

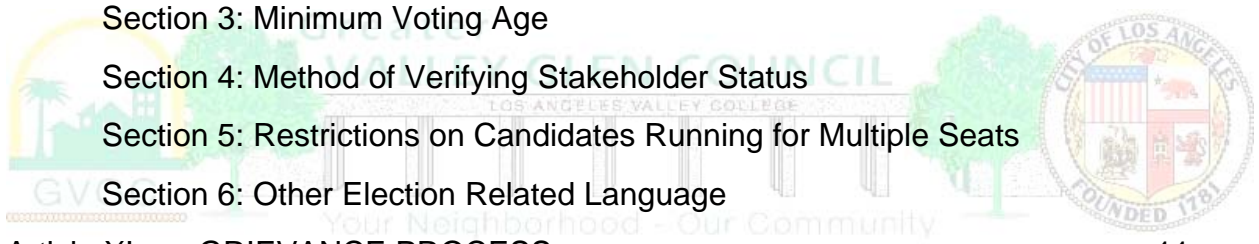


THE GREATER VALLEY GLEN COUNCIL BYLAWS

Bylaws Table of Contents

Article I	NAME.....	3
Article II	PURPOSE.....	3
Article III	BOUNDARIES.....	3
	Section 1: Boundary Description	
	Section 2: Internal Boundaries	
Article IV	STAKEHOLDER.....	4
Article V	GOVERNING BOARD.....	4
	Section 1: Composition	
	Section 2: Quorum	
	Section 3: Official Actions	
	Section 4: Terms and Term Limits	
	Section 5: Duties and Powers	
	Section 6: Vacancies	
	Section 7: Absences	
	Section 8: Censure	
	Section 9: Removal	
	Section 10: Resignation	
	Section 11: Community Outreach	
Article VI	OFFICERS.....	7
	Section 1: Officers of the Board	
	Section 2: Duties and Powers	
	Section 3: Selection of Officers	
	Section 4: Officer Terms	

Article VII	COMMITTEES AND THEIR DUTIES.....	8
	Section 1: Standing	
	Section 2: Ad Hoc	
	Section 3: Committee Creation and Authorization	
Article VIII	MEETINGS.....	8
	Section 1: Meeting Time and Place	
	Section 2: Agenda Setting	
	Section 3: Notifications/Postings	
	Section 4: Reconsideration	
Article IX	FINANCES.....	10
Article X	ELECTIONS.....	10
	Section 1: Administration of Election	
	Section 2: Governing Board Structure and Voting	
	Section 3: Minimum Voting Age	
	Section 4: Method of Verifying Stakeholder Status	
	Section 5: Restrictions on Candidates Running for Multiple Seats	
	Section 6: Other Election Related Language	
Article XI	GRIEVANCE PROCESS.....	11
Article XII	PARLIAMETARY AUTHORITY.....	11
Article XIII	AMENDMENTS.....	11
Article XIV	COMPLIANCE.....	11
	Section 1: Code of Civility	
	Section 2: Training	
	Section 3: Self Assessment	
ATTACHMENT A	– Map of Neighborhood Council.....	12
ATTACHMENT B	- Governing Board Structure and Voting.....	13



ARTICLE I NAME

The name of the organization shall be "The Greater Valley Glen Council" (GVGC).

ARTICLE II PURPOSE

A. The GVGC shall seek to enhance the economic vitality and quality of life of the community, to preserve and enhance its character and prevent its deterioration.

B. Methods to achieve objectives:

1. Identify issues affecting the community, gather information concerning these issues and serve as a forum for the discussion of such issues.
2. Strive to reach general agreement among the Community Stakeholders concerning the community's issues and priorities.
3. Seek resources that will benefit the community.
4. Foster cooperation between community organizations, area businesses and institutions.
5. Serve as a link between the community, its elected representatives and government agencies. Advise and advocate Community Stakeholders' concerns and priorities to other elected representatives.
6. Prohibit discrimination against any individual or group in our operations on the basis of race, religion, color, creed, national origin, ancestry, sex, sexual orientation, age, disability, marital status, income or political affiliation.
7. Utilize the Early Notification System to inform our Neighborhood Council of matters involving the City of Los Angeles and our community in a way that is tailored to provide opportunities for involvement in the decision-making process.

