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CALIFORNIA**

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RAY REGALADO**

TELEPHONE: (213) 978-1551



ERIC GARCETTI
MAYOR

**NEIGHBORHOOD COUNCILS
EMPOWER LA**
Department of
NEIGHBORHOOD EMPOWERMENT

20TH FLOOR, CITY HALL
200 NORTH SPRING STREET
LOS ANGELES, CA 90012

TELEPHONE: (213) 978-1551
TOLL-FREE: 3-1-1
FAX: (213) 978-1751
E-MAIL: EmpowerLA@lacity.org

GRAYCE LIU
GENERAL MANAGER

www.EmpowerLA.org

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES - APPROVED

Monday, April 16, 2018 1:00 PM

**LOCATION: City Hall, 10th Fl. Conference, Room 1050
200 North Spring Street
Los Angeles, CA 90012**

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. The amount of time for each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple speaker cards are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently.

AN EQUAL EMPLOYMENT OPPORTUNITY - AFFIRMATIVE ACTION EMPLOYER

The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. The Agenda and Report(s) related to an agenda item will be available for review at www.Empowerla.org. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. [1:17] Introduction. (5 minutes)
2. [1:20] Call to Order and Commission roll call. (1 minute)

Commissioner	Present	Absent
Atkinson		X
Lipmen	X	
Shaffer	X	
Darett-Quiroz	X	
Wehbe	X	
Regalado	X	
Avakian-Koroghlyan		X

3. [1:20] Approval of the Minutes of the Regular Meeting of 03/6/2018. [\[Board of Neighborhood Commissioner Regular Meeting Minutes 03.06.2018-DRAFT\]](#) (3 minutes)
4. [1:20] Approval of the Minutes of the Special Meeting of 03/12/2018. [\[Board of Neighborhood Commissioner Special Meeting Minutes 03.12.2018-DRAFT\]](#) (3 minutes)
5. [1:20] Approval of the Minutes of the Special Meeting of 03/19/2018. [\[Board of Neighborhood Commissioner Special Meeting Minutes 03.19.2018-DRAFT\]](#) (3 minutes)
6. [1:20] Approval of the Minutes of the Special Meeting of 03/29/2018. [\[Board of Neighborhood Commissioner Special Meeting Minutes 03.29.2018-DRAFT\]](#) (3 minutes)

Public Comment: None

Action: Motion to approve the Minutes of the Meeting of 03/06/18, 03/12/18, 03/19/18, and 03/29/18 all as one motion. (Agenda items #3 to 6)

VOTE	Mover	Lipman	Second	Regalado
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson				X
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Avakian-Koroghlyan				X
Total	5			
Motion	Carries	X	Fails	

- [1:23] Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

Public Comment: None

- [1:24] Multiple Agenda Items Comment – Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Public Comment: F. Herman provided commentary on BANE Act 52.1 and Measure H.

- [2:57] Verbal updates from representatives of the Mayor, Los Angeles City Council, and other City representatives. (10 minutes).

Nick Greif, Policy Director for Councilmember Ryu & Chair of Health, Education, and Neighborhood Council Committee, gave update on survey, tracking the subdivisions, and interest in the Funding Equity Work Group’s recommendations.

Public Comment: None

- [1:30] Verbal updates from representatives of the Los Angeles Neighborhood Council Budget Advocates. Neighborhood Council Budget Advocates provide input to the City on the City’s Budget. Additional information regarding the Budget Advocates is available at

<http://ncbala.com/>. (10 minutes)

Brian Allen with Budget Advocates provided update regarding Budget Days on June 23rd, the Budget Advocates who are preparing to attend the hearings with the Budget and Finance Committees with the departments, and the White Paper is out.

Public Comment: None

11. [1:33] General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

Public Comment: Glenn Bailey provided his recommendation regarding bylaw amendments, on [CF 15-0389-S1](#), and on Code of Conduct.

