

Motion passes unanimously.

ACTION: Commissioner Karen Mack recused herself from agenda item (8-2d). Commissioner Shaffer moved selection of the Downtown Los Angeles Neighborhood Council as the 2013 EmpowerLA award recipient for the Central Region. Commissioner Lucks seconded the Motion.

VOTE: Ayes – 4 (Shaffer, Lucks, Arnetta Mack, Medina)
Nays – 0

Motion passes unanimously.

ACTION: Commissioner Karen Mack moved selection of the Historic Highland Park Neighborhood Council as the 2013 EmpowerLA award recipient for the East Region. Commissioner Arnetta Mack seconded the Motion.

VOTE: Ayes – 5 (Shaffer, Lucks, Arnetta Mack, Karen Mack, and Medina)
Nays – 0

Motion passes unanimously.

ACTION: Commissioner Shaffer recused himself from agenda item (8-2f). Commissioner Karen Mack moved selection of the Reseda Neighborhood Council as the 2013 EmpowerLA award recipient for the South Valley Region. Commissioner Medina seconded the Motion.

VOTE: Ayes – 4 (Lucks, Arnetta Mack, Karen Mack, and Medina)
Nays – 0

Motion passes unanimously.

ACTION: Commissioner Karen Mack moved selection of the Northridge West Neighborhood Council as the 2013 EmpowerLA award recipient for the North Valley Region. Commissioner Lucks seconded the Motion.

VOTE: Ayes – 5 (Shaffer, Lucks, Arnetta Mack, Karen Mack, and Medina)
Nays – 0

Motion passes unanimously.

Commissioner Lucks left the meeting after this agenda item, a quorum remained in place.

9. Discussion with various North Valley area Neighborhood Council representatives who wish to report concerns, operations, and best practices. Neighborhood Council representatives should complete their questionnaire in advance of the meeting. This matter will last a maximum of 20 minutes and the time will be divided among those representatives wishing to speak. (Click on the link to view a copy of the document.) (20 minutes)

http://empowerla.org/wp-content/uploads/2013/09/BEST-PRACTICES_NC_-CVR-LTR_QUESTIONNAIRE.pdf

ACTION: Comments received from: Mary Armenteros, Dave Beauvais, Debra Francisco, Anita Goldbaum, Diana Dixon-Davis, Bill Hopkins, and Robin Tyler.

10. Discussion and possible action regarding the recommendations from the Commission's Regional Plan Review Committees which suggest establishing, changing, reaffirming, or adding to the following: (5 minutes)

- 1) Exhaustive efforts process

Possible proposed motion includes:

Resolved, the Board of Neighborhood Commissioners recommends that sections of the City's Administrative Code which touch upon the exhaustive efforts process be amended as follows:

As part of exhaustive efforts the Department shall be able to recommend to the Board of Neighborhood Commissioners that the board of a Neighborhood Council be removed prior to having to recommend involuntary decertification.

ACTION: Commissioner Karen Mack moved to postpone this agenda item for further discussion and action until October 1, 2013. Commissioner Medina seconded the Motion.

VOTE: Ayes – 4
Nays – 0

Motion passes unanimously.

11. Discussion and possible action regarding the recommendations from the Commission's Regional Plan Review Committees which suggest establishing, changing, reaffirming, or adding to the following: (60 minutes)

1) Elections

Possible proposed motion includes:

Resolved, the Board of Neighborhood Commissioners recommends that sections of the City's Administrative Code which touch upon Neighborhood Council elections be amended as follows:

The Department of Neighborhood Empowerment is to be permanently placed in charge of administering elections.

2) Training and leadership development

Possible proposed motion includes:

Resolved, the Board of Neighborhood Commissioners will adopt the following policy:

Neighborhood Council board members be required to complete Ethics, Financial Policy, Sexual Harassment, and ADA Compliance training, and that the Department offer classes including, but not limited to Leadership, City Government Basics, parliamentary procedures, land use, and candidate training.

There be a citywide standard period of time from date of seating, not to exceed 90 days, that a Board member will have to pass the required training, and that this be enforced by the neighborhood council bylaws, which shall prohibit voting on any matter coming before the Neighborhood Council board. Inability of any board member(s) to vote for failure to timely complete training will not affect quorum.