ARTICLE III BOUNDARIES

The GVGC covers a geographic area described below.

Section 1: Boundary Description – The GVGC's geographic area shall be all of Valley Glen and surrounding areas as described herein. On the west, the boundary runs along Hazeltine Avenue from Burbank Boulevard to Vanowen Street. At Vanowen Street, the boundary runs east to Woodman Avenue, then north to Sherman Way. At Sherman Way, the boundary runs east to the Tujunga Wash, then south along the Tujunga Wash to Vanowen Street. At Vanowen Street, the boundary runs east to Hollywood Freeway. The boundary then runs south along the Hollywood Freeway (170) to Burbank Blvd. At Burbank Boulevard, the boundary runs west to Hazeltine Avenue.

Section 2: Internal Boundaries – The area will be divided into six (6) districts (hereinafter referred to as "districts") as noted in Attachment A.

The district boundaries are as follows:

District 1: North of Oxnard Street to Vanowen Street. East of Hazeltine Avenue to Woodman Avenue.

District 2: North of Victory Boulevard to Sherman Way. East of Woodman Avenue to the Tujunga Wash.

District 3: North of Victory Boulevard to Vanowen Street. East of the Tujunga Wash to the Hollywood Freeway (170).

District 4: North of Burbank Boulevard to Oxnard Street. At Woodman Avenue, north to Victory Boulevard. East of Hazeltine Avenue to Fulton Avenue.

District 5: North of Oxnard Street to Victory Boulevard. East of Fulton Avenue to Whitsett Avenue. At Whitsett Avenue, north of Erwin Street to Victory Boulevard and east to the Hollywood Freeway (170).

District 6: North of Burbank Boulevard to Oxnard Street. At Whitsett Avenue, north of Burbank Boulevard to Erwin Street. East from Coldwater Canyon Boulevard to the Hollywood Freeway (170).



ARTICLE IV – STAKEHOLDER

The GVGC is open to all Community Stakeholders. “Stakeholders” shall be defined as those who live, work, or own real property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder, defined as a person who affirms a substantial and ongoing participation within the Neighborhood Council’s boundaries and who may be in a community organization such as, but not limited to, educational, non-profit and/or religious organizations.

ARTICLE V – GOVERNING BOARD

The Board shall be governed by the following rules:

Section 1: Composition – The Board shall consist of twenty-five (25) voting Board Members who are Community Stakeholders from the following categories:

- A. Homeowners – one (1) elected Board Member from each of the Districts 1- 6. Any person who lives within the GVGC boundaries, and owns and occupies their place of residence whether single or multi family.
- B. Resident Occupants – one (1) elected Board Member from each of the Districts 1- 6. Any person who lives within the GVGC boundaries who either rents, leases or owns their place of residence whether single or multi family.
- C. Merchants/Businesspersons – four (4) elected At-Large Board Members. Owner/employee or Owner’s representative of retail, wholesale, industrial or

service business located within the community grid area on commercially zoned property.

