

# CITY OF LOS ANGELES

CALIFORNIA

## BOARD OF NEIGHBORHOOD COMMISSIONERS

**LEONARD SHAFFER**  
PRESIDENT

**JOY ATKINSON**  
VICE PRESIDENT

**JOSH LAFARGA**  
**ELI LIPMEN**  
**OLIVIA RUBIO**  
**DEBRA WEHBE**

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MAYOR

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## BOARD OF NEIGHBORHOOD COMMISSIONERS

### REGULAR MEETING MINUTES (DRAFT)

**MONDAY, JULY 18, 2016 – 1:00 P.M.**

**LOCATION: CITY HALL, 10<sup>TH</sup> FLOOR CONFERENCE CENTER**

**ROOM 1050, 200 NORTH SPRING STREET**

**LOS ANGELES, CA 90012**

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These minutes state who attended the meeting and the actions taken. For more detailed information, the full audio is online at [EmpowerLA.org](http://EmpowerLA.org).

1. Introduction (5 minutes) Commission President Shaffer presided over the meeting.
2. Call to Order and Commission roll call (1 minute) Meeting called to order at 1:55 pm

#### **COMMISSIONERS PRESENT**

Shaffer  
Atkinson  
Grant  
Lipmen  
Wehbe

#### **ABSENT**

LaFarga  
Rubio

There was a quorum of 5 Commissioners.

**\*Public Announcement by Commissioner Lydia Grant – To Submit resignation effective immediately.**

- 2:06 pm Approval of the Minutes of the Regular Meeting of 7/5/16. Click on the link to view a copy of the documents.) **INSERT 7/5 MINUTES LINK HERE**

**Action: Motion to approve the Minutes as amended of the Regular Meeting of July 5 ,2016.**

VOTE	Mover	Atkinson	Second	Lipmen
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Atkinson	x			
Lipmen	x			
LaFarga				x
Rubio				x
Shaffer	x			
Wehbe	x			
<b>Total</b>	<b>4</b>			<b>2</b>
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

- 2:09pm Verbal updates from representatives of the Mayor and Los Angeles City Council. (10 minutes).

**Public Comment**  
 None

- 2:34pm Verbal updates from representatives of the Los Angeles Neighborhood Council Budget Advocates. Neighborhood Council Budget Advocates provide input to the City on the City's Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>. (10 minutes)- (This Item was taken after item #8)

**Verbal Update by:** Terrance Gomes, regarding correct date for Budget Meeting, of 7/30/16 and Training after 7/18/16 Commission Meeting.

- 2:09pm General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

**Public Comment**  
 Glenn Bailey  
 Lydia Grant

- 2:14 p.m Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

8. 2:15pm Discussion and possible action regarding the Commission’s Code of Conduct Policy Number 2014-2(1) dated January 12, 2015.

**Public Comment**  
 Glenn Bailey

9. 2:37pm Discussion with Neighborhood Council Congress Planning committee representatives regarding the Congress and participation by member of the Commission.

**Glenn Bailey - Discussion regarding Workshops** with registration target date of 8/15/16. Next Congress Planning Committee meeting on 7/24/16.

**Public Comment**  
 None

10. 2:15pm General Manager’s Report. (10 minutes)  
 1. Briefing on Departmental activities.  
 2. Staffing, budget and other operational matters.

**Public Comment**  
 Glenn Bailey

11. 3:34pm Discussion and possible action regarding the 2016 Empower LA Awards and recommendations from Empower LA Awards Ad Hoc Committee on the ceremony program format and matters involving notice to neighborhood councils regarding the awards.

**Public Comment**  
 None

12. 3:35 pm Election of Commission President and Vice President.

**ACTION: Motion to Nominate Commissioner Leonard Shaffer as President**

VOTE	Mover	Atkinson	Second	
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Atkinson	x			
Lipmen	x			
LaFarga				x
Rubio				x
Shaffer	x			
Wehbe	x			
<b>Total</b>	<b>4</b>			<b>2</b>
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

**ACTION: Motion to Nominate Commissioner Joy Atkinson as Vice President**

VOTE	Mover	Lipmen	Second	
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
<b>Atkinson</b>	<b>x</b>			
<b>Lipmen</b>	<b>x</b>			
<b>LaFarga</b>				<b>x</b>
<b>Rubio</b>				<b>x</b>
<b>Shaffer</b>	<b>x</b>			
<b>Wehbe</b>	<b>x</b>			
<b>Total</b>	<b>4</b>			<b>2</b>
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

**Public Comment**  
 None

13. 3:34pm Discussion on report back from Department of Neighborhood Empowerment on opportunities for additional training for Neighborhood Councils.