3) Early Notification System

Possible proposed motion includes:

Resolved, the Board of Neighborhood Commissioners recommends that all appropriate rules, which may include sections of the City's Administrative Code, which touch upon the Neighborhood Council Early Notification System be amended as follows:

An Early Notification System be established by each city department, commission, and the City Council, and its committees to provide Neighborhood Councils with a minimum of 60 days notice of any proposed action.

For any proposed ballot measure or ordinance Neighborhood Councils must receive at least 60 days notice.

4) Initiation of Council files

Possible proposed motion includes:

Resolved, the Board of Neighborhood Commissioners recommends that the City Council initiate a motion as follows:

Neighborhood Councils have the right to open Council files. No Neighborhood Council board member shall be required to file a financial disclosure form for a neighborhood council to open a Council file. There shall be no limit on the number of Council files that a neighborhood council may open each year.

5) Review of delivery of City services

Possible proposed motion includes:

Resolved, the Board of Neighborhood Commissioners, with the aid and advice of citywide Neighborhood Councils, will adopt policies establishing best practices for monitoring the delivery of City services.

6) Community Impact Statements

Possible proposed motion includes:

Resolved, the Board of Neighborhood Commissioners recommends that all appropriate rules, which may include sections of the City's Administrative Code, which touch upon Community Impact Statements be amended as follows:

As originally instituted, City agendas should once again include the full text of the brief CIS from each NC submitting one, with links to any background materials that were provided as support. Any time a CIS is removed from subsequent agenda, the city clerk will send a notice to the neighborhood council.

7) Neighborhood Councils presenting at public meetings

Possible proposed motion includes:

Resolved, the Board of Neighborhood Commissioners recommends that all appropriate rules, which may include sections of the City's Administrative Code, which touch upon Neighborhood Council public testimony be amended as follows:

To the City Council, its committees, City commissions, and boards that official Neighborhood Council or Neighborhood Council Alliance representatives be granted up to 5 minutes of presentation time separate from general public comment, to present the view of the Neighborhood Council Board or Alliance. Neighborhood Councils should receive priority as city entities and be called for comment before general public comment.

ACTION: Commissioner Karen Mack moved that this agenda item in its entirety be postponed for any action until the November 18 Commission meeting, but that they be

listed for possible discussion only on each of the Commission agendas between now and then for public comment. Commissioner Medina seconded the Motion.

Commissioner Karen Mack moved to amend the language for agenda item 11.6 and agenda item 11.7 to read as follows:

- 11.6 City agendas should once again include the full text of the brief Community Impact Statement (CIS) from each Neighborhood Council submitting one, with links to any background materials that were provided as support. Any time a CIS is, for whatever reason, removed from a subsequent agenda, the City Clerk will send a notice to the Neighborhood Council.
- 11.7 Official Neighborhood Council or Neighborhood Council Alliance Representatives addressing the City Council, its Committees, City Commissions and Boards be granted up to five minutes presentation time separate from general public comment to present the official view of the Neighborhood Council Board or Alliance. Neighborhood Councils should receive priority as City entities and be called for comment before general public comment.

Commissioner Arnetta Mack seconded the Motion.

VOTE: Ayes – 4
Nays – 0

Motion passes unanimously.

Public comment received:

Sharon Brewer – I have concern about DONE permanently being in charge of administering elections, I have some reservations because I know at the last elections there are a lot of people that know people that are running on the boards. Things weren't handled correctly, like a Neighborhood Council would have an election when they were really supposed to have a selection because there were certain people that people knew. There are too many Neighborhood Council people that are involved in the elections that know people that will be running. Training and Leadership Development – the State mandates that if you have taken the training, you have to do it when it expires, two years. There is no leeway. You can't do the 90 days because that will end up not being what the State says.

Tanya Leal – I think this motion is a really great addition to the Neighborhood Councils and hopefully the Commission will pass it.