- D. Commercial Property Owners – two (2) elected At-Large Board Members. Owner/owner's representative of income property within the Council area used for residential rental (including single family residence used exclusively as income producing property or multi-family housing), retail stores, offices, service businesses, industrial facilities or any other recognized commercial use provided that the owner does not reside on the property.
- E. At-Large Community Stakeholder – two (2) elected At-Large Board Members. Any Community Stakeholder including, but not limited to, the homeless, owners of, or workers in home based businesses.
- F. Youth – one (1) At-Large Board Member appointed bi-annually by the President with Board confirmation. Youth, age sixteen (16) to nineteen (19), who lives, works, owns property or attends school within the GVGC area.
- G. Schools – one (1) At-Large Board Member elected by caucus. Any educational institution licensed by the State of California that serves the GVGC area. The educational institution is to select their representative.
- H. Religious Institutions – one (1) At-Large Board Member elected by caucus. Any religious institution recognized as such by the IRS that serves the GVGC area. The religious institution is to select their representative.
- I. Community Organizations – two (2) At-Large Board Members elected by caucus. Only organizations that do not qualify under the categories of schools or religious institutions are eligible. Each organization shall select their representative. For the purposes of selecting one of their members as a Board Member candidate, a community organization must meet all of the following criteria:
 - 1. Be classified as a non-profit tax-exempt organization as defined in IRS Code 501(c) or otherwise qualify as a non-profit organization under California law. Non-profit organizations based solely on homeownership are excluded from eligibility in this category.
 - 2. The organization maintains its principal office or headquarters within the area served by the GVGC or a majority of the organization's activities and meetings occur within the area served by the GVGC, or a majority of the persons affiliated with the organization are Community Stakeholders of the GVGC.

No elected government official may serve as Board Members.

Section 2: Quorum – A quorum for the transaction of business at any meeting of the Board shall consist of thirteen (13) Board Members.

Section 3: Official Actions – An Official Action may be taken by majority vote of those Board Members present.

- A. The Presiding Officer may vote on all motions and actions.
- B. A majority is determined only by affirmative and negative votes.
- C. Any Board Member under the age of eighteen (18) is ineligible to vote on monetary issues coming before the Board.
- D. No Board Members will be permitted to vote by proxy.

Section 4: Terms and Term Limits – All Board Members shall serve a term of two (2) years. The term for the Youth Board seat may be completed past the age of nineteen (19). No Board Member shall serve on the Board for more than four (4) consecutive full two (2) year terms without being off the Board for at least two (2) years.

Section 5: Duties and Powers – The powers of the Board shall be those usually consistent with the operation of an organization including, but not limited to: management of fiscal affairs, the deliberation of issues and establishment of the GVGC’s position on issues relevant to its Community Stakeholders through communication with the membership, the dissemination and implementation of such positions.

No Board Member shall utilize the city seal for his/her personal use or in communications by individuals expressing personal opinions. The purpose of the seal is to indicate that official city business is being conducted and any other use is only permissible with prior permission from the City Clerk or the administration of the Department of Neighborhood Empowerment (Department).

Section 6: Vacancies – The President may nominate a stakeholder to any vacancy provided that such nomination be confirmed by a majority vote of the Board. Appointed Board Members shall meet the same eligibility requirements that apply to the position they would fill, as are required of elected Board Members. If the Board is unable to fill a vacancy, the process for filling the vacancy will continue with each regular meeting thereafter until the time such vacancy is filled.

Section 7: Absences – The seat of any Board Member who fails to attend three (3) regular Board meetings in any six (6) month period shall be deemed forfeited and vacated, and the Board Member shall be notified in writing of their removal from the Board, effective immediately.

Section 8: Censure – Intentionally left blank.

Section 9: Removal of Governing Board Members

- A. A Board Member may be removed by the submission of a written petition that: (1) names the Board Member to be removed, (2) describes in detail the reason for removal, and (3) includes the signatures of seventy-five (75) Community Stakeholders within their category and/or district as it may apply. The Secretary shall then have the matter placed on the agenda for a vote of the Board

Members at the next regular meeting of the Board. A vote of No Confidence by two-thirds (2/3) of the Board Members shall be necessary to remove the Board Member. The Board Member that is the subject of the removal shall not take part in the vote on this matter, but will be allowed to speak at the meeting to the Board Members prior to the vote. If a quorum of Board Members is not present to take the vote on removal, the matter shall be placed on the agenda for the next regular meeting, and every meeting thereafter, until such time as a vote is taken.

