

CITY OF LOS ANGELES
CALIFORNIA

BOARD OF NEIGHBORHOOD
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BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES - APPROVED

Monday, August 21, 2017 1:00 PM

LOCATION: City Hall, 10th Fl. Conference, Room 1050

200 N Spring St. Los Angeles, CA 90012

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. The amount of time for each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple speaker cards are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently.

The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. The Agenda and Report(s) related to an agenda item will be available for review at www.Empowerla.org. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. [1:16] Introduction (5 minutes)
2. [1:16] Call to Order and Commission roll call (1 minute)

Commissioner	Present	Absent
Shaffer	X	
Atkinson	X	
Darett-Quiroz	X	
Lipmen	X	
Wehbe	X	

Note: Commissioner Wehbe left meeting at 2:33 pm

3. [1:21] Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

Public Comment: None

4. [1:32] Multiple Agenda Items Comment – Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Public Comment: Herman provided commentary on agenda items 7 & 8.

5. [1:39] Approval of the Minutes of the Meeting of 06/19/17. [Board of](#)

[Neighborhood Commissioners Regular Meeting Minutes 06.19.17](#) (3 minutes)

Public Comment: None

Action: Motion to Approval of the Minutes of the Meeting of 06/19/17 as corrected to Item 9, related to public comment.

VOTE	Mover	Wehbe	Second	Shaffer
Commissioner	Ayes	Nays	Abstention	Absent
Shaffer	X			
Atkinson	X			
Darett-Quiroz			X	
Lipmen	X			
Wehbe	X			
Total	4		1	
Motion	Carries	X	Fails	

6. [1:41] Approval of the Minutes of the Meeting of 07/12/17. [Board of Neighborhood Commissioners Regular Meeting Minutes 07.12.17](#) (3 minutes)

Public Comment: None

Action: Approval of the Minutes of the Meeting of 07/12/17.

VOTE	Mover	Shaffer	Second	Wehbe
Commissioner	Ayes	Nays	Abstention	Absent
Shaffer	X			
Atkinson	X			
Darett-Quiroz	X			
Lipmen	X			
Wehbe	X			
Total	5			
Motion	Carries	X	Fails	

7. [1:25] Verbal updates from representatives of the Mayor, Los Angeles City Council, and other City representatives. (10 minutes).

CM Ryu addressed Commission and thanked Commission for opportunity to address Commissioners. Discussed his vision for over-seeing the Department and implementing reforms to the Neighborhood Council system. Commissioner Shaffer expressed thanks to CM Ryu for attendance at Alliance meetings.

Public Comment:

8. [1:42] Verbal updates from representatives of the Los Angeles Neighborhood Council Budget Advocates. Neighborhood Council Budget Advocates provide input to the City on the City's Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>. (10 minutes).

Brian Allen provided update on behalf of Budget Advocates. BA are focused to start fiscal year review especially on equity funding, however tabled item due to BONC reviewing. Also reviewing Wells Fargo Bank issue and tabled due to lack of information.

Glenn Bailey provided update on regional budget day. Commissioners are encouraged to assist in Annual Budget Day 2018. Possible date is set for January 2018.

Brian Allen expressed concern is attendance and more outreach is required by Budget Advocates.

Commissioner Lipmen asked if Budget Advocates did not want to take a position on equity funding. Commissioner Lipmen encouraged Budget Advocates to discuss and provide input. Brian Allen stated Budget Advocates would like to join in discussion of equity funding.

Commissioner Wehbe asked for clarification of appointments of new Budget Advocates and asked if Budget Advocates are re-elected at Budget day. Glenn Bailey provided update and clarification on appointments.

Commissioner Atkinson provided further clarification to Commissioner Wehbe's question of process.

Glenn Bailey stated if held in January, it is a reminder that Mayor will be releasing his budget on April 20th and City Council - Budget and Finance Committee will be reviewing each department thereafter.

Public Comment: None

9. [1:49] General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

Public Comment: Herman provided commentary on translation services. Glenn Bailey provided commentary on Congress of Neighborhoods and Valley Disaster Preparedness fair. Additionally provided commentary on new funding portal.

10. [1:58] General Manager's Report. (10 minutes)
- a. Briefing on Departmental activities.
 - b. Staffing, budget, elections and other operational matters.
 - c. Subdivision Updates

GM Liu provided update. Department is working with Congress on staffing and bridge art exhibit which will provide history of NC system highlighting NC accomplishments. Election report back to Health, Education and Neighborhood Council Committee specifically on timing of 2018 Neighborhood Council elections with recommendation to push to 2019 and addressing online voting and its issues. Report will include various scenarios based on different budget allocations, from \$200k to \$1m, current budget allocation is \$106k.

Currently working on Civic University for Department and City staff working with Pat Brown Institute.

Mike Fong provided update on Homelessness Liaison next meeting for August 30, 2017.

GM provided additional update on other trainings department is doing with Neighborhood Councils, related to demographics surveys of existing Neighborhood Councils and census training.

Public Comment: None

11. [2:02] Department of City Planning report on community outreach efforts, including social media campaign and Planning 101 Training to provide stakeholders an overview of the basics of planning, land use and zoning. (10 minutes)

Yeg from City Planning provided update on Planning 101 presentation and direction of Department of City Planning. In addition to social media campaign to target additional demographics.

Commissioner Atkinson asked if the number of Neighborhood Councils reached is known and asked for stats on Planning 101 participants.

Commissioner Wehbe asked if NC are given notice of planning 101 trainings. Yeg provided response to NC outreach process.

Commissioner Darrett-Quiroz asked what is process or purpose of planning 101? Yeg provided response that planning 101 is to provide an overview, toolkit to understand process of City Planning.

