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CALIFORNIA**

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RAY REGALADO

TELEPHONE: (213) 978-1551



ERIC GARCETTI
MAYOR

NEIGHBORHOOD COUNCILS
EMPOWER LA
Department of
NEIGHBORHOOD EMPOWERMENT

20TH FLOOR, CITY HALL
200 NORTH SPRING STREET
LOS ANGELES, CA 90012

TELEPHONE: (213) 978-1551
TOLL-FREE: 3-1-1
FAX: (213) 978-1751
E-MAIL: EmpowerLA@lacity.org

GRAYCE LIU
GENERAL MANAGER

www.EmpowerLA.org

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES - APPROVED

Tuesday, January 02, 2018 6:00 PM

LOCATION: BOYLE HEIGHTS TECH CENTER
1600 East 4th Street
Los Angeles, CA 90033

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. The amount of time for each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple speaker cards are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Forum period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently.

The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. The Agenda and Report(s) related to an agenda item will be available for review at www.Empowerla.org. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. [6:15] Introduction (5 minutes)
2. [6:18] Call to Order and Commission roll call (1 minute)

Commissioner	Present	Absent
Atkinson	X	
Lipmen	X	
Shaffer	X	
Darett-Quiroz	X	
Wehbe	X	
Regalado		X
Avakian-Koroghlyan		X

3. [6:19] Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

Public Comment: Wayne from Encino provided commentary.

4. [6:21] Multiple Agenda Items Comment – Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Public Comment: None

5. [6:21] Approval of the Minutes of the Meeting of 11/20/2017. [Board of Neighborhood Commissioner Regular Meeting Minutes 11.20.17-DRAFT](#) (3 minutes)

Public Comment: None

Action: Motion to approve the Minutes of the Meeting of 11/20/2017.

VOTE	Mover	Shaffer	Second	Darett-Quiroz
Commissioner	Ayes	Nays	Abstention	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado				X
Avakian-Koroghlyan				X
Total	5			2
Motion	Carries	X	Fails	

Motion to reconsider the approval of the Minutes of the Meeting of 11/20/17. Moved by Commissioner Shaffer, 2nd by Commissioner Darett-Quiroz. Motion passed 5-0.

6. [6:22] Approval of the Minutes of the Meeting of 12/05/2017. [Board of Neighborhood Commissioner Regular Meeting Minutes 12.05.17-DRAFT](#) (3 minutes)

Public Comment: None

Action: Motion to approve the Minutes of the Meeting of 12/05/2017.

VOTE	Mover	Shaffer	Second	Lipmen
Commissioner	Ayes	Nays	Abstention	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado				X
Avakian-Koroghlyan				X
Total	5			2
Motion	Carries	X	Fails	

7. [6:26] Approval of the Minutes of the Meeting of 12/18/2017. [Board of Neighborhood Commissioner Regular Meeting Minutes 12.18.17-DRAFT](#) (3 Minutes)

Public Comment: Wayne from Encino provided commentary.

Action: Motion to approve the Minutes of the Meeting of 12/18/2017.

VOTE	Mover	Shaffer	Second	Darett-Quiroz
Commissioner	Ayes	Nays	Abstention	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado				X
Avakian-Koroghlyan				X
Total	5			
Motion	Carries	X	Fails	

8. [6:31] Commemoration of 15 year anniversary of the certification of the following Neighborhood Councils: (20 minutes)
- Atwater Village Neighborhood Council (AVNC)
 - Silver Lake Neighborhood Council (SLNC)

Public Comment: Wayne from Encino provided commentary.

Commissioner Atkinson recognized the efforts of Atwater Village Neighborhood Council (AVNC). Commissioner Daret-Quiroz recognized the efforts of Atwater Village Neighborhood Council. Mike Fong, Department of Neighborhood Empowerment introduced Atwater Neighborhood Council. Co-chair Ed Morrissey, AVNC, accepted the certificate and provided background on AVNC. Monica Waggoner, Education Chair, provided report to Commission. Commissioner Atkinson asked if AVNC holds an annual board retreat. Mike Fong provided response.

9. [6:42] Verbal updates from representatives of the Mayor, Los Angeles City Council, and other City representatives. (10 minutes).

Public Comment: None

10. [6:43] Discussion with various East Area Neighborhood Council representatives who wish to report concerns, operations, and best practices. Neighborhood Council representatives should complete their questionnaires in advance of the meeting. (Click on the link to view a copy of the document.) <https://empowerla.org/wp-content/uploads/2015/10/Best-Practices-Questionnaire.pdf> This matter will last a maximum of 20 minutes and the time will be divided among those representatives wishing to speak. (20 minutes).

Public Comment: None

11. [6:43] Verbal updates from representatives of the Los Angeles Neighborhood Council Budget Advocates. Neighborhood Council Budget Advocates provide input to the City on the City's Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>. (10 minutes).

Public Comment: None

12. [6:43] General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

Public Comment: Wayne from Encino provided commentary.

13. [6:47] General Manager's Report. (10 minutes)
 - a. Briefing on Departmental activities.
 - b. Staffing, budget, elections and other operational matters.
 - c. Subdivision policy.

Mike Fong, Department of Neighborhood Empowerment, provided updates. Updates included Civic U 2.0, approximately 150 participants. Recognized Commissioner Lipmen and others for providing info related to IgniteLA. Provided updates on Department staffing and subdivision applications. Commissioner Shaffer asked for clarification on staffing personal. Mike Fong provided response. Commissioner Wehbe asked for clarification on applicants for subdivision. Mike Fong provided response.

Public Comment: None

14. [6:53] Discussion and update on the Neighborhood Council Funding Equity workgroup.