- B. Any Board Member who becomes ineligible for the following reasons shall have their seat automatically vacated: Board Member elected to public office or who no longer meets the definition of a Community Stakeholder in the category they represent, including, but not limited to, a resident/homeowner Board Member who moves out of the GVGC district they represent.

The GVGC shall consult with the Office of the City Attorney throughout any Board removal process. If the vote for removal is affirmative, the position shall be deemed vacant and filled via the GVGC's vacancy clause.

Section 10: Resignation – Any Board Member may resign at any time by delivering a written resignation to the President or Secretary of the Board or by verbal resignation at a Board meeting, which is reflected in the minutes. Said resignation shall be effective as of the date of receipt or verbal announcement.

Any Board Member holding one (1) of the four (4) Officer positions or the Chairperson of a Committee may resign their position at any time by delivering a written resignation to the President or Secretary of the Board or by verbal resignation at a Board meeting, which is reflected in the minutes. The resignation shall be effective as of the date of receipt or verbal announcement and shall not constitute resignation as a Board Member.

Section 11: Community Outreach – The GVGC will establish procedures for communicating with all the Community Stakeholders on a regular basis in a manner ensuring that the information is disseminated evenly and in a timely manner.

ARTICLE VI OFFICERS

Section 1: Officers of the Board – The GVGC consists of the following four (4) Officers: President, Vice President, Secretary and Treasurer.

Section 2: Duties and Powers – The duties of the Officers are as follows and also include such additional duties as may be adopted by official action of the Board:

- A. The PRESIDENT shall be the Chief Administrator and Executive Officer of the GVGC. The President shall preside over all GVGC meetings.
- B. The VICE PRESIDENT shall, in the absence of the President, function as the presiding Officer and shall carry out the duties and responsibilities of the President.

- C. The SECRETARY shall be responsible for the minutes of all meetings of the Officers, the Board Members, and the general membership, and for all notices issued by and for the GVGC.
- D. The TREASURER shall be responsible for verification and review of all council funds, accounts of receipts and disbursements belonging to the GVGC written monthly financial report to be made available to the public at the monthly meetings.

Section 3: Selection of Officers – The Board Members shall elect Officers from among their members at the first regular meeting of the Board following the election. Officers shall be elected by a majority vote. Officers may be removed from their elected office by a two-thirds (2/3) vote of the Board.

Section 4: Officer Terms – The term of an Officer shall be for the term of the Board. An Officer may hold the same office for a maximum of two (2) consecutive terms. After an interval of two (2) years, the Board Member shall be eligible to seek the same office again.

ARTICLE VII COMMITTEES AND THEIR DUTIES

Section 1: Standing Committees – As designated in Section 3 below.

Section 2: Ad Hoc Committees – The President shall have the sole authority to establish a temporary ad-hoc committee.

Section 3: Committee Creation and Authorization – The President shall establish, dissolve and appoint committees as deemed appropriate and necessary to facilitate and further the intent of the GVGC, and each such action shall be confirmed by a majority vote of the Board.

- A. **Committee Authority** – All committee work must be reported to the Board and the Board can take no action without a vote. If a motion fails in committee, it cannot be considered by the Board.
- B. **Committee Structure** – The President shall nominate committee chairpersons, and each nominee shall be confirmed by a majority vote of the Board. Each committee will include at least one (1) Board Member.
- C. **Committee Appointment** – The President shall appoint all committee members.
- D. **Removal of Committee Members** – A Committee Chairperson may be removed by a majority vote of the Board. Committee members may be removed in the same manner in which they were appointed.

ARTICLE VIII MEETINGS

All meetings will be conducted in accordance with the Brown Act.

Section 1: Meeting Time and Place – The Board will meet monthly. The Board shall have the right to declare a recess of any Board meeting for any specified month.

- A. **Regular Meetings** – The meetings will be held on the first Monday of the month except when a holiday interferes.
- B. **Special Meetings** – The Board can be called into Special Session with proper notice (a minimum of twenty-four (24) hours) by the President or Vice President or by a quorum of the Board.