12. Discussion regarding the recommendations from the Commission's Regional Plan Review Committees which suggest establishing, changing, reaffirming, or adding to the following: (30 minutes)
- 1) Neighborhood Council subdivision/boundary adjustment policies

Possible proposed motion includes:

Resolved, the Board of Neighborhood Commissioners recommends that sections of the City's Administrative Code which touch upon Neighborhood Council subdivision/boundary adjustment be amended as follows:

A new Neighborhood Council may be created from within the boundaries of an existing Neighborhood Council by the following process:

- a. The subdividing group shall undertake the process for Neighborhood Council formation as already described for new councils.
- b. The Department of Neighborhood Empowerment shall set an election to take up the question within 90 days of verifying all paperwork is complete.
- c. A majority of the votes cast by stakeholders of the entire original Neighborhood Council shall be required to complete the separation and create a new council.
- d. If an area leaves a Neighborhood Council, the original council should simply be required to adjust its boundaries and board structure and not recertify.
- e. If an area moves between two existing Neighborhood Councils, neither should be required to recertify.

2) Grievances and complaints policies and procedures

Possible proposed motion includes:

Resolved, the Board of Neighborhood Commissioners recommends that sections of the City's Administrative Code which touch upon Neighborhood Council grievances and complaints procedures be amended as follows:

- a. The grievance procedure and the complaint process be merged into one system; that the Department of Neighborhood Empowerment (Department) establish a single set of procedures with a regional grievance panel empowered to render a final decision on a grievance without further right of appeal, which shall be based on the grievance policy recommendations already made by the Department as reflected in its report dated November 22, 2011, and contained in Council File Number 11-1018.

3) Rules for governing board selections

Possible proposed motion includes:

Resolved, the Board of Neighborhood Commissioners recommends that:

- a. The Department of Neighborhood Empowerment look at establishing rules and guidelines for Board selections so that they are more uniform and more open to the public.

4) Election policies and procedures; term limits

Possible proposed motion includes:

Resolved, the Board of Neighborhood Commissioners recommends that sections of the City's Administrative Code which touch upon Neighborhood Council election policies and procedures be reaffirmed or amended as follows:

- a. Reaffirm support for the authority having been returned to the Department of Neighborhood Empowerment to conduct Neighborhood Council board elections and to partner with the City Clerk for back office administrative services.
- b. All Neighborhood Councils need to participate in elections or selections at least every two year cycle.
- c. Existing Neighborhood Council boards are encouraged to partner with other Neighborhood Councils and with the Department of Neighborhood Empowerment for candidate recruitment and election outreach.
- d. The City of Los Angeles should not require Neighborhood Councils to impose term limits. It should be left to each Neighborhood Council's discretion.
- e. There shall be participatory involvement of Neighborhood Councils in reviewing election policies and procedures prior to Neighborhood Council elections.

5) Brown Act and posting policies

Possible proposed motion includes:

Resolved, the Board of Neighborhood Commissioners reaffirms and/or amends its policies to reflect the following:

- a. Reaffirm support for the Brown Act for Neighborhood Councils and its single accessible 24 hour posting requirement, and reaffirm current board policies regarding electronic mail and website posting, with only one physical posting site as opposed to many. The email requirement shall specify that agendas be sent to "NCSupport" with the intent that the Department will post them to the city's agenda system.
- b. Neighborhood Councils that do not have a website must post in at least five (5) physical locations.

6) Department of Neighborhood Empowerment General Manager and Board of Neighborhood Commissioners appointments, and Neighborhood Council involvement in the formulation of rules and regulations

Possible proposed motion includes:

Resolved, the Board of Neighborhood Commissioners recommends that sections of the City's Administrative Code which touch upon the appointment of the Department General Manager and the Board of Neighborhood Commissioners, and sections which touch upon the formulation of Department rules and regulations be amended to reflect the following:

- a. Neighborhood Councils should have a greater role in the formulation of rules and regulations as promulgated by the Department and shall continue to have an advisory role in the appointment of the Department General Manager and the members of the Board of Neighborhood Commissioners.
- 7) Duties of the Department in Sec 22.801(j) which currently states that “[The Department shall] with the assistance of the Information Technology Agency, create and maintain an internal and external information and communication network, including a Citywide database of neighborhood organizations and similar information, that would be available for public use;”

Possible proposed motion includes:

