

**CITY OF LOS ANGELES
CALIFORNIA**

**BOARD OF NEIGHBORHOOD
COMMISSIONERS**

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BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES - APPROVED

Tuesday, December 05, 2017 6:00 PM

**LOCATION: Watts Senior Citizens Center
1657 E Century Boulevard
Los Angeles, CA 90002**

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. The amount of time for each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple speaker cards are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Forum period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently.

The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. The Agenda and Report(s) related to an agenda item will be available for review at www.Empowerla.org. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. [6:28] Introduction (5 minutes)
2. [6:33] Call to Order and Commission roll call (1 minute)

Commissioner	Present	Absent
Atkinson	X	
Lipmen	X	
Shaffer	X	
Darett-Quiroz		X
Wehbe		X
Regalado	X	
Avakian-Koroghlyan		X

Note: Commissioner Wehbe arrived at 6:55 pm.

3. [6:33] Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

Public Comment: None

4. [6:35] Multiple Agenda Items Comment – Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Public Comment: None

5. [6:36] Approval of the Minutes of the Meeting of 11/07/2017. [Board of Neighborhood Commissioners Regular Meeting Minutes 11.07.17-DRAFT](#) (3 minutes)

Public Comment: None

Action: Motion to approve Minutes of the Meeting of 11/07/2017.

VOTE	Mover	Shaffer	Second	Regalado
Commissioner	Ayes	Nays	Abstention	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe				X
Regalado	X			
Avakian-Koroghlyan				X
Total	4			
Motion	Carries	X	Fails	

6. [] Commemoration of 15 year anniversary of the certification of the following Neighborhood Councils: (20 minutes)
- Watts Neighborhood Council
 - Park Mesa Heights Community Council
 - Mid-City Neighborhood Council

(Note: NC recognition done prior to start of meeting.)

Public Comment:

7. [6:37] Verbal updates from representatives of the Mayor, Los Angeles City Council, and other City representatives. (10 minutes).

Public Comment: None

8. [6:38] Discussion with various South Area Neighborhood Council representatives who wish to report concerns, operations, and best practices. Neighborhood Council representatives should complete their questionnaires in advance of the meeting. (Click on the link to view a copy of the document.) <https://empowerla.org/wp-content/uploads/2015/10/Best-Practices-Questionnaire.pdf> This matter will last a maximum of 20 minutes and the time will be divided among those representatives wishing to speak. (20 minutes).

Public Comment: Michelle Irving, Watts NC Parliamentarian and Faith Based Representative provided commentary regarding additional funding made available to Neighborhood Councils to further support the efforts of improving the quality of life in the communities.

Tim McDaniel provided requested support with assistance in holding a Board Retreat to better train new Neighborhood Council members.

Watts Community stakeholder (name not audible) provided commentary on the lack of resources available to the Community of Watts.

Kahlid Al-Alim, President of PMHCC expressed concerns on the lack of communication between the Department of Planning and area Neighborhood Councils. Additional concern is lack of communication between DWP and community.

Wilma Haynes, Senior Representative of Watts NC, expressed concern regarding the distribution of resources to this community, specifically regarding the area of training. DWP rates are too high for community, especially seniors of the community.

Watts NC Chair, Jacquelyn Badejo recognized and thanked the Commissioners for recognizing Watts NC's community efforts.

9. [6:49] Verbal updates from representatives of the Los Angeles Neighborhood Council Budget Advocates. Neighborhood Council Budget Advocates provide input to the City on the City's Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>. (10 minutes).

Public Comment: None

10. [6:50] General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

Public Comment: None

11. [6:50] General Manager's Report. (10 minutes)
 - a. Briefing on Departmental activities.
 - b. Staffing, budget, elections and other operational matters.
 - c. Subdivision policy.

General Manager (GM) Grayce Liu provided update on submittal of Department's Budget in addition to NC Elections being pushed to 2019. Department will be starting to do Election Outreach this fiscal year.

Provided staff update related to Jasmine Duckworth moving to the City of West Hollywood and provided update regarding additional staff.

Mike Fong provided update on Civic U 2.0 commencing in January 2018. Regional budget day is January 20, 2018, in six locations throughout the City of Los Angeles. The Department has been working with City Planning to do planning workshops. Department has also been working on Homelessness issues in partnership with LA Homeless Services Authority, and Mayor's office.

GM Liu reported updated on subdivision amendments has been submitted to City Council. Department will still be able to process and subdivision application. Commissioner Lipmen requested clarification on proposed increase in Departments budget and the likelihood of being approved by city council and how Commissioners could assist.

GM Liu reported the current year ask is same as last year due to the staffing levels required for Neighborhood Council Elections, Office of Civic Engagement, other administrative support positions in emergency preparedness services.

Commissioner Lipmen expressed concerns on the assignments to individual neighborhood Council advocates and stated he would introduce a motion for Neighborhood Councils to support the budgetary ask for the Department for 2018-2019.

Commissioner Atkinson requested clarification on who can participate on Civic U. Mike Fong provided response. Also asked, if an NC wants a Board Retreat, if they must use their NC funds.

Asked if any area has submitted a subdivision application. GM Liu provided response that UCLA students may submit. Department has not heard from Skid Row.

Commissioner Shaffer asked if an NC cannot get one male and female to attend Civic U 2.0, can they send same gender. Mike Fong provided response.

Also requested if the subdivision amendments will go directly to city council or HENC committee. GM Liu provided response.

Public Comment: None

12. [7:05] Public comment and discussion regarding recommendations to the Commission related to Neighborhood Council Funding. [Funding Equity Work Group Registration Link](#)

Commissioner Atkinson requested update on the number of applicants. Mike Fong provided update.

Commissioner Shaffer asked if after December 15th whether Commissioners will be provided to names and locations of meetings.

Commissioner Wehbe asked for clarification on funding equity workshop dates. Mike Fong provided response.

Public Comment: None

13. [7:09] Discussion and possible action regarding Board of Neighborhood Commissioner's Newsletter. (10 minutes)

Public Comment: None

Action: None

VOTE	Mover	Mover	Second	Second
Commissioner	Ayes	Nays	Abstention	Absent
Atkinson				
Lipmen				
Shaffer				
Darett-Quiroz				
Wehbe				
Regalado				
Avakian-Koroghlyan				
Total				
Motion	Carries		Fails	

14. [7:09] Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (15 minutes)

1. Comment on Commissioners' own activities/brief announcements.
2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
4. Ask staff to research issues and report back to the Commission at a future time.

Commissioner Atkinson stated the issue of defining the definition of "stakeholder" was not on the agenda. She explained the Ad Hoc previously formed and its purpose.

Commissioner Shaffer explained the Department's program Civic Youth and the DWP Liaison meetings. And expressed the benefits of attending these meetings. He offered assistance to get on these groups emailing list.

Commissioner Regalado discussed about the request of board retreats and additional assistance to new board members.

Commissioner Shaffer asked about the Planning workshops. GM Liu stated Department is working with Planning to continue the workshops.

Commissioner Wehbe shared her experiences within her Neighborhood Council's board retreats.

Commissioner Lipmen stated BONC should consider a board retreat and asked for clarification of future Board meetings.

15. [7:35] Adjourn

Mover	Shaffer	Second	Regalado
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Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)

(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and subscribe through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)

- Regular Meeting on December 18, 2017 at 1:00 pm – City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20TH Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.