Section 2: Agenda Setting – All items for the agenda must be submitted to the President or the President’s designee (by Community Stakeholders and/or Board Members) a minimum of one hundred and twenty (120) hours in advance of any meeting concerning the GVGC.

Section 3: Notifications/Postings – The President or the President’s designee will post the agenda seventy-two (72) hours in advance of all meetings in compliance with the Ralph M. Brown Act. At a minimum, notice shall be posted at the GVGC’s five (5) Public Notice Locations filed with the Department, on its website and emailed out to Stakeholders if the GVGC maintains such a database. Regular and Special meeting agendas shall also be emailed to the Department.

Section 4: Reconsideration – The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting.

- A. The Board shall: (1) make a motion for reconsideration and if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two (2) items shall be placed on the agenda for that meeting: (1) A motion for reconsideration on the described matter and (2) a (proposed) action should the motion to reconsider be approved.
- B. A motion for reconsideration can only be made by a Board Member who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Board Member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The memorandum must be submitted to the Secretary or President a minimum of one hundred and twenty (120) hours prior to the meeting at which the Board Member wants the matter to be heard.
- C. The aforementioned shall all be in compliance with the Brown Act.
- D. Any action to rescind a Board action shall be subject to the same procedure as required for Reconsideration as outlined immediately above. The Board is not prohibited from taking any action superseding a prior action of the Board.

ARTICLE IX FINANCES

The GVGC shall keep a book of accounts according to generally accepted accounting principles and in compliance with Department guidelines.

ARTICLE X ELECTIONS

Section 1: Administration of Election – Regular elections of Board Members shall occur between March and June in even numbered years as determined by the City Clerk.

Section 2: Governing Board Structure and Voting – The allotted Board seat in a given category will be filled with a Community Stakeholder who is eligible in that category by either open elections or by caucus as designated in Attachment B.

- A. Any individual representing a group or association must be designated by appointment or election by that organization.
- B. There shall be no proxy votes.

Section 3: Minimum Voting Age – Only Community Stakeholders of the GVGC over the age of sixteen (16) are eligible to vote and/or be on the Board.

Section 4: Method of Verifying Stakeholder Status – Voters will verify their Stakeholder status through written self-affirmation.

Section 5: Restrictions on Candidates Running for Multiple Seats – A candidate shall declare their candidacy for no more than one (1) position on the Council Board during a single election cycle.

Section 6: Other Election Related Language

- A. The Board's authority shall expire upon certification of a newly elected Board by the City of Los Angeles.
- B. The newly elected Board shall be seated at the first regular meeting after Certification, and the outgoing President shall preside until the election of a new President who shall then chair the remainder of the meeting. No other business may come before the Board until after the election of Officers.
- C. The Board may establish an Election Committee to provide assistance to the City Clerk in preparing for and conducting the bi-annual elections of the Board.
- D. Any and all forms appointing or designating a representative or employee shall be fully completed by the person making the appointment or designation at the time that said person signs the form making the designation or appointment. This requirement shall apply specifically to Merchants/Business Representatives and Commercial Property Owners.

ARTICLE XI GRIEVANCE PROCESS

A. A written complaint regarding the GVGC shall be submitted to the Board. The Board will then refer the matter to an ad hoc grievance panel comprised of five (5) Community Stakeholders randomly selected by the GVGC Secretary from a list of Community Stakeholders who have expressed an interest in serving on such a panel. The Secretary will coordinate a time and place for the panel to meet with the person(s) submitting a grievance and to discuss dispute resolution. Thereafter, a panel member shall prepare a written report within two (2) months to be forwarded by the Secretary to the Board outlining the panel's recommendations for the resolving the grievance. The matter shall be heard at the next regular meeting of the Board pursuant to the Brown Act.

