

**CITY OF LOS ANGELES
CALIFORNIA**

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BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES-APPROVED

Tuesday, June 05, 2018 6:00 PM

LOCATION: Ross Snyder Recreation Center
[1501 East 41st Street, Los Angeles, CA 90011](#)

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. The amount of time for each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple speaker cards are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Forum period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently.

The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. The Agenda and Report(s) related to an agenda item will be available for review at

AN EQUAL EMPLOYMENT OPPORTUNITY - AFFIRMATIVE ACTION EMPLOYER

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www.Empowerla.org. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. [6:25] Introduction (5 minutes)
2. [6:30] Call to Order and Commission roll call (1 minute)

Commissioner	Present	Absent
Atkinson	X	
Lipmen	X	
Shaffer	X	
Darett-Quiroz		X
Wehbe	X	
Regalado		X
Avakian-Koroghlyan		X

3. [6:31] Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

Public Comment: None

4. [6:31] Multiple Agenda Items Comment – Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Public Comment: None

5. [6:31] Commemoration of 15 and 10 year anniversary of the certification of the following Neighborhood Councils: (20 minutes)
 - Voices Neighborhood Council - 10 year
 - CANN DU Neighborhood Council – 15 year
 - South Central Neighborhood Council – 15 year

Public Comments:

- Youth Representative Michael Parker, Voices Neighborhood Council
- Chair Vincente B. Miles, Voices Neighborhood Council
- Chair Stephanie Campbell, CANN DU Neighborhood Council
- President Azusena Favela, South Central Neighborhood Council

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6. [6:55] Verbal updates from representatives of the Mayor, Los Angeles City Council, and other City representatives. (10 minutes).

Public Comments: None

7. [6:57] Discussion with various South Los Angeles Area Neighborhood Council representatives who wish to report concerns, operations, and best practices. Neighborhood Council representatives should complete their questionnaires in advance of the meeting. (Click on the link to view a copy of the document.) [[Best Practices Questionnaire](#)] This matter will last a maximum of 20 minutes and the time will be divided among those representatives wishing to speak. (20 minutes).

Public Comments:

- Vincente B. Miles, Voices Neighborhood Council
- Stephanie Campbell, CANN DU Neighborhood Council

8. [7:05] Verbal updates from representatives of the Los Angeles Neighborhood Council Budget Advocates. Neighborhood Council Budget Advocates provide input to the City on the City's Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>. (10 minutes).

Public Comments: None

9. [7:08] General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

Public Comments: None

10. [7:08] General Manager's Report. (10 minutes)
 - a. Briefing on Departmental activities.
 - b. Staffing, budget, elections and other operational matters.
 - c. Subdivision policy.

Grayce Liu, provided information on new feature on EmpowerLA Website:

<http://empowerla.org/accessible-meeting-locations/>

Tom Soong, Director of Outreach and Communications, provided information on the election outreach plan

Mike Fong, Director of Policy and Government Relations, provided information on the subdivision elections

Public Comments: Vincente B. Miles, Voices Neighborhood Council

11. [7:36] Discussion and Possible Motion on Bylaws Amendment and Board Structure Change for the West Adams Neighborhood Council. West Adams Neighborhood Council is requesting to modify their Board structure to include 2 new At-Large Representatives, which shall be appointed by a majority vote of the Board. [[WANC Bylaws Application](#), [WANC Board Structure Application](#), [WANC Old Bylaws](#), [WANC New Bylaws](#), [WANC Department Report](#)]

The Department recommends that the Board of Neighborhood Commissioners:

1. **FIND** the West Adams Neighborhood Council's request to change their Board

structure consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and

2. **APPROVE** the change to the West Adams Neighborhood Council's bylaws.

Public Comment: Esther Glaze, CANNDU Neighborhood Council

Action: Moved to:

1. **FIND** the West Adams Neighborhood Council's request to change their Board structure consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. **APPROVE** the change to the West Adams Neighborhood Council's bylaws.

