

CITY OF LOS ANGELES
CALIFORNIA

BOARD OF NEIGHBORHOOD
COMMISSIONERS

JOY ATKINSON
President

ELI LIPMEN
Vice President

SUSAN AVAKIAN-KOROGHLYAN
LEONARD SHAFFER
DEBBIE WEHBE
MAGGIE DARETT-QUIROZ
RAY REGALADO

TELEPHONE: (213) 978-1551



ERIC GARCETTI
MAYOR

NEIGHBORHOOD COUNCILS
EMPOWER LA
Department of
NEIGHBORHOOD EMPOWERMENT

20TH FLOOR, CITY HALL
200 NORTH SPRING STREET
LOS ANGELES, CA 90012

TELEPHONE: (213) 978-1551
TOLL-FREE: 3-1-1
FAX: (213) 978-1751
E-MAIL: EmpowerLA@lacity.org

GRAYCE LIU
GENERAL MANAGER

www.EmpowerLA.org

BOARD OF NEIGHBORHOOD COMMISSIONERS
SPECIAL MEETING - PLANNING RETREAT AGENDA

Monday, May 21, 2018 1:45 PM

LOCATION: CAL STATE LA DTLA CAMPUS
[801 South Grand Ave., 6th Floor](#)
[Los Angeles, CA 90017](#)

***Note:** [Parking Instructions](#). Please see Department staff for validation

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. The amount of time for each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple speaker cards are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Forum period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently.

The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. The Agenda and Report(s) related to an agenda item will be available for review at www.Empowerla.org. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

AN EQUAL EMPLOYMENT OPPORTUNITY - AFFIRMATIVE ACTION EMPLOYER

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

***NOTICE: Each of the agenda items below may include general discussion with City staff, including, but not limited to, the Department of Neighborhood Empowerment, Office of the City Attorney, Office of the City Clerk and Facilitator Gary De La Rosa.**

1. Introduction (5 minutes)
2. Call to Order and Commission roll call (1 minute)
3. Discussion of the role of the Commissioners within the framework of existing rules and regulations, including but not limited to, the City Charter, the Los Angeles Administrative Code, the Plan for a Citywide System of Neighborhood Councils, and the Rules and Policies of the Commission [[Letter on Commission Authority](#), [Commission Operating Policies & Procedures](#), [RULES OF ORDER](#), [Existing Policies](#), [The Plan](#), [City Charter Sec. 902.](#), [City Charter Sec. 502.](#), [City Charter Sec. 503.](#), [City Charter Sec. 508.](#), [City Charter Sec. 510.](#)]
4. Assessing Working Dynamics "The NC Experience." - Gary De La Rosa. The purpose of this discussion is to help improve collaboration among and between Commissioners as well as with any agencies including the Department of Neighborhood Empowerment, City Clerk, Office of City Attorney and Neighborhood Councils
5. Discussion of results of the May 4th 2018 Key Neighborhood Council Issues Survey Results. During the survey the Neighborhood Councils were asked to rate the key issues that presented concerns for their board. The Commission will discuss possible policies that may be adopted in future meetings that may improve the Neighborhood Council system [[Key Neighborhood Council Issues Survey](#)]
6. Discussion on Commission Asset Mapping on Board of Neighborhood Commissioners. The purpose of this discussion is to review the commissioners past performance and identify the goals for the future
 - a. What the Commissioners have accomplished
 - b. What are the Commission policies? Are they sufficient? Does the Commission need to make more?
 - c. Commissioners goals for the future
 - d. Commission scope. The purpose of this discussion is to identify the Commissions' legal authority for creating policy regarding the Neighborhood Council system

7. Identification of topics for future agenda items
 - a. Identify possible areas that may require Commission policy or motion. The Commission will attempt to identify policy or changes to the Neighborhood Council systems that will improve the Neighborhood Council operation.
 - b. The Commission will discussion deadlines for their varies goals

8. Adjourn

Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY) *(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and [subscribe](#) through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)*

- Regular Meeting on June 5, 2018 at 6:00 pm - Ross Snyder Recreation Center, 1501 East 41st Street, Los Angeles, CA 90011
- Regular Meeting on June 18, 2018 at 1:00 pm – City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012
- Regular Meeting on July 3, 2018 at 6:00 pm - Seoul International Park, 3250 San Marino St, Los Angeles, CA 90006
- Regular Meeting on July 16, 2018 at 1:00 pm – City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20th Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.