B. The formal grievance process shall address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws. Any grievance filed that addresses other matters shall be summarily dismissed, and any grievance filed that also includes other matters shall be dismissed as to the other matters. The President shall make these determinations except in the case that the President is the subject of the grievance, and then the Vice President shall make such determinations. If the grievance cannot be resolved through the grievance process, then the complainant has the right to file a complaint with the Department (*Per Article 6 § 4 of the Plan for a Citywide System of Neighborhood Councils*).

ARTICLE XII PARLIAMENTARY AUTHORITY

Rosenberg's Rules of Order shall decide all question of normal order not otherwise provided for by the GVGC bylaws or Board rules.

ARTICLE XIII AMENDMENTS

These bylaws may be amended by a two-thirds (2/3) vote of the Board or by a majority vote of seventy-five (75) Community Stakeholders present at any meeting, with prior notice, as long as appropriate notice of the agenda has been given. Thereafter, any adjustment or amendment shall be submitted to the Department.

ARTICLE XIV COMPLIANCE

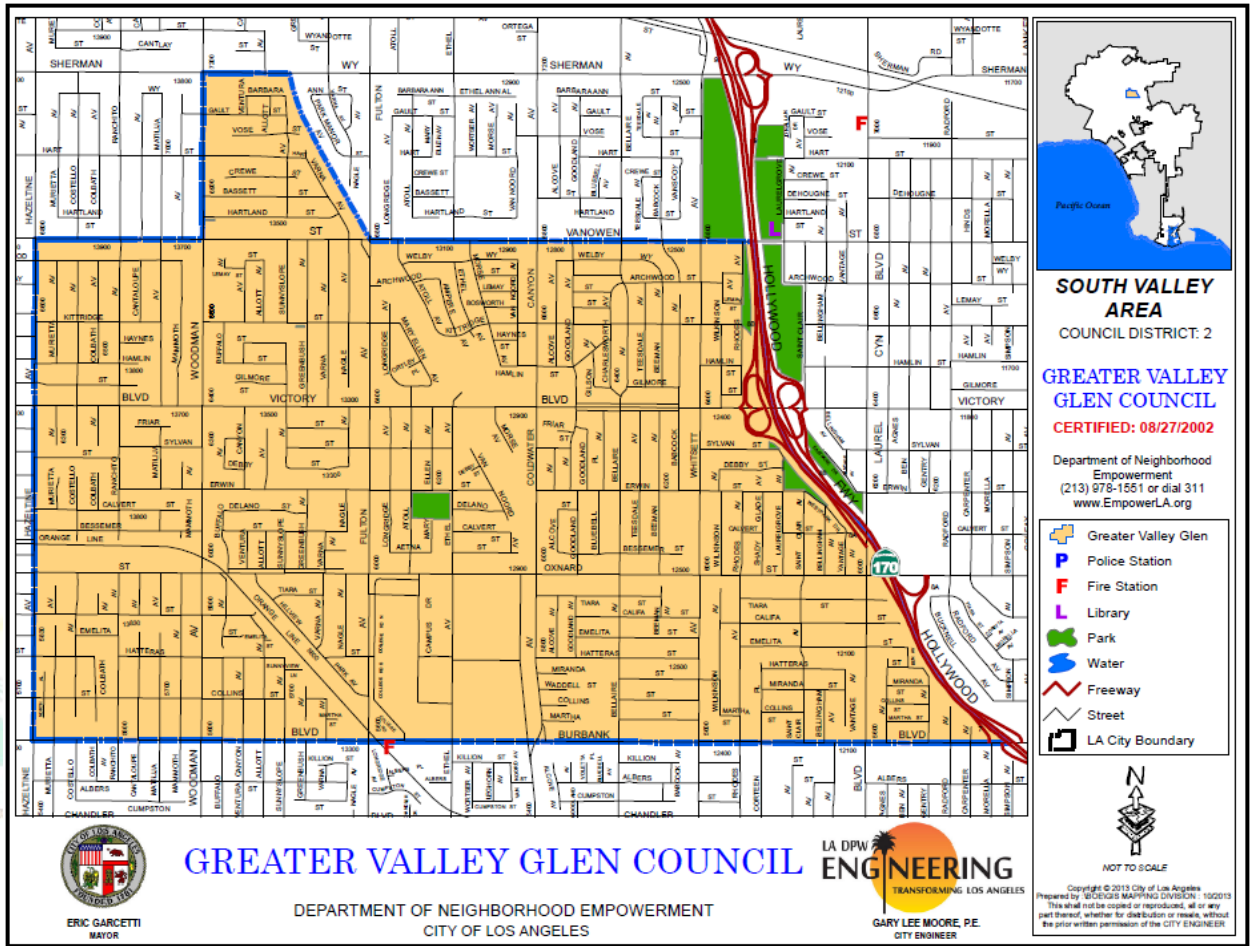
All Board Members will comply with the GVGC bylaw, Board rules and the city's ethics provisions and will abide by all applicable laws of the local, state and federal government.

