

# CITY OF LOS ANGELES

CALIFORNIA

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**BOARD OF NEIGHBORHOOD COMMISSIONERS**  
**REGULAR MEETING MINUTES - APPROVED**  
**TUESDAY, FEBRUARY 7, 2017 – 6:00 P.M.**  
**LOCATION: COUNCIL DISTRICT 9 CONSTITUENT SERVICE**  
**CENTER**  
**4301 SOUTH CENTRAL AVENUE**  
**LOS ANGELES, CA 90011**

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The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. The amount of time for each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple speaker cards are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

BOARD OF NEIGHBORHOOD COMMISSIONERS  
REGULAR MEETING  
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Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Forum period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently.

The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. The Agenda and Report(s) related to an agenda item will be available for review at [www.Empowerla.org](http://www.Empowerla.org). Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.*

These minutes state who attended the meeting and the actions taken. For more detailed information, the full audio is online at [EmpowerLA.org](http://EmpowerLA.org).

1. Introduction (5 minutes) Commission Vice President Atkinson presided over the meeting.
2. Call to Order and Commission roll call (1 minute)

Meeting called to order at 6:11pm

**COMMISSIONERS PRESENT**

Shaffer  
Darett-Quiroz  
LaFarga  
Lipmen

**ABSENT**

Atkinson  
Wehbe  
Sinclair

3. [6:11pm] Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

**Public Comment:**  
None

- [6:13pm] Multiple Agenda Items Comment – Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

**Public Comment**

None

- [6:16pm] Approval of the Minutes of the Special Meeting of 1/23/2017. (Click on the link to view a copy of the document.) (3 minutes) <http://empowerla.org/wp-content/uploads/2017/02/Board-of-Neighborhood-Commissioners-Special-Meeting-Agenda-Board-Retreat-1.23.17-Minutes.pdf>

**Public Comment**

None

**Action: Motion to approve**

VOTE	Mover	Lipmen	Second	LaFarga
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Atkinson				X
Darett-Quiroz	X			
Lipmen	X			
LaFarga	X			
Shaffer	X			
Sinclair				X
Wehbe				X
<b>Total</b>	<b>4</b>			<b>3</b>
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

- Verbal updates from representatives of the Mayor, Los Angeles City Council and other City Representatives.

**Public Comment:**

None

- [6:57 pm] Commemoration of 15 year anniversary of the certification of the West Adams Neighborhood Council, Empowerment Congress North Area Neighborhood Development Council, Empowerment Congress Central Area Neighborhood Development Council, Empowerment Congress Southwest Area Neighborhood Development Council, Empowerment Congress Southeast Area Neighborhood

Development Council, Empowerment Congress West Area Neighborhood Development Council, and United Neighborhoods Neighborhood Council. (20 minutes)

**Public Comment**

8. Discussion with various South Los Angeles area Neighborhood Council representatives who wish to report concerns, operations, and best practices. Neighborhood Council representatives should complete their questionnaires in advance of the meeting. This matter will last a maximum of 20 minutes and the time will be divided among those representatives wishing to speak. (Click on the link to view a copy of the document.) <https://empowerla.org/wp-content/uploads/2015/10/Best-Practices-Questionnaire.pdf>

**Public Comment**

9. [6:20 pm] Discussion and possible action regarding Board of Neighborhood Commissioner’s Newsletter. (10 minutes)

**Public Comment**

None

**Action: Motion to approve the Draft Commission Newsletter pending typographical and visual corrections.**

VOTE	Mover	Lipmen	Second	Darett-Quiroz
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Atkinson				X
Darett-Quiroz	X			
Lipmen	X			
LaFarga	X			
Shaffer	X			
Sinclair				X
Wehbe				X
<b>Total</b>	<b>4</b>			<b>3</b>
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

10. [6:24pm] Verbal updates from representatives of the Los Angeles Neighborhood Council Budget Advocates. Neighborhood Council Budget Advocates provide input to the City on the City’s Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>. (10 minutes)

Christopher Perry – Regional Budget Day will be occurring Saturday, February 25, 2017 Mark Ridley Thomas Constituent Service Center

**Public Comment**

Adrienne Kuhre

11. [6:29pm] General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

**Public Comment:**

None

**Action: Motion to approve the Minutes of the Regular Meeting of December 6, 2016.**

VOTE	Mover	Lipmen	Second	LaFarga
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Atkinson				X
Darett-Quiroz	X			
Lipmen	X			
LaFarga	X			
Shaffer	X			
Sinclair				X
Wehbe				X
<b>Total</b>	<b>4</b>			<b>3</b>
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

12. [6:29 pm] General Manager's Report. (10 minutes)
- Briefing on Departmental activities.
  - Staffing, budget, elections and other operational matters.
  - Subdivision policy.
  - Shared space update

**Comments by:** Grayce Liu, General Manager of Department of Neighborhood Empowerment

*Departmental activities update:*

Emergency Preparedness  
 Weekly Legislative Report

*Budget update:*

*Personnel update:* Melvin Canas, Neighborhood Empowerment Advocate, has now moved to the Office of City Clerk.  
 Mario Hernandez, (former Funding Supervisor) is now a Project Coordinator with the Department of Neighborhood Empowerment

*Subdivision update:* Skidrow Subdivision election will be held Thursday, April 6, 2017

Herman subdivision election will be held Saturday, April 8, 2017

*Election Update:*

Online Voting Report will be going back to City Council so the Department is urging Neighborhood Councils to weigh in.

**Public Comment**

Judy Price

Lisa Sarkin

Walter Hall

Walter Hall

Judy Price

General Jeff

12. [6:52 pm] Verbal updates from representatives of the Los Angeles Neighborhood Council Budget Advocates. Neighborhood Council Budget Advocates provide input to the City on the City's Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>. (10 minutes).

**Public Comment:**

None

13. [6:53 pm] Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (15 minutes)

1. Comment on Commissioners' own activities/brief announcements.
2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
4. Ask staff to research issues and report back to the Commission at a future time.

**Public Comment**

Glenn Bailey

14. [7:38 pm] Adjourn

**Action: Motion to adjourn.**

<b>VOTE</b>	<b>Mover</b>	<b>Shaffer</b>	<b>Second</b>	<b>Darret-Quiroz</b>
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
<b>Atkinson</b>				<b>X</b>
<b>Darett-Quiroz</b>	<b>X</b>			
<b>Lipmen</b>	<b>X</b>			
<b>LaFarga</b>	<b>X</b>			
<b>Shaffer</b>	<b>X</b>			
<b>Sinclair</b>				<b>X</b>
<b>Wehbe</b>				<b>X</b>
<b>Total</b>	<b>4</b>			<b>3</b>
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	