Commissioner Atkinson provided brief update and report. Deputy City Attorney (DCA) Elise Ruden asked for clarification on the selection process of Workgroup participants. Commissioner Shaffer provided clarification on selection process. Commissioner Atkinson asked for clarification of meeting dates and times.

Public Comment: None

15. [6:57] Discussion and possible motion to reconsider the Board of Neighborhood Commissioners action taken on December 18, 2017, to approve a recommendation that individual Neighborhood Councils agendaize a motion to support the Department of Neighborhood Empowerments FY 2018-19 Proposed Budget request, which calls for additional Neighborhood Empowerment Advocates to improve Neighborhood Council operations and outreach.

Public Comment: Wayne from Encino provided commentary.

Action: Motion to reconsider the action taken on December 18, 2017, which was to approve a recommendation that individual Neighborhood Councils agendaize a motion to support the Department of Neighborhood Empowerments FY 2018-19 Proposed Budget request, which calls for additional Neighborhood Empowerment Advocates to improve Neighborhood Council operations and outreach.

VOTE	Mover	Shaffer	Second	Wehbe
Commissioner	Ayes	Nays	Abstention	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado				X
Avakian-Koroghlyan				X
Total	5			
Motion	Carries	X	Fails	

16. [7:01] Discussion and possible motion to approve a recommendation that individual Neighborhood Councils agendize a motion to support the Department of Neighborhood Empowerment’s FY 2018-19 Proposed Budget request, which calls for additional Neighborhood Empowerment Advocates to improve Neighborhood Council operations and outreach.

Public Comment:

Action: Motion to approve a recommendation that individual Neighborhood Councils agendize a motion to support the Department of Neighborhood Empowerment’s FY 2018-19 Proposed Budget request, which calls for additional Neighborhood Empowerment Advocates to improve Neighborhood Council operations and outreach.

VOTE	Mover	Shaffer	Second	Darett-Quiroz
Commissioner	Ayes	Nays	Abstention	Absent
Atkinson				
Lipmen				
Shaffer				
Darett-Quiroz				
Wehbe				
Regalado				
Avakian-Koroghlyan				
Total				
Motion	Carries		Fails	

Action: Move to amend the motion to recommend that individual Neighborhood Councils consider possible discussions and motions to support the Department of Neighborhood Empowerment's FY 2018-19 Proposed Budget request, which calls for additional Neighborhood Empowerment Advocates to improve NC operations and outreach.

VOTE	Mover	Shaffer	Second	Wehbe
Commissioner	Ayes	Nays	Abstention	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado				X
Avakian-Koroghlyan				X
Total	5			2
Motion	Carries	X	Fails	

Commissioner Shaffer motioned to amend, 2nd by Commissioner Wehbe....
 Move to approve a recommendation to individual NC to possible consider discussion and motion to support....

Commissioner Lipmen offered an amendment to Commissioner Shaffer's amendment to for a recommendation that it be included in the Commissioner Newsletter. Commissioner Shaffer asked that Commissioner Lipmen's amendment be included as part of BONC newsletter. Mike Fong provided additional information regarding email distributions.

Action: Move to approve the amended motion to recommend that individual Neighborhood Councils consider possible discussions and motions to support the Department of Neighborhood Empowerment's FY 2018-19 Proposed Budget request, which calls for additional Neighborhood Empowerment Advocates to improve NC operations and outreach.

VOTE	Mover	Shaffer	Second	Wehbe
Commissioner	Ayes	Nays	Abstention	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado				X
Avakian-Koroghlyan				X
Total	5			2
Motion	Carries	X	Fails	

17. [7:08] Discussion and possible motion to set the date and location for the Board of Neighborhood Commissioners Retreat.

Commissioner Atkinson asked for potential dates of BONC retreat. Mike Fong provided response.

Public Comment: None

Action: None

VOTE	Mover	Mover	Second	Second
Commissioner	Ayes	Nays	Abstention	Absent
Atkinson				
Lipmen				
Shaffer				
Darett-Quiroz				
Wehbe				
Regalado				
Avakian-Koroghlyan				
Total				
Motion	Carries		Fails	

NOTE: Commissioner Darett-Quiroz left the meeting at 7:20.

18. [7:20] Discussion and possible action regarding Board of Neighborhood Commissioner's Newsletter. (10 minutes)

Commissioner Lipmen provided report. Commissioner Shaffer offer suggested language, instead of "want, use "encourage" and paraphrase Commission's Recommendation to Neighborhood Councils, they consider discussing and agendizing the Department's Budget to show support.

Public Comment: Wayne from Encino provided commentary.

Action: Motion to accept newsletter as amended by Commissioner Shaffer.

VOTE	Mover	Shaffer	Second	Wehbe
Commissioner	Ayes	Nays	Abstention	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado				X
Avakian-Koroghlyan				X
Total	4			3
Motion	Carries	X	Fails	

19. [7:26] Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (15 minutes)

1. Comment on Commissioners' own activities/brief announcements.
2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
4. Ask staff to research issues and report back to the Commission at a future time.

Commissioner Atkinson asked for updates on NC Board retreats throughout the City. Mike Fong, Department of Neighborhood Empowerment, provided response.

Commissioner Atkinson polled Commission regarding rescheduling the January 15th meeting to another day of the same week.

20. [7:33] Adjourn

Mover	Shaffer	Second	Wehbe
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Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)

(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and subscribe through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)

- Regular Meeting on January 15, 2018 at 1:00 pm – City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012
- Regular Meeting on February 6, 2018 at 6:00 pm North Valley Area – Location TBD
- Regular Meeting on February 19, 2018 at 1:00 pm – City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012
- Regular Meeting on March 6, 2018 at 6:00 pm South Valley Area – Location TBD

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20th Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.