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CALIFORNIA

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**BOARD OF NEIGHBORHOOD COMMISSIONERS**  
**REGULAR MEETING MINUTES-APPROVED**  
**Monday, June 19, 2017 1:00 PM**  
**LOCATION: City Hall, 10th Fl. Conference, Room 1050**  
**200 N Spring St. Los Angeles, CA 90012**

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The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. The amount of time for each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple speaker cards are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently.

The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. The Agenda and Report(s) related to an agenda item will be available for review at [www.Empowerla.org](http://www.Empowerla.org). Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. [1:42] Introduction (5 minutes)
2. [1:44] Call to Order and Commission roll call (1 minute)

Commissioner	Present	Absent
<b>Shaffer</b>	X	
<b>Atkinson</b>	X	
<b>Darett-Quiroz</b>		X
<b>Lafarga</b>		X
<b>Lipmen</b>	X	
<b>Sinclair</b>		X
<b>Wehbe</b>	X	

3. [1:45] Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.
4. [1:45] Multiple Agenda Items Comment – Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

**Public Comment:** John (William) Kuzmin provided commentary on agenda Item 13 and expressed concern this is not enough detailed information and is not in compliance with the Brown Act. Item 22 Granada Hills South Neighborhood Council and alleges the NC held a serial meeting to approve bylaws and other technical errors with amendment application.

5. [1:50] Approval of the Minutes of the Meeting of 05/25/17. [Board of Neighborhood Commissioners Special Meeting Minutes 05.25.17-DRAFT](#) (3 minutes)

**Public Comment:** None

**Action:** Motion to approve with correction to Arroyo Seco Neighborhood Council's Bylaw Amendment Application is found to be in conformance with The Plan.

VOTE	Mover	Atkinson	Second	Wehbe
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Shaffer	X			
Atkinson	X			
Lipmen	X			
Wehbe	X			
Darett-Quiroz				X
Lafarga				X
Sinclair				X
<b>Total</b>	<b>4</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

6. [1:54] Approval of the Minutes of the Meeting of 06/06/17. [Board of Neighborhood Commissioners Regular Meeting 06.06.17-DRAFT](#) (3 minutes)

**Public Comment:**

**Action:** Motion Vacate and motion to table the approval of 06/06/17.

VOTE	Mover	Shaffer	Second	Atkinson
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Shaffer	X			
Atkinson	X			
Lipmen	X			
Wehbe	X			
Darett-Quiroz				X
Lafarga				X
Sinclair				X
<b>Total</b>	<b>4</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

7. [1:57] Verbal updates from representatives of the Mayor, Los Angeles City Council, and other City representatives. (10 minutes).

**Public Comment:** None

8. [1:57] Verbal updates from representatives of the Los Angeles Neighborhood Council Budget Advocates. Neighborhood Council Budget Advocates provide input to the City on the City's Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>. (10 minutes).

Commissioner Shaffer welcomed the Civic Youth participants to the Board of Neighborhood Commissioners meeting.

**Public Comment:** Brian Allen gave update for Budget Day and discussed proposed changes to Department interviews to be more embedded early in the process. Additionally Budget Advocates will be considering an item that would preclude Neighborhood Councils from funding other City Departments. Commissioner Atkinson asked for clarification if proposal is written or verbal. Commissioner Shaffer asked for clarification on City Funding proposal of Budget Advocates if it would include expenses of an NC who funds t-shirts for RaP summer program.

9. [2:03] General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

Commissioner Shaffer gave a brief explanation of general public comment.

**Public Comment:** Ida Talalla provided commentary on language issue within the City and Neighborhood Councils. Must provide translation service to community. EPNC does not want to pay for translation service and wants to use volunteers to translate. Stakeholder feels this is unacceptable and request a policy. Glenn Bailey requested the number of ENS users and suggested it be included into monthly profiles. Stated the budget package is still outdated, website still has 16-17 instead of 17-18. Update on Congress of Neighborhoods. John Kuzmin provided commentary on rule of public comment not in sync with Brown Act and Fifth (per Commissioner Shaffer's correction, should be First Amendment, as First pertains to Freedom of Speech.) Amendment Right. Additionally most Neighborhood Councils have sign-in sheets without voluntary completion language or no sign in sheets, no speaker cards and alleges Chairs do not ask for public comments consistently on all agenda items and do not have an agenda binder or minutes available and other important documents. Many NC do not maintain official records in compliance with City requirements. Many board members are using personal emails for official City business. Alleges complaint to the Department went unanswered until a couple of weeks ago by Semee Park who informed him, his request requires filing as a grievance. Also alleges Granada Hills South NC approves Neighborhood Purpose Grants are approved without being properly agendized or approved with known conflicts of interest.