**Public Comment**  
 None

14. 3:38pm Discussion and possible action by the Commission approving Resolutions to enter into temporary staffing and training services contracts and delegate to the Department of Neighborhood Empowerment the ability to finalize and execute the temporary staffing and training services contracts on behalf of the Commission: (Click the links to view a copy of the documents):

**AppleOne Employment Staffing**

Contract:

<https://empowerla.org/wp-content/uploads/2016/07/DONE-AppleOne-Employment-Services-Contract.pdf>

<https://empowerla.org/wp-content/uploads/2016/07/DONE-AppleOne-Employment-Services-Board-Resolution-for-BONC-070116.pdf>

**Bridgeway Temporary Staffing and Services Agency**

Contract:

<https://empowerla.org/wp-content/uploads/2016/07/DONE-Bridgeway-Contract.pdf>

<https://empowerla.org/wp-content/uploads/2016/07/DONE-Bridgeway-Board-Resolution-for-BONC-070116.pdf>

**Lloyd Staffing Services**

Contract:

<https://empowerla.org/wp-content/uploads/2016/07/DONE-Lloyd-Staffing-Contract.pdf>

<https://empowerla.org/wp-content/uploads/2016/07/DONE-Lloyd-Staffing-Services-Resolution-for-BONC-070116.pdf>

**Partners in Diversity, Inc.**

Contract:

<https://empowerla.org/wp-content/uploads/2016/07/DONE-Partners-in-Diversity-Contract.pdf>

<https://empowerla.org/wp-content/uploads/2016/07/DONE-Partners-in-Diversity-Resolution-for-BONC-070116.pdf>

**Additional Documents:**

<https://empowerla.org/wp-content/uploads/2016/07/Memo-to-BONC-Request-for-Contracts-for-Temporary-Staffing-and-Training-Services-070116.pdf>

<https://empowerla.org/wp-content/uploads/2016/07/DONE-Temporary-Staffing-and-Training-Services-Board-Resolutions-for-BONC.pdf>

**Public Comment**

Glenn Bailey

**Discussion on AppleOne and billing issues**

Janet Mayo

**ACTION: Motion to approve AppleOne Employment Staffing and authorize Department of Neighborhood Empowerment to make any technical adjustments as necessary.**

VOTE	Mover	Lipmen	Second	Atkinson
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Atkinson	x			
Lipmen	x			
LaFarga				x
Rubio				x
Shaffer	x			
Wehbe	x			
<b>Total</b>	<b>4</b>			<b>2</b>
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

**ACTION: Motion to approve Bridgegap Temporary Staffing and Services Agency and authorize Department of Neighborhood Empowerment to make any technical adjustments as necessary.**

VOTE	Mover	Lipmen	Second	Atkinson
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Atkinson	x			
Lipmen	x			
LaFarga				x
Rubio				x
Shaffer	x			
Wehbe	x			
<b>Total</b>	<b>4</b>			<b>2</b>
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

**ACTION: Motion to approve Lloyd Staffing Services and authorize Department of Neighborhood Empowerment to make any technical adjustments as necessary.**

VOTE	Mover	Lipmen	Second	Atkinson
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Atkinson	x			
Lipmen	x			
LaFarga				x
Rubio				x
Shaffer	x			
Wehbe	x			
<b>Total</b>	<b>4</b>			<b>2</b>
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

**ACTION: Motion to approve Partners in Diversity and authorize Department of Neighborhood Empowerment to make any technical adjustments as necessary.**

VOTE	Mover	Lipmen	Second	Atkinson
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Atkinson	x			

BOARD OF NEIGHBORHOOD COMMISSIONERS  
 REGULAR MEETING MINUTES (Draft)  
 MONDAY, JULY 18, 2016

Page 7 of 7

<b>Lipmen</b>	<b>x</b>			
<b>LaFarga</b>				<b>x</b>
<b>Rubio</b>				<b>x</b>
<b>Shaffer</b>	<b>x</b>			
<b>Wehbe</b>	<b>x</b>			
<b>Total</b>	<b>4</b>			<b>2</b>
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

15. 4:19pm Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (15 minutes)

1. Comment on Commissioners' own activities/brief announcements.
2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
4. Ask staff to research issues and report back to the Commission at a future time

**Public Comment**

None

16.4:20 pm General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

**Public Comment**

17.4:20pm Adjourn

**ACTION: Motion to adjourn.**

<b>VOTE</b>	<b>Mover</b>	<b>Shaffter</b>	<b>Second</b>	<b>Atkinson</b>
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
<b>Atkinson</b>	<b>x</b>			
<b>Lipmen</b>	<b>x</b>			
<b>LaFarga</b>				<b>x</b>
<b>Rubio</b>				<b>x</b>
<b>Shaffer</b>	<b>x</b>			
<b>Wehbe</b>	<b>x</b>			
<b>Total</b>	<b>4</b>			<b>2</b>
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	