

CITY OF LOS ANGELES

CALIFORNIA

BOARD OF NEIGHBORHOOD COMMISSIONERS

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BOARD OF NEIGHBORHOOD COMMISSIONERS

SPECIAL MEETING MINUTES

THURSDAY, NOVEMBER 5, 2015 - 6:00 P.M.

COUNCIL DISTRICT 8 CONSTITUENT SERVICE CENTER

COMMUNITY ROOM

8475 SOUTH VERMONT AVENUE

LOS ANGELES, CA 90044

These minutes state who attended the meeting and the actions taken. For more detailed information, the full audio is online at EmpowerLA.org.

Let the record reflect that the Minutes were taken out of order due to a lack of quorum at the start of the meeting, 6:13pm. Agenda Items 4, 5, 6 and 7 were attended to before Item 3.

1. Introduction (5 minutes) Commission President Shaffer presided over the meeting.
2. Call to Order and Commission roll call (1 minute) Meeting called to order at 6:13pm.

COMMISSIONERS PRESENT

Shaffer
Atkinson
Grant
Mack (Arrived at 6:38 pm)

ABSENT

LaFarga
Rubio
Lipmen

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There was a quorum of 4 Commissioners (at 6:39 pm).

- 6:38pm. Approval of the Minutes of the Regular Meeting of the 10/19/2015. (Click on the link to view a copy of the document.) <https://empowerla.org/wp-content/uploads/2015/11/Board-of-Neighborhood-Commissioners-Regular-Meeting-Minutes-Draft-10.19.151.pdf> (3 minutes)

Public Comment

None

ACTION: Motion to approve the Minutes of the Regular Meeting of October 19, 2015.

| VOTE | Mover | Mack | Second | Grant |
|---------------------|----------------|-------------|-------------------|---------------|
| Commissioner | Ayes | Nays | Abstention | Absent |
| Atkinson | x | | | |
| Grant | x | | | |
| Lipmen | | | | x |
| LaFarga | | | | x |
| Mack | x | | | |
| Rubio | | | | x |
| Shaffer | x | | | |
| Total | 4 | | | 3 |
| Motion | Carries | x | Fails | |

- 6:13pm. Verbal updates from representatives of the Mayor and Los Angeles City Council (10 minutes).

No updates.

- 6:13pm Discussion with various South LA area Neighborhood Council representatives who wish to report concerns, operations, and best practices. Neighborhood Council representatives should complete their questionnaires in advance of the meeting. This matter will last a maximum of 20 minutes and the time will be divided among those representatives wishing to speak. (Click on the link to view a copy of the document.) <https://empowerla.org/wp-content/uploads/2015/10/Best-Practices-Questionnaire.pdf> (20 minutes) (20 minutes).

Public Comment

None

- 6:18pm General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15

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minutes and no individual speaker will be allowed more than three minutes. (15 minutes).

Public Comment

Miguel Amaya
Glenn Bailey

7. 6:20pm General Manager's Report. (10 minutes)

1. Briefing on Departmental activities.
2. Staffing, budget and other operational matters.
3. Current progress on Neighborhood Councils' use of public and private space.

Mike Fong, Director of Policy and Government Relations, in lieu of General Manager:

1) Civic U 2.0 will be held in February 2016. Priority will be given to attendees of the first Civic University. There will be about 100 participants for Civic U 2.0.

2) Team will be conducting CIS trainings on November 9 (South LA) and November 16 (East LA). Trainings will help equip Neighborhood Councils with the skillsets and tools to submit Community Impact Statements and weigh in on pending legislation.

3) The Elections Team continues to hold Election & Outreach workshops throughout the City, focusing on equipping Election and Outreach Chairs with tools that will support them as they engage their respective communities.

Public Comment

Miguel Amaya

8. 6:53pm **PUBLIC HEARING:** Discussion and possible action to provide further clarification for the Neighborhood Council Stakeholder definition regarding the term "substantial and ongoing" for the Community Interest Stakeholder. (20 minutes)

Public Comment

Glenn Bailey

ACTION: No Action

10. 7:00pm **PUBLIC HEARING:** Discussion and possible action to adopt a Resolution that would either require Neighborhood Council boards and committees to keep written minutes and post the minutes to their website or outline a Best Practice for Neighborhood Councils to establish their own rules regarding minutes. (10 minutes)

Public Comment

Glenn Bailey

ACTION: No Action

11. 7:12 pm Discussion and possible action in relation to the distribution of Commission Fall Newsletter.(15 minutes)

Public Comment
 None

ACTION: Motion to approve the Commission Fall Newsletter.

| VOTE | Mover | Mack | Second | Grant |
|---------------------|----------------|-------------|-------------------|---------------|
| Commissioner | Ayes | Nays | Abstention | Absent |
| Atkinson | x | | | |
| Grant | x | | | |
| Lipmen | | | | x |
| LaFarga | | | | x |
| Mack | x | | | |
| Rubio | | | | x |
| Shaffer | x | | | |
| Total | 4 | | | 3 |
| Motion | Carries | x | Fails | |

12. 7:25pm **PUBLIC HEARING:** Discussion and possible action on how to address violations to the Neighborhood Council Board Member Code of Conduct Policy. (Click on the link to view a copy of the document) (20 minutes).<http://empowerla.org/wp-content/uploads/2015/03/Neighborhood-Council-Board-Member-Code-of-Conduct-Policy.pdf>

Public Comment
 None

ACTION: No Action

13. 7:32pm Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (15 minutes)

1. Comment on Commissioners' own activities/brief announcements.
2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
4. Ask staff to research issues and report back to the Commission at a future time.

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14. 7:36pm General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes.

Public Comment
 Glenn Bailey

15. 7:41pm Adjourn

ACTION: Motion to adjourn meeting.

| VOTE | Mover | Mack | Second | Atkinson |
|---------------------|----------------|-------------|-------------------|-----------------|
| Commissioner | Ayes | Nays | Abstention | Absent |
| Atkinson | x | | | |
| Grant | x | | | |
| Lipmen | | | | x |
| LaFarga | | | | x |
| Mack | x | | | |
| Rubio | | | | x |
| Shaffer | x | | | |
| Total | 4 | | | 3 |
| Motion | Carries | x | Fails | |