10. [2:44] General Manager's Report. (10 minutes)
  - a. Briefing on Departmental activities.
  - b. Staffing, budget, elections and other operational matters.
  - c. Subdivision Updates

GM Liu provided Department update and report. Spoke on the commencement of Civic Youth and Department participation of Civic engagement workshop from the Pepperdine University Davenport Institute to assist department staff in effectively engaging the community.

Department has been busy closing out the fiscal year and commented on NC who have submitted CISs.

Mike Fong provided additional update on Civic University 2.0 slated for Fall 2017. Stated Commissioner Atkinson will be speaking at Beyond Neighborhood Councils on Monday, June 26, 2017. The Hermon Neighborhood Council is officially certified and will be hosting an outreach event to recruit candidates for the Board selection process. Staff has been working on updating Neighborhood Council Boundary.

Commissioner Atkinson, requested clarification on language issues raised during public comment. Gm Liu stated nothing is mandated that requires translation services be provided, however, inclusivity is listed in The Plan along with other services, such as child care. These services have been requested, unfortunately no funding has been made available to meet the requirement. Stated CM Blumenfield has requested a study of need and how much the requested services would cost.

Commissioner Atkinson also asked for status on ENS numbers. GM Liu stated request has been made and she will follow up on request.

Commissioner Atkinson also stated her understanding that past NC meetings have not been staffed due to department constraints but now staff will be staffing meetings going forward.

Commissioner Shaffer also asked on status of ENS requested numbers.

Commissioner Wehbe asked if appropriate to request boards change meeting dates and further clarification on operations.

**Public Comment:** Glenn Bailey provided commentary on ENS numbers and stated Sylmar Neighborhood Council has over 1,000 ENS subscribers. Recommended NC establish a Youth Liaison position and asked status on NC Elections because information is needed to budget preparation. Tad Yenanine provided commentary on clarification of translation requirement at the NC level in regards to Echo Park Neighborhood Council.

Wayne provided commentary regarding translation services. GM Liu stated her understanding from City Attorney translation service is highly recommended but not mandated.

11. [2:14] Presentation of and discussion with Civic Youth Participants (Public comment changed to 2 mins per speaker.)

Commissioner Shaffer requested this item be moved up before Item 10.

**Public Comment:** Lily Larson, Youth Member of Mid-City Neighborhood Council provided commentary on wait time to be sworn into as Board Member. Stated

City's youth needs a greater representation and feels NCs should be required to have a board seat. Alicia Hacker provided commentary on the need for more inclusion of youth members. Is a current member of RNC and shared her experience serving as a youth board member. Savanna Pinedo shared her experience as serving on Mission Hills Neighborhood Council as Youth Chair encouraged NC to amend bylaws to be required to send out a Youth Newsletter. Sha Lashgari provided commentary on the refugee issue and feels enough is not being done to represent diversity and inclusivity of cultures. George Varela spoke regarding the need for translation services within the City and NCs as a result of gentrification within communities, specifically Echo Park Neighborhood Council. Udochi Okorie, provided commentary on Civic Youth and lack of information on City Resources available to community. Feels Civic Youth needs to be implemented in schools as an extra-curricular activity. Christina Morton, provided commentary on 26% of Angelenos are under the age of 18 and expressed the need to be included in community issues.

Commissioner Lipmen thanked youth for participating in Civic Youth and encouraged youth to engage parents.

Commissioner Atkinson stated encouragement on youth participation and expressed the benefits of Civic Youth.

Commissioner Wehbe expressed delight in youth participation and stated youth participation in NCs is essential.

Commissioner Shaffer stated he was impressed with youth speakers and informed youth participants BONC does not have the authority to establish requirements at the NC Board level. Encouraged youth to get involved in NC Meetings.