VOTE	Mover	Lipmen	Second	Shaffer
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado				X
Avakian-Koroghlyan				X
Total	4			
Motion	Carries	X	Fails	

12. [7:43] Discussion and Possible Motion on Bylaws Amendment and Boundaries Adjustment for the Granada Hills South Neighborhood Council. Granada Hills South Neighborhood Council is requesting to modify their southwestern boundary in adopting the area from the intersection of the 405 FWY and Lassen Street, west on Lassen street to Balboa Blvd, north on Balboa Blvd to Devonshire Blvd, east on Devonshire Blvd to the 405 FWY, South on the 405 FWY to Lassen Street from the North Hill West Neighborhood Council. [[GHSNC Bylaws Application](#), [GHSNC Petition Packet](#), [GHSNC Bylaws 2018](#), [GHSNC Bylaws 2017](#), [GHSNC Department Report](#)]

The Department recommends that the Board of Neighborhood Commissioners:

1. **FIND** the Granada Hills South Neighborhood Council's request to change their Boundaries consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 2a (iii) of the Plan for a Citywide System of Neighborhood Councils; and
2. **APPROVE** the changes to the Granada Hills South Neighborhood Council's bylaws by accepting the boundary adjustment.

Public Comment: Sam Kwasman, North Hills West Neighborhood Council, voice of Donald Duck

Action: **Moved to table to next regular meeting**

VOTE	Mover	Lipmen	Second	Shaffer
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado				X
Avakian-Koroghlyan				X
Total	4			
Motion	Carries	X	Fails	

13. [8:12] Discussion and Possible Motion on Bylaws Amendment and Boundaries Adjustment for the North Hill West Neighborhood Council. North Hill West Neighborhood Council is requesting:

1. To modify their northern boundary in forfeiting the area from the intersection of 405 FWY and Lassen Street, west on Lassen Street to Balboa Blvd, north on Balboa Blvd to Devonshire Blvd, east on Devonshire Blvd to 405 FWY, South on 405 FWY to Lassen Street to the Granada Hills South Neighborhood Council.
2. Shared a City facility, Fire Station 87, 10124 Balboa Blvd, Granada Hills, CA 91344 with Granada Hills South Neighborhood Council and Northridge East Neighborhood Council.

[\[NHWNC Bylaws Application, NHWNC Petition Packet, NHWNC Bylaws 2018, NHWNC Bylaws 2017, Department Report\]](#)

The Department recommends that the Board of Neighborhood Commissioners:

1. **FIND** the North Hills West Neighborhood Council's request to change their Boundaries consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 2a (iii) of the Plan for a Citywide System of Neighborhood Councils. The Department **REJECTS** bylaw amendment language under Article III, "In addition, a City Facility, Fire Station 87, 10124 Balboa Boulevard, Granada Hills 91344 shall be shared with the Granada Hills South Neighborhood Council and Northridge East Neighborhood Council" as it is not consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article III, Section 2a of the Plan for a Citywide System of Neighborhood Councils; and
2. **APPROVE** the changes to the North Hills West Neighborhood Council's bylaws by accepting the boundary adjustment but
3. **REJECT** the shared facility request.

Public Comment: Sam Kwasman, North Hills West Neighborhood Council, voice of Donald Duck

Action: **Moved to table to next regular meeting**

VOTE	Mover	Lipmen	Second	Shaffer
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado				X
Avakian-Koroghlyan				X
Total	4			
Motion	Carries	X	Fails	

14. [8:13] Commission Business - Comment from Commissioners on subject matters within the Board’s jurisdiction. (15 minutes)
1. Comment on Commissioners’ own activities/brief announcements.
 2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
 3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
 4. Ask staff to research issues and report back to the Commission at a future time.

Addressing concerns with Stakeholder definition

Weighting-in on Councilmember Mike Bonin’s Council File # [15-0389-S1](#)

Weighting-in on Councilmember David Ryu’s Council File # [18-0467](#)

Contracts & Leases with City Clerk

15. [8:35] Adjourn

Action: Motion to Adjourn

VOTE	Mover	Lipmen	Second	Shaffer
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado				X
Avakian-Koroghlyan				X
Total	4			
Motion	Carries	X	Fails	

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Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY) (*Please note: The items listed below are tentative and may be subject to change.* You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and subscribe through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)

- Regular Meeting on June 18, 2018 at 1:00 pm – City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012
- Regular Meeting on July 3, 2018 at 6:00 pm - Seoul International Park, 3250 San Marino St, Los Angeles, CA 90006
- Regular Meeting on July 16, 2018 at 1:00 pm – City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012
- Regular Meeting on August 7, 2018 at 6:00 pm – Boyle Heights City Hall, 2130 E 1st St, Los Angeles, CA 90033

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a **MOTION TO RECONSIDER** and alter its action taken on any item listed on this agenda at any time during this meeting, or make a **MOTION TO RECONSIDER** at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20TH Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.