Section 1: Code of Civility – The GVGC, its representatives, and all Community Stakeholders shall conduct all GVGC business in a civil, professional and respectful manner.

Section 2: Training – Intentionally left blank.

Section 3: Self Assessment – Intentionally left blank.

ATTACHMENT A - Map of Greater Valley Glen Council "AREA" BELOW REFERS TO "DISTRICT"



ATTACHMENT B – Governing Board Structure and Voting

Greater Valley Glen Council – 25 Board Seats

BOARD POSITION	ELECTED OR APPOINTED?	ELIGIBILITY TO RUN FOR THE SEAT	ELIGIBILITY TO VOTE FOR THE SEAT
Homeowner – District 1	Elected through self nomination	Community Stakeholder who is 16 years of age or older who lives within District 1 of the GVGC boundaries and owns and occupies their place of residence whether single or multi family.	Homeowner Stakeholder who is 16 years of age or older who lives within District 1. Must own and occupy place of residence.
Homeowner – District 2	Elected through self nomination	Community Stakeholder who is 16 years of age or older who lives within District 2 of the GVGC boundaries and owns and occupies their place of residence whether single or multi family.	Homeowner Stakeholder who is 16 years of age or older who lives within District 2. Must own and occupy place of residence.
Homeowner – District 3	Elected through self nomination	Community Stakeholder who is 16 years of age or older who lives within District 3 of the GVGC boundaries and owns and occupies their place of residence whether single or multi family.	Homeowner Stakeholder who is 16 years of age or older who lives within District 3. Must own and occupy place of residence.
Homeowner – District 4	Elected through self nomination	Community Stakeholder who is 16 years of age or older who lives within District 4 of the GVGC boundaries and owns and occupies their place of residence whether single or multi family.	Homeowner Stakeholder who is 16 years of age or older who lives within District 4. Must own and occupy place of residence.
Homeowner – District 5	Elected through self nomination	Community Stakeholder who is 16 years of age or older who lives within District 5 of the GVGC boundaries and owns and occupies their place of residence whether single or multi family.	Homeowner Stakeholder who is 16 years of age or older who lives within District 5. Must own and occupy place of residence.
Homeowner – District 6	Elected through self nomination	Community Stakeholder who is 16 years of age or older who lives within District 6 of the GVGC boundaries and owns and occupies their place of residence whether single or multi family.	Homeowner Stakeholder who is 16 years of age or older who lives within District 6. Must own and occupy place of residence.
Resident Occupant – District 1	Elected through self nomination	Community Stakeholder who is 16 years of age or older who lives within District 1 of the GVGC boundaries and who either rents, leases or owns their place of residence whether single or multi family.	Resident Occupant Stakeholder who is 16 years of age or older who lives within District 1. Must rent, lease or own place of residence.
Resident Occupants – District 2	Elected through self nomination	Community Stakeholder who is 16 years of age or older who lives within District 2 of the GVGC boundaries and who either rents, leases or owns their place of residence whether single or multi family.	Resident Occupant Stakeholder who is 16 years of age or older who lives within District 2. Must rent, lease or own place of residence.