**12. [3:09] Update and discussion on Neighborhood Council Funding by the Office of the City Clerk. (10 minutes)**

**Public Comment:**

Petty Santos, Chief Mgmt. Analyst provided update and brief presentation for new NC funding portal. Andrew Choi provided new NC Funding PowerPoint presentation based on sample data. System is complete and will go live on July 1<sup>st</sup>. Commissioner Shaffer asked clarification on training requirements for treasurers and second signers. Commissioner Wehbe stated excitement on the new NC funding portal and expressed concerned raised by her regions NC and trainings being limited. Petty Santos provided clarification on trainings and acknowledged issues may arise due to lack of training. Commissioner Wehbe asked commission to be included in outgoing email notices.

Commissioner Atkinson asked on the NCs that have treasurer issues and how has Department been proactive with providing assistance. GM Liu provided clarification. Commissioner Shaffer asked what happens if an NC does not complete training by July 1, 2017. Petty Santos provided response and stated NC that have not completed training, City Clerk will reach out in July. Andrew Choi further stated \$1,000.00 will be available for the 3 months. Commissioner Shaffer asked if an NC will be able to be downloaded in a commercial platform. Petty Santos provided clarification. Commissioner Shaffer asked about the status of the funding request form and the ability to download to desktop. Asked about the process of multiple pages of a document. Ongoing concerns with scanning documents and NPG forms. Commissioner Lipmen offered info on free scanning apps further follow up comment with concerns on CDL requirements for board members who do not have a CDL. Andrew Choi provided clarification that other country ids.

13. [5:34] Discussion and possible action recommending amendments to Section 22.819 of Article 3 of Chapter 28 of the Los Angeles Administrative Code (Neighborhood Council Subdivision Ordinance 184526.

**Public Comment:** Glenn Bailey provided commentary on the notification of the effected NC.

**Action:** no action.

VOTE	Mover	Mover	Second	Second
Commissioner	Ayes	Nays	Abstention	Absent
<b>Total</b>				
<b>Motion</b>	<b>Carries</b>		<b>Fails</b>	

14. [5:37 ] Public comment and discussion regarding recommendations to the Commission related to Neighborhood Council Funding.

**Public Comment:** None

15. [3:52 ] Discussion and possible action to approve Northridge East Neighborhood Council Bylaw Amendment Application to increase the number of shared facilities from two (2) to three (3) facilities with the addition of Fire Station 70 located at 9861 Reseda Blvd., Northridge, CA 91324. [Northridge East Neighborhood Council Bylaw Amendment Application & Report](#) (10 minutes)

Semee Park provided Department report and background. Commissioner Lipmen asked if proper outreach was made to other NCs. Commissioner Shaffer asked if boundary change will increase stakeholder numbers. Semee Park provided clarification to include Fire Station 70.

Commissioner Lipmen acknowledged NENC for modifying youth age.

**Public Comment:** Glenn Bailey provided update share asset request.

**Action:** Motion to approve Northridge East Neighborhood Council Bylaw Amendment Application to increase the number of shared facilities from two (2) to three (3) facilities with the addition of Fire Station 70 located at 9861 Reseda Blvd., Northridge, CA 91324 and Commissioner Shaffer asked for Amendment to Motion to include the application is found to conform to The Plan.

VOTE	Mover	Lipmen	Second	Wehbe
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Shaffer	X			
Atkinson	X			
Lipmen	X			
Wehbe	X			
Darett-Quiroz				X
Lafarga				X
Sinclair				X
<b>Total</b>	<b>4</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

16. [3:58] Discussion and possible action to approve Mid City Neighborhood Council Bylaw Amendment Application to decrease the number of Merchant / Commercial Property Owner seats from five (5) to four (4) and add one (1) Youth Member seat to be held by a stakeholder between the age of sixteen (16) and twenty-one (21) years of age and resides in or attends school with the Mid City Neighborhood Council boundaries. [Mid-City Neighborhood Council Bylaw Amendment Application & Report](#) (10 minutes)

Brett Shears, Department staff, provided update and report. Commissioner Shaffer asked if youth seat will be included in quorum because application does not specify. And asked if youth member is 21 years of age or near the age at time of election would remain on Board through term. Brett Shears confirmed.