Commissioner Lipmen asked about NC PLUM committees receiving a training from City Planning.

Yeg stated City Planning would be happy to provide training and work with DONE.

Commissioner Lipmen asked about Community Plan update and how does City Planning integrate with updates. Yeg stated City Council implemented the General Plan sur charge which would allow for additional staffing.

Commissioner Shaffer asked how to look for Face Book page and how does City Planning use of Zimas. Yeg provided response. And asked when City Planning will offer online documents? Yeg stated City Planning is working on updating the process.

Commissioner Lipmen expressed NC biggest complaint is lack of notice. And asked that City Planning work more closely with DONE to provide notice of proposed policy be sent to NC.

Commissioner Shaffer asked about ZA and advisory agency hearings are too early and cannot be attended by all stakeholders and asked for consideration to move meetings to evening or provide an interactive method to communicate with public.

Asked if community plan updates are realistic to be updated with proposed timeline of 6 years. Yeg stated City Planning is staffing up to ensure community plan updates are submitted to City Planning Commission within the allotted time.

Public Comment: Gary Fordyce provided commentary on planning and land use committees and lack of experience and understanding on planning issues.

12. [2:36] Update and discussion on Neighborhood Council Funding by the Office of the City Clerk. (10 minutes)

Andrew Choi provided update on NC funding and stated City Clerk has received an award for LA Digital Government Summit Award. City Clerk has trained 92 Neighborhood Councils and will be providing three trainings. City Clerk will be reviewing policy on NPGs and other policies and further clarify the use of public funds.

Commissioner Shaffer asked about policy specifically on spending and asked if major changes are coming, and will CC will include NC for input before implementation.

Andrew Choi stated focus on will be on current policy and understanding of current policy and procedures and work group will provide input and not include all 97 Neighborhood Councils. Commissioner Shaffer asked why not all 97 will Neighborhood Council be allowed to provide comments or input. Asked City Clerk to consider comments from all 97 Neighborhood Councils. Commissioner Lipmen asked what the biggest challenges to the new system are. Andrew stated the biggest challenge is the learning curve with Neighborhood Councils.

Public Comment: Glenn Baily stated at last LANC meeting asked for comments

be encouraged to submit comments to CC.

- 13.** [2:48] Discussion and possible action recommending amendments to Section 22.819 of Article 3 of Chapter 28 of the Los Angeles Administrative Code. [Neighborhood Council Subdivision Ordinance-184526](#) and [Proposed Amendments to Subdivision Ordinance](#)

Commissioner Shaffer provided update and report of proposed amendments to subdivision ordinance. Specifically notice to affected Neighborhood Councils of proposed subdivision. Additional modification is related to outreach affected proposed areas.

Additional proposed modification is related to order of review to proposed bylaws and boundaries. This should be considered prior to vote.

GM Liu provided a response to issue raised on reopening of subdivision filing period in October. Department was also considering proposed changes to subdivision policy similar to changes proposed by Commissioner Shaffer.

Commissioner Atkinson what should be BONC action related to this agenda item. Should BONC take action on “concept” of modifications to Subdivision Policy?

Elise Rudin stated City Attorney should appoint Commissioner to draft proposal and submit to City Attorney for review and stakeholder comments.

Public Comment: Glenn Bailey provided grammatical corrections to proposed modification. Asked that ENS be utilized as part of outreach efforts to affected NC and surrounding communities.

Action: None

VOTE	Mover	Mover	Second	Second
Commissioner	Ayes	Nays	Abstention	Absent
Total				
Motion	Carries		Fails	

14. [3:12] Discussion and possible action to appoint an Ad Hoc Committee to review the NC Best Practices Questionnaire and the Board of Neighborhood Commissioners' Best Practice Policy for possible modification. Commissioner Lipmen provided report on best practice and need to update policies especially if Elections will be pushed to 2019.

Commissioner Shaffer asked for clarification on setting up working groups as those established in 2012-13. Commissioner Lipmen confirmed.

Commissioner Atkinson expressed concern of including additional items such as funding for review.

Public Comment: None

15. [3:23] Public comment and discussion regarding recommendations to the Commission related to Neighborhood Council Funding.

Commissioner Shaffer recommended to table.

Public Comment: Glenn Bailey provided commentary and suggested perimeters for work groups be part of this issue and expressed the need of outreach.

Gary Fordyce provided commentary of fiscal use of public funds specifically the granting of Neighborhood Purpose Grants (NPG) to other City Departments.

16. [3:29] Discussion and possible action regarding Board of Neighborhood Commissioner's Newsletter. (10 minutes)

Commissioner Lipmen provided update and asked Commissioners for recommendations for articles.

Public Comment: None

Action: None

VOTE	Mover	Mover	Second	Second
Commissioner	Ayes	Nays	Abstention	Absent
Total				
Motion	Carries		Fails	

17. [3:31] Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (15 minutes)

1. Comment on Commissioners' own activities/brief announcements.
2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
4. Ask staff to research issues and report back to the Commission at a future time.

Commissioner Atkinson provided update on productive meeting with CM Ryu and stated her participation in the Department's podcast.

Commissioner Lipmen asked for reason podcast is done on YouTube instead of a podcast platform. GM Liu stated she would have Department research other options.

Public Comment: None

18. [3:34] Adjourn

VOTE	Mover	Shaffer	Second	Darett-Quiroz
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Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)

(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and subscribe through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)

- Regular Meeting on September 5, 2017 at 6:00 pm – Central - Location TBD
- Regular Meeting on September 18, 2017 at 1:00 pm – City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012
- Regular Meeting on October 3, 2017 at 6:00 pm – South Valley – Location TBD
- Regular Meeting on October 16, 2017 at 1:00 pm – City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20th Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.