Resolved, the Board of Neighborhood Commissioners recommends that Sec 22.801(j) of the Administrative Code be amended as follows:

“with the assistance of the Information Technology Agency, create and maintain an internal and external information and communication network that would be available for public use to:

- a. Provide organized access to all current rules, regulations, and election/selection/voting and any other procedures adopted by the Department of Neighborhood Empowerment,
 - b. Provide organized access to all historic rules, regulations, and election/selection/voting and any other procedures adopted by the Department of Neighborhood Empowerment that are no longer in force,
 - c. Provide organized access to all current legal opinions by the City Attorney on matters relating to the Department of Neighborhood Empowerment, Board of Neighborhood Commissioners, Department rules or regulations, and Department procedures for elections/selections/voting and any other matter,
 - d. Provide organized access to all historic legal opinions by the City Attorney on matters relating to the Department of Neighborhood Empowerment, Board of Neighborhood Commissioners, department rules or regulations, and department procedures for elections/selections/voting and any other matter that are no longer in force,
 - e. Provide a Citywide database of existing neighborhood organizations and similar information, sortable by areas and individual Neighborhood Councils;”
- 8) Duties of the Board of Neighborhood Commissioners

Possible proposed motion includes:

Resolved, the Board of Neighborhood Commissioners recommends that sections of the City’s Administrative Code which touch upon the duties of the Board of Neighborhood Commissioners be amended to reflect the following:

- a. The Board of Neighborhood Commissioners be given more power to enforce its policies.

ACTION: This agenda was taken out of order before agenda item no. 11. Vice President Shaffer moved this agenda item up with agenda item no. 10. Commissioner Medina moved to postpone agenda item no 11 for further discussion and action to the October 1, 2013, meeting. Commissioner Mack seconded the Motion.

VOTE: Ayes – 4
Nays – 0

Motion passes unanimously.

Public comment received from:

Sharon Brewer – subdivision – will cut down the amount of money people have, City is not rich. Grievances – it's too long to take care of a problem. Election policies and procedures – term limits might be good. Brown Act – this should not even be considered. A number of Neighborhood Councils are not posting the way they are supposed to.

Tanya Leal – secretary, Palms Neighborhood Council, should definitely wait until the surveys have been counted and accumulated before passing the motions. Grievance - stakeholder no further right to appeal – it is not clear. The language needs to be more clear. Subdivision – it seems like everything is already in place. Election policy and procedures – term limits should be every two years. Brown Act – it eliminates stakeholders who are not Internet savvy.

Mark Legassie – stakeholder Arroyo Seco Neighborhood Council, support the subdivision policy.

Joseph Riser – concerned with subdivision.

Kim Thompson – Vice President, Granada Hills North, posting policy – don't know how it happened in the Charter where we are mandated to post. Having to go post at locations all over the place, nobody else has to do that except for Neighborhood Councils members. It is extremely important that we have one physical posting place and also do it on the Internet.

13. Discussion and possible action regarding Board of Neighborhood Commissioners Policy Number 2011-02 (the "Policy") regarding Factual Basis Stakeholders and an amendment/correction to the Policy to reflect the Commission's action at its May 20, 2013 Commission meeting. (15 minutes)

Current policy: It is recommended and advised that all Neighborhood Councils revise their bylaws to include language stating that: 1. Each Neighborhood Council should allow for the inclusion of a minimum of one board seat or a maximum of (10) percent of the total board composition that factual basis stakeholders can run and vote for in all upcoming elections. If no factual basis stakeholder chooses to seek election to that seat it may be filled with a non-factual basis stakeholder.

Passed motions from May 20, 2013: 1) remove the requirement that Neighborhood Councils provide a governing board position reserved for factual basis stakeholders provided there is an at large position for which all stakeholders could vote and run for. 2) allow each Neighborhood Council to determine the number of governing board seats that will be allocated to factual basis stakeholder.

Possible proposed amended policy: It is recommended and advised that all Neighborhood Councils have their board structure comply with the following: 1. As long as the definition of stakeholder includes persons other than those who live, work or own property, each Neighborhood Council must allow for the inclusion of a minimum of one "at large" board seat for which all stakeholders, including those that do not live, work or own property, may run and vote. Be it further resolved, that by adopting this resolution it is the intent of the Board of Neighborhood Commissioners to supersede policy #2011-02.

