

# CITY OF LOS ANGELES

CALIFORNIA

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## BOARD OF NEIGHBORHOOD COMMISSIONERS

### REGULAR MEETING MINUTES

**TUESDAY, SEPTEMBER 6, 2016 – 6:00 P.M.**

**LOCATION: HOLLYWOOD CITY HALL**

**6501 FOUNTAIN AVENUE**

**LOS ANGELES, CA 90028**

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These minutes state who attended the meeting and the actions taken. For more detailed information, the full audio is online at [EmpowerLA.org](http://EmpowerLA.org).

1. Introduction (5 minutes) Commission President Shaffer presided over the meeting.
2. Call to Order and Commission roll call (1 minute)

Meeting called to order at 6:15 pm

#### **COMMISSIONERS PRESENT**

Shaffer  
Atkinson  
LaFarga  
Wehbe  
Lipmen (arrived at 6:17pm)

#### **ABSENT**

3. [6:22 pm] Approval of the Minutes of the Regular Meeting of 8/15/16.

**Public Comment:**  
 Wayne from Encino

**Action: Motion to approve the Minutes of the Regular Meeting of August 15, 2016.**

VOTE	Mover	LaFarga	Second	Atkinson
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Atkinson	X			
Lipmen	X			
LaFarga	X			
Shaffer	X			
Wehbe	X			
<b>Total</b>	<b>5</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

4. [6:24 pm] Verbal updates from representatives of the Mayor and Los Angeles City Council. (10 minutes).

**Public Comment:**  
 Wayne from Encino

5. [6:26 pm] Verbal updates from representatives of the Los Angeles Neighborhood Council Budget Advocates. Neighborhood Council Budget Advocates provide input to the City on the City’s Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>. (10 minutes).

Simone Best, Budget Advocate and West Hills Neighborhood Council Boardmember, provided a brief update on the work of the Budget Advocates including an update on the Budget Advocate retreat. Two to three Budget Advocates have also been assigned to each City department for budget analysis and review.

**Public Comment**  
 Glenn Bailey  
 Wayne from Encino

6. [6:36 pm] Discussion with various Central area Neighborhood Council representatives who wish to report concerns, operations, and best practices. Neighborhood Council representatives should complete their questionnaires in advance of the meeting. This matter will last a maximum of 20 minutes and the time will be divided among those representatives wishing to speak. (Click on the link to view a copy of the document.) <https://empowerla.org/wp-content/uploads/2015/10/Best-Practices-Questionnaire.pdf> (20 minutes).

Laura Rudison of the Olympic Park Neighborhood Council provided updates on the work and efforts of the Olympic Park Neighborhood Council and concerns regarding the Post Office Box for the Neighborhood Council.

Elvina Beck of the Central Hollywood Neighborhood Council provided updates on the work and efforts of the Central Hollywood Neighborhood Council and welcomed everyone to the meeting space at the Hollywood City Hall. Elvina also highlighted the work of the outreach efforts of the Central Hollywood Neighborhood Council and also highlighted some issues from their planning and land use committee.

7. [6:52 pm] General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

**Public Comment**

Robert Oedy  
Glenn Bailey  
Wayne from Encino

8. [7:01 pm] Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

**Public Comment**

Wayne from Encino

9. [7:04 pm] General Manager's Report. (10 minutes)
- a. Briefing on Departmental activities.
  - b. Staffing, budget and other operational matters.

**Comments by:** Grayce Liu, General Manager

- City Clerk Transition of Funding
- Staff Relocation of funding staff to City Clerk and contact information
- Thank you Commissioner Atkinson for your insights and participation in the Beyond Neighborhood Councils Workshop on August 23, 2016.
- Participation in the Mayor's Save the Drop initiative and encouraging people to be Drop Defenders.
- Position requirements are being finalized for administrative and field staff positions
- Novus agenda system is currently being tested. Full roll-out will occur in Winter/Spring 2017.

**Public Comment**

Glenn Bailey

10. [7:25 pm] Discussion and possible action regarding the Commission's Code of Conduct Policy Number 2014-2(1) dated January 12, 2015.

**Public Comment:**

Glenn Bailey  
 Cindy Cleghorn  
 Dennis Soto

After deliberations amongst the Commissioners and public comments on this item, the Commission adopted the revised Code of Conduct policy.

Action: Motion to approve the revised Code of Conduct Policy

VOTE	Mover	Shaffer	Second	Atkinson
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Atkinson	X			
Lipmen		X		
LaFarga	X			
Shaffer	X			
Wehbe	X			
<b>Total</b>	<b>4</b>	<b>1</b>		
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

11. [8:18 pm] Discussion with Neighborhood Council Congress Planning Committee representatives regarding the Congress of Neighborhoods and participation by member of the Commission, on September 24, 2016.

**Comments by Cindy Cleghorn**

- Congress Planning Committee meeting weekly on Sundays
- Over 275 RSVPs thus far. Please encourage your Neighborhood Councils to promote the Neighborhood Council Congress
- Workshops (40), different time sessions

**Public Comment**

None

12. [8:28 pm] Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (15 minutes)

1. Comment on Commissioners' own activities/brief announcements.
2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
4. Ask staff to research issues and report back to the Commission at a future time

**Public Comment**

Wayne from Encino

**13** [8:37 pm] General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

**Public Comment**  
 Dennis Soto

**14.**[8:41 pm] Adjourn

**ACTION: Motion to adjourn.**

<b>VOTE</b>	<b>Mover</b>	<b>LaFarga</b>	<b>Second</b>	<b>Atkinson</b>
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
<b>Atkinson</b>	<b>x</b>			
<b>Lipmen</b>	<b>x</b>			
<b>LaFarga</b>	<b>x</b>			
<b>Shaffer</b>	<b>x</b>			
<b>Wehbe</b>	<b>x</b>			
<b>Total</b>	<b>5</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	