**Public Comment:** None

**Action:** Move language of agenda Item 16 and to include the application is found to conform to The Plan.

VOTE	Mover	Lipmen	Second	Atkinson
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Shaffer	X			
Atkinson	X			
Lipmen	X			
Wehbe	X			
Darett-Quiroz				X
Lafarga				X
Sinclair				X
<b>Total</b>	<b>4</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	



17. [4:02] Discussion and possible action to approve Echo Park Neighborhood Council Bylaw Amendment Application which modifies the Board Structure by increasing its Districts from five (5) to six (6) Districts resulting in the decrease from three (3) District Representative to two (2) District Representatives per District, increase the At-Large Board Seats from six (6) to nine (9) and eliminate the one (1) Community Interest Representative Seat. [Echo Park Neighborhood Council Bylaw Amendment Application & Report - Board Structure](#) (10 minutes)

John Darnell, Department staff, provided update and report. Commissioner Shaffer requested clarification on voter eligibility that district seats can live, work, own.... (language needs to be cleaned up to avoid any future potential issues.) Commissioner Wehbe asked for clarification on voting age. Commissioner Shaffer requested department review NC definition of stakeholder if it conflicts to The Plan. Asked commission for motion to table. GM Liu asked if application could be approved with condition for department to correct after. GM Liu stated commission is only requested to approve the board structure in relation to board structure seats.

**Public Comment:** Tad Yenanine from Echo Park NC explained intent was to make definition more inclusive and open to all community members and requested commission to try and include language in motion. Commissioner Shaffer stated an NC can expand definition to include but an NC cannot redefine stakeholder. Darcy from EPNC stated there was board consensus within NC for creation of additional district. And offered a suggestion to motion. Ida Talala from EPNC provided commentary on complexity of bylaw modification to include 16 year olds. And stated proposed modification were excluding youth and At-large seats are too vague to proper representation of community stakeholders. Margarita Fernandez from EPNC and speaking of stakeholders and opposes bylaw applications due to underrepresentation. Blanca Corales speaking as a resident of EPNC and opposed bylaw applications.

Commissioner Lipmen stated concern with creation of excessive At-Large seats.

GM Liu responded to Commissioner Lipmen's concern and recommended BONC review prior policy regarding At-large Seats.

**Action:** Motion regards to Article 4 in bylaws, the current strikeout, starting with the word "live after the word "who," be removed, down through the word "organizations." And the language starting with (underlined) "have a stake" through "within the boundaries of EPNC" be removed, so Article 4 reads, "Stakeholders shall be defined as those who live, work or own property in the neighborhood and also those who declare a stake in the neighborhood as a community interest stakeholder defined as a person who affirms a substantial and ongoing participation within the Neighborhood Council's boundaries and who may be in a community organization, such as but not limited to educational, non-profit and or religious organizations" and approve Echo Parks Application's which modifies the Board structure by increasing its Districts from five (5) to six (6) Districts resulting in the decrease from three (3) District Representative to two (2) District Representatives per District, increase the At-Large Board Seats from six (6) to nine (9) and eliminate the one (1) Community Interest Representative Seat and include application is found to

conform to The Plan.

VOTE	Mover	Shaffer	Second	Atkinson
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
<b>Shaffer</b>	X			
<b>Atkinson</b>	X			
<b>Lipmen</b>			X	
<b>Wehbe</b>	X			
<b>Darett-Quiroz</b>				X
<b>Lafarga</b>				X
<b>Sinclair</b>				X
<b>Total</b>	<b>3</b>		<b>1</b>	
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

Note: Commissioner Lipmen protest on vote.

18. [4:38] Discussion and possible action to approve Bel Air Beverly Crest Neighborhood Council Bylaw Amendment Application which modifies the Board Structure by the addition of a second elected seat to represent North of Sunset residential district, the addition of an elected At-Large Seat reserved exclusively for youth representative, 25 years of age or less, and the conversion of existing elected residential district seat for Beverly Park Estates to a second (2<sup>nd</sup>) additional elected At-Large Seat, resulting from the transfer of Beverly Park Estates territory to Benedict Canyon Association Stakeholder Group. [Bel Air-Beverly Crest Neighborhood Council Bylaw Amendment Application & Report](#) (10 minutes)

**Public Comment:** Semee Park provided Department report and recommendation. Read into record BABCNC letter requesting to approve.

Commissioner Lipmen provided commentary that NC did not consider youth age to 16.