<http://empowerla.org/wp-content/uploads/2013/09/Motion-Draft-to-supersede-policy-no.-2011-02.pdf>

ACTION: Commissioner Shaffer moved to substitute the Board of Neighborhood Commissioners Policy Number 2011-02 (the "Policy") regarding Factual Basis Stakeholders and an amendment to the Policy to reflect the Commission's action at its May 20, 2013 Commission meeting.

WHEREAS the Los Angeles City Council, in an attempt to create wider citizen inclusiveness in the Neighborhood Council system, has amended the definition of stakeholder to include persons other than those who live, work or own property within the neighborhood council boundaries, and,

WHEREAS the Los Angeles City Council did not provide any restrictions or guidelines for the implementation of this amendment, and,

WHEREAS the Board of Neighborhood Commissioners has the duty to establish policies to protect and enhance the integrity of the Neighborhood Council system, and,

WHEREAS the Board of Neighborhood Commissioners facilitated extensive discussion and received input on the stakeholder issue from its three standing regional Neighborhood Council Plan Review committees, and,

WHEREAS the Board of Neighborhood Commissioners has received significant feedback from Neighborhood Councils regarding the stakeholder issue, and,

WHEREAS over the years since the City Council amended the definition of stakeholder, the ninety five Neighborhood Councils have adopted a wide variety of board structures, allowing persons other than those who live, work or own property to run for and vote for board seats in varying degrees, and,

WHEREAS at its meeting on May 20, 2013 the Commission passed the following motions:

(1) remove the requirement that neighborhood councils provide a governing board position reserved for factual basis stakeholders provided there is an at large position for which all stakeholders could vote and run for.

(2) allow each neighborhood council to determine the number of governing board seats that will be allocated to factual basis stakeholder, and,

WHEREAS Section 902(b) Article IX of the City Charter provides that the Commission “shall be responsible for policy setting and policy oversight ... and the promulgation of rules and regulations but not be responsible for the day to day management.”

BE IT RESOLVED that the Board of Neighborhood Commissioners set the following policy

It is recommended and advised that all Neighborhood Councils have their board structure comply with the following:

As long as the definition of stakeholder includes persons other than those who live, work or own property, each Neighborhood Council must allow for the inclusion of a minimum of one “at large” board seat for which all stakeholders, including those that do not live, work or own property, may run and vote. Be it further resolved, that by adopting this resolution it is the intent of the Board of Neighborhood Commissioners to supersede policy #2011-02.

Commissioner Karen Mack seconded the Motion.

**VOTE: Ayes – 4
Nays – 0**

Motion passes unanimously.

14. Commission Business - Comment from Commissioners on subject matters within the Board’s jurisdiction. (20 minutes)
 1. Comment on Commissioners’ own activities/brief announcements.
 2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
 3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
 4. Ask staff to research issues and report back to the Commission at a future time.

ACTION: None.

15. General Public Comments - Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

Public comment received from:

Glenn Bailey – Northridge/Northridge East/Northridge vision effort - there is a motion introduced in City Council that is going to put forward the work of the three Northridge Neighborhood Councils on the Northridge vision effort which will include a presentation at the City Council meeting that will next be held in the valley the first Friday in October is the plan to present the work that those three Neighborhood Councils is doing. Northridge vision is a planning effort over a number of years of trying to look at a future vision of Reseda Boulevard from Roscoe Boulevard north through the business district from Northridge hospital up through old Northridge up through Cal State Northridge try to look at what could be done to upgrade the area in terms of a commercial area.

Sharon Brewer – one of the main things that I find that's a little disturbing is that we have Neighborhood Councils that on their web pages have no financials whatsoever. So the public doesn't have a way of finding out about their budget or any of the pertinent information that should be available to them. I think it needs to be a requirement.

16. Adjourn

ACTION: Commissioner Shaffer moved that the meeting be adjourned at 9:18 p.m. Commissioner Karen Mack seconded the motion.

**VOTE: Ayes – 4
Nays – 0**

Motion passes unanimously.

####