BOARD POSITION	ELECTED OR APPOINTED?	ELIGIBILITY TO RUN FOR THE SEAT	ELIGIBILITY TO VOTE FOR THE SEAT
Resident Occupant – District 3	Elected through self nomination	Community Stakeholder who is 16 years of age or older who lives within District 3 of the GVGC boundaries and who either rents, leases or owns their place of residence whether single or multi family.	Resident Occupant Stakeholder who is 16 years of age or older who lives within District 3. Must rent, lease or own place of residence.
Resident Occupant – District 4	Elected through self nomination	Community Stakeholder who is 16 years of age or older who lives within District 4 of the GVGC boundaries and who either rents, leases or owns their place of residence whether single or multi family.	Resident Occupant Stakeholder who is 16 years of age or older who lives within District 4. Must rent, lease or own place of residence.
Resident Occupant – District 5	Elected through self nomination	Community Stakeholder who is 16 years of age or older who lives within District 5 of the GVGC boundaries and who either rents, leases or owns their place of residence whether single or multi family.	Resident Occupant Stakeholder who is 16 years of age or older who lives within District 5. Must rent, lease or own place of residence.
Resident Occupant – District 6	Elected through self nomination	Community Stakeholder who is 16 years of age or older who lives within District 6 of the GVGC boundaries and who either rents, leases or owns their place of residence whether single or multi family.	Resident Occupant Stakeholder who is 16 years of age or older who lives within District 6. Must rent, lease or own place of residence.
Merchants and Business Persons – 4 At-Large Seats	Elected through self nomination	Community Stakeholder who is 16 years of age or older and who is an owner/employee or owner's representative of retail, wholesale, industrial or service business located within the GVGC community grid area on commercially zoned property.	Community Stakeholder who is 16 years of age or older at the time of the election.
Commercial Property Owner – 2 At-Large Seats	Elected through self nomination	Community Stakeholder who is 16 years of age or older and who is an owner/owner's representative of income property within the GVGC area used for residential rental (including single family residence used exclusively as income producing property or multi-family housing), retail stores, offices, service businesses, industrial facilities or any other recognized commercial use provided that the owner does not reside on the property.	Community Stakeholder who is 16 years of age or older at the time of the election.
At-Large Community Stakeholder – 2 Seats	Elected through self nomination	Any Community Stakeholder, who is 16 years of age or older, including, but not limited to, the homeless, owners of, or workers in home based businesses.	Community Stakeholder who is 16 years of age or older at the time of the election.

BOARD POSITION	ELECTED OR APPOINTED?	ELIGIBILITY TO RUN FOR THE SEAT	ELIGIBILITY TO VOTE FOR THE SEAT
Youth – 1 At-Large Seat	Appointed bi-annually by President with Board Confirmation	Any Community Stakeholder, ages 16-19 who lives, works, owns property or attends school within the GVGC area.	N/A
Schools – 1 At-Large Seat	Elected by Caucus	Any representative of an educational institution licensed by the State of California that serves	Educational institutions select representative.
Religious Institutions – 1 At-Large Seat	Elected by Caucus	Any religious institution recognized as such by the IRS that serves the GVGC area.	Religious institutions select representative.
Community Organizations – 2 At-Large Seats	Elected by Caucus	<p>For the purposes of selecting one of their members as a Board Member candidate, a community organization must meet all of the following criteria:</p> <ol style="list-style-type: none"> 1. Be classified as a non-profit tax-exempt organization as defined in IRS Code 501(c) or otherwise qualify as a non-profit organization under California law. Non-profit organizations based solely on homeownership are excluded from eligibility in this category. 2. The organization maintains its principal office or headquarters within the area served by the GVGC or a majority of the organization's activities and meetings occur within the area served by the GVGC, or a majority of the persons affiliated with the organization are GVGC Community Stakeholders. 	Community organizations select representative.