**Action:** Move language of agenda Item 18 and to include the application is found to conform to The Plan.

VOTE	Mover	Lipmen	Second	Wehbe
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
<b>Shaffer</b>	X			
<b>Atkinson</b>	X			
<b>Lipmen</b>	X			
<b>Wehbe</b>	X			
<b>Sinclair</b>			X	
<b>Darett-Quiroz</b>			X	
<b>Lafarga</b>			X	
<b>Total</b>	<b>4</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

19. [4:46] Discussion and possible action to approve Northridge West Neighborhood Council Bylaw Amendment Application which modifies the Board Structure by eliminating two (2) General Business Representative Seats, one (1) Community Faith Based Seat, one (1) Renter Seat, two (2) Senior Representative Seats, two (2) Homeowner Seats, and increase the At-Large Seats from four (4) to eleven (11) and increase the Open At-Large Seats from one (1) to two (2). [Northridge West Neighborhood Council & Report](#) (10 minutes)

Semee Park provided Department report and recommendation. Commissioner Shaffer requested staff review exhibit B and review “open at-large” definition of who may run. Exhibit B and section V conflict. Eligibility of anyone who is able to run for the at-large seats, definitions seems to be exclusive of anyone who lives, etc.... Semee Park stated correction would be done and Commissioner Shaffer stated could not be approved due to conflict with The Plan. GM Liu asked if Commission could approve the Board Structure change, the voting eligibility correction will be made by the Department so Commission can proceed with the proposed motion.

Commissioner Atkinson stated that NC use At-Large seat when an NC experiences issues filling other seats. Commissioner Shaffer asked Peter Lasky, Pres NWNC, asked if intent was to be filled by community based stakeholders. Mr. Lasky confirmed that was intent. Commissioner Shaffer further asked Mr. Lasky if intent was to restrict to “living” or was intent to restrict to those who live, work or own property.

Commissioner Lipmen asked for item to be tabled, but due to time constraints, all bylaws need to submitted to City Clerk by July 1.

**Public Comment:** None

**Action:** Move language of agenda Item 19 and to include the application is found to conform to The Plan and modify Article Va to say At-Large, eleven board members who live, work or own property within the NWNC Boundaries shall be elected At-Large. Article B for the Open At-Large, any stakeholder, 18 years of age at the time of the election who is a community interest stakeholder

VOTE	Mover	Shaffer	Second	Atkinson
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Shaffer	X			
Atkinson	X			
Lipmen	X			
Wehbe	X			
Darett-Quiroz				X
Lafarga				X
Sinclair				X
<b>Total</b>	<b>4</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

20. [5:09] Discussion and possible action to approve Encino Neighborhood Council Bylaw Amendment Application which modifies the Board Structure with the addition of one (1) non-voting Youth Member Seat. Youth Member will be between the age of sixteen (16) and twenty-two (22) years of age. [Encino Neighborhood Council and Report](#) (10 minutes)

Semee Park provided Department report and recommendations

**Public Comment:** None

**Action:** Move language of agenda Item 20 and to include the application is found to conform to The Plan.

VOTE	Mover	Lipmen	Second	Atkinson
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Shaffer	X			
Atkinson	X			
Lipmen	X			
Wehbe	X			
Darett-Quiroz				X
Lafarga				X
Sinclair				X
<b>Total</b>	<b>4</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

21. [5:10 ] Discussion and possible action to approve Granada Hills North Neighborhood Council Bylaw Amendment Application which modifies the Board Structure by eliminating the Educational Representative Seat, the Environmental Representative Seat, the Parks Representative Seat and the Youth Groups Representative Seat, which is an elimination of four (4) Seats and modifying quorum from thirteen (13) to eleven (11). [Granada Hills North Neighborhood Council and Report](#) (10 minutes)

Barry Stone from department provided report and recommendation.

Commissioner Shaffer asked why district 1 and 3 are different from other districts. Barry stone stated it may be due to size of district.

Commissioner Atkinson asked for clarification on reduction to quorum.

**Public Comment:** None

**Action:** Motion to approve Granada Hills North Neighborhood Council Bylaw Amendment Application which modifies the Board Structure by eliminating the Educational Representative Seat, the Environmental Representative Seat, the Parks Representative Seat and the Youth Groups Representative Seat, which is an elimination of four (4) Seats and modifying quorum from thirteen (13) to eleven (11) with the finding the Application conforms to The Plan.