12. [1:38] Update and discussion on Neighborhood Council Funding by the Office of the City Clerk. (10 minutes)

Andrew Choi gave general update stating that to this date, Neighborhood Councils have an unspent balance of \$2.011 million, MER reviews are current and four Neighborhood Councils are in frozen funds; CANNDU, South Central, Van Nuys and Watts. Two are in exhausted efforts.

Public Comment: None

13. [2:04] General Manager's Report. (10 minutes)
- a. Briefing on Departmental activities.
 - b. Staffing, budget, elections and other operational matters.
 - c. Subdivision Updates

General Manager Grayce Liu gave update regarding the Election outreach, the budget for FY2019, [CF 15-0389-S1](#), clarification of maps and boundaries to be presented to the Commissioners.

Mike Fong gave update on the upcoming Subdivision Election:

- a) North Westwood NC Subdivision Election.
 1. The North Westwood NC Subdivision Election will be on Tuesday, May 22, 2018.
 2. Saturday, April 7 - on-line vote-by-mail application is available via City Clerk website.
 3. Tuesday, May 15 - last day to request a vote-by-mail ballot
- b) Historic Cultural North NC Subdivision Election.
 1. The Historic Cultural North NC Subdivision Election will be on Thursday, June 7, 2018.
 2. Monday, April 23 - on-line vote-by-mail application is available via City Clerk website.

3. Thursday, May 31 - last day to request a vote-by-mail ballot.
- c) Little Bangladesh/Wilshire Center NC Subdivision Election.
 1. The Little Bangladesh/Wilshire Center NC Subdivision Election will be on Tuesday, June 19, 2018.
 2. Saturday, May 5 - on-line vote-by-mail application is available via City Clerk website.
 3. Tuesday, June 12 - last day to request a vote-by-mail ballot.

Public Comment: None

14. [2:25] Discussion and update on the Neighborhood Council Funding Equity Work Group.

Brian Allen, Co-chair of the Funding Equity Work, provided updates and believes strongly that there would be a formal proposal in the next meeting and following meeting an approval of the proposal.

Public Comment: None

15. [2:30] Discussion and possible motion to approve two additional meetings for the Neighborhood Council Funding Equity Work Group.

Brian Allen, Co-chair of the Funding Equity Work, provided clarification. Commissioner Shaffer and City Attorney Elise Ruden reminded the work group to concentrate on task of what the Commission originally intended.

Public Comment: None

Action: Move to approve the final two meetings.

VOTE	Mover	Shaffer	Second	Darret-Quiroz
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson				X
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Avakian-Koroghlyan				X
Total	5			
Motion	Carries	X	Fails	

16. [2:40] Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (15 minutes)
1. Comment on Commissioners' own activities/brief announcements.
 2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
 3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
 4. Ask staff to research issues and report back to the Commission at a future time.

Public Comment: None

Commissioner Shaffer requested the current ENS statistics with regards to Neighborhood Councils and staff to consult with City Attorney's Office on what action the Commission is allowed to take to suspend the policy with regards to the Code of Conduct for 2019 Elections.

Commissioner Lipmen announced the Commission Retreat on May 21st, 1pm to 5pm

1. Location confirmed at CSU Los Angeles Downtown Office
2. Confirmed facilitator Gary De La Rosa
3. Draft agenda prepared

Commissioner Shaffer announced 7th annual Earth Day event on Saturday had about 1000 people come out.

17. [3:10] Adjourn.

Public Comment: None

Action: Move to adjourn.

VOTE	Mover	Darett-Quiroz	Second	Lipmen
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson				X
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Avakian-Koroghlyan				X
Total	5			
Motion	Carries	X	Fails	

Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)

(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and [subscribe](#) through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)

- Regular Meeting on May 1, 2018 at 6:00 pm
Westchester Senior Center - 8740 Lincoln Blvd., Los Angeles, CA 90045
- Regular Meeting on May 21, 2018 at 1:00 pm – City Hall, 10th Floor
Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA
90012
- Regular Meeting on June 5, 2018 at 6:00 pm South LA Area – Location
TBD
- Regular Meeting on June 18, 2018 at 1:00 pm – City Hall, 10th Floor
Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA
90012

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20th Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.