VOTE	Mover	Atkinson	Second	Lipmen
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Shaffer	X			
Atkinson	X			
Lipmen	X			
Wehbe	X			
Darett-Quiroz				X
Lafarga				X
Sinclair				X
<b>Total</b>	<b>4</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

22. [5:17 ] Discussion and possible action to approve Granada Hills South Neighborhood Council Bylaw Amendment Application which modifies the Board Structure by reducing the number of seats, currently twenty-one (21) to seventeen (17), converts the ten (10) special seat categories to At-Large Seats and reduce Board quorum from eleven (11) to nine (9). [Granada Hills South Neighborhood Council Bylaw Amendment Application & Report](#) (10 minutes)

Barry Stone from Department provided report and recommendation. Dave Beauvais, President of GHSNC, provided clarification on terms to 2 years and voting age is 16.

Commissioner Lipmen expressed concern the Application is incomplete and feels there is not enough information for consideration.

**Public Comment:** None

**Action:** Motion to approve Granada Hills South Neighborhood Council Bylaw Amendment Application which modifies the Board Structure by reducing the number of seats, currently twenty-one (21) to seventeen (17), converts the ten (10) special seat categories to At-Large Seats and reduce Board quorum from eleven (11) to nine (9) and the application is found to conform to The Plan.

VOTE	Mover	Atkinson	Second	Wehbe
Commissioner	Ayes	Nays	Abstention	Absent
Shaffer	X			
Atkinson	X			
Lipmen			X	
Wehbe	X			
Darett-Quiroz				X
Lafarga				X
Sinclair				X
<b>Total</b>	<b>3</b>		<b>1</b>	
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

23. [5:26 ] Discussion and possible action to approve Woodland Hills-Warner Center Neighborhood Council Bylaw Amendment Application to add one (1) Youth Member seat open to Stakeholders at least sixteen (16), but less than eighteen (18) years of age at the time of appointment. [Woodland Hills-Warner Center Bylaw Amendment Application & Report](#) (10 minutes)

Barry Stone provided Department report and recommendation.  
 Commissioner Shaffer asked if youth seat would be included as quorum.

**Public Comment:**

**Action:** Move language of agenda Item 23 and to include the application is found to conform to The Plan.

VOTE	Mover	Lipmen	Second	Wehbe
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Shaffer	X			
Atkinson	X			
Lipmen	X			
Wehbe	X			
Darett-Quiroz				X
Lafarga				X
Wehbe				X
<b>Total</b>	<b>4</b>			
<b>Motion</b>	<b>Carries</b>	<b>x</b>	<b>Fails</b>	

24. [ ] Discussion and possible action regarding Board of Neighborhood Commissioner’s Newsletter. (10 minutes)

**Public Comment:**

**Action:** Tabled

VOTE	Mover	Mover	Second	Second
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
<b>Total</b>				
<b>Motion</b>	<b>Carries</b>		<b>Fails</b>	

25. [5:37] Commission Business - Comment from Commissioners on subject matters within the Board’s jurisdiction. (15 minutes)

1. Comment on Commissioners’ own activities/brief announcements.
2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
4. Ask staff to research issues and report back to the Commission at a future time.

26. [5:37 ] Adjourn

**Public Comment:** None

**Action:**

<b>VOTE</b>	<b>Mover</b>	<b>Lipmen</b>	<b>Second</b>	<b>Wehbe</b>
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
<b>Shaffer</b>	X			
<b>Atkinson</b>	X			
<b>Lipmen</b>	X			
<b>Wehbe</b>	X			
<b>Darett-Quiroz</b>				X
<b>Sinclair</b>				X
<b>Lafarga</b>				X
<b>Total</b>	<b>4</b>			
<b>Motion</b>	<b>Carries</b>		<b>Fails</b>	



**Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)**

*(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at [www.lacity.org](http://www.lacity.org) to view Commission agendas and subscribe through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)*

- Regular Meeting on July 04, 2017 at 6:00 pm – CANCELLED
- Regular Meeting on July 17, 2017 at 1:00 pm – City Hall, 10<sup>th</sup> Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012

**FINALIZATION OF BOARD ACTION:**

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

**EXHAUSTION OF ADMINISTRATIVE REMEDIES:**

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

**RECONSIDERATION:**

The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

**PUBLIC ACCESS OF RECORDS:**

"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20<sup>TH</sup> Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: [Commission@EmpowerLA.org](mailto:Commission@EmpowerLA.org).