CITY OF LOS ANGELES

CALIFORNIA

BOARD OF NEIGHBORHOOD COMMISSIONERS

PAUL PARK
PRESIDENT

LEONARD SHAFFER
VICE PRESIDENT

DOUGLAS EPPERHART
DANIEL GATICA
LINDA LUCKS
KAREN MACK

JANET LINDO
Executive Administrative Assistant
TELEPHONE: (213) 978-1551

ANTONIO R. VILLARAIGOSA
MAYOR

DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT

20th FLOOR, CITY HALL
200 NORTH SPRING STREET
LOS ANGELES, CA 90012

TELEPHONE: (213) 978-1551
TOLL-FREE: 3-1-1
FAX: (213) 978-1751
E-MAIL: done@lacity.org

GRAYCE LIU
GENERAL MANAGER

www.EmpowerLA.org

MINUTES

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING

TUESDAY, APRIL 2, 2013 – 6:00 P.M.

135TH STREET ELEMENTARY SCHOOL – AUDITORIUM
801 WEST 135TH STREET
GARDENA, CA 90247

COMMISSIONERS PRESENT
Paul Park, President
Leonard Shaffer, Vice President
Douglas Epperhart
Linda Lucks

ABSENT
Daniel Gatica
Karen Mack

DEPARTMENT STAFF PRESENT
Stephen Box, Acting Senior Project Coordinator
Janet Lindo, Executive Administrative Assistant

CITY ATTORNEY REPRESENTATIVE
Carmen Hawkins, Deputy City Attorney

1. Introduction (5 minutes)

ACTION: President Park gave the introduction.

2. Call to Order and Commission roll call. (1 minute)

ACTION: President Park called the meeting to order at 6:10 p.m. Commission roll was called by Janet Lindo, Executive Administrative Assistant.

3. Approval of the Minutes of the Regular Meeting of March 18, 2013. (Click on the link to view a copy of the document.) (3 minutes)
http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commision/03-18-13_DRAFT_MEETING_MINUTES-.pdf

ACTION: Commissioner Epperhart moved approval of the Minutes of the meeting of March 18, 2013, as written. Commissioner Lucks seconded the Motion.

VOTE: Ayes – 4
Nays – 0
Motion passes unanimously.

4. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

ACTION: No speaker cards were received for public comment.

5. Verbal update from a representative of the Office of the Mayor Antonio Villaraigosa, Neighborhood and Community Services. (10 minutes)

ACTION: No representative present.

6. General Manager's Report. (10 minutes)
    1. Briefing on Departmental activities.
    2. Staffing, budget and other operational matters.

ACTION: Acting Senior Project Coordinator, Stephen Box, gave a verbal update on Departmental activities, staffing, budget and other operational matters, in the absence of General Manager, Grayce Liu.

- Field – Voices of 90037 is in exhaustive efforts and they are approaching the final stage of resolution.
- Greater Echo Park Elysian Neighborhood Council has had a bit of transition. Staff is working with them to get them going.
- Staff has been conducting retreats around the city with Neighborhood Councils and board development series where General Managers from different departments come and work with the Neighborhood Councils in a particular region as well as some board enhancement classes that are taught.
- Field staff has been working on supporting administration in three different areas, leases and contracts, funding, demand warrants and Neighborhood Purposes Grants (NPG), and also the field work.
- Funding – a month ago all the Neighborhood Councils were sent a letter saying that if they do not turn in their funding reconciliations their funds would be frozen. At the time there were 71 out of 95 Neighborhood Councils that were behind on their funding reconciliations. Two weeks ago it was down to 60 as a result of that letter, as of yesterday it was down to 48, as of this morning we are down to 23 Neighborhood Councils from 71, 23 of 95 are behind. Of those, some of them is simply processing some paper.
- The City Council approved a two-part funding proposal and the most significant part of it would kick off in July and for that to happen our books have to be current with regards to Neighborhood Councils. The proposal that is on the table is

Neighborhood Council checking accounts. The City Council has sent the proposal to the City Attorney. The City Attorney's Office is waiting on greater specifics from the Funding Section on how these checking accounts would work.

- The other element was that it would create an opportunity for Neighborhood Councils to set some money aside (encumber) for the Congress so that they could carry it from one fiscal year to the other.
- The Councils for Councils (C4C) and the Valley Resources, both of which are peer groups, have been gathering some steam working with Neighborhood Councils. The Neighborhood Councils are quite fond of the peer support.

7. Commission Committee Reports. (10 minutes)
    1. Ad Hoc Committee re Standards and Outreach (Members: Mack-Chair, Park, and Lucks)

ACTION: None.

8. Discussion regarding the recommendations from the Commission's Regional Plan Review Committees regarding Neighborhood Council election policies and procedures and Neighborhood Council boundary adjustment policies. (30 minutes)

ACTION: None.
Public comment received from:

Joseph Riser – subdivision – it needs to be the people deciding that that is what they want to do. I ask that the Commission not make this about the money.

Wendi Riser – boundary adjustment policies – communities are not static. Communities, organizations, populations, housing, businesses, they all change. When an emergence of a group that can show an abundance of grass root support for leaving an existing Neighborhood Council configuration so that they can be more effective and doing the work of the Neighborhood Council on their own, there needs to be a fair and open process to do that.

Judy Shane – boundary adjustment – there are situations in which the purpose of the Neighborhood Councils can best be met by a subdivision and in some cases the purpose of the Neighborhood Council cannot be met in all places without the subdivision.

9. Recognition and presentation of 10 Year Anniversary Certificate to the Harbor Gateway South Neighborhood Council. (10 minutes)

ACTION: This agenda item was taken out of order before agenda item no. 4. Miguel Cordova, President, Harbor Gateway South Neighborhood Council, accepted the Neighborhood Council's 10 Year Anniversary Certificate.

10. Discussion with various Harbor area Neighborhood Council representatives who wish to report concerns, operations, and best practices. Neighborhood Council representatives should complete their questionnaire in advance of the meeting. This matter will last a maximum of 20 minutes and the time will be divided among those representatives wishing to speak. (Click on the link to view a copy of the document.) (20 minutes)

http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commision/BEST PRACTICES_NC_CVR LTR_QUESTIONNAIRE_02-12-13.pdf

ACTION: This agenda item was taken out of order before agenda item no. 4. Miguel Cordova, President Harbor Gateway South Neighborhood Council shared concerns, operations and best practices.

11. Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (20 minutes)
    1. Comment on Commissioners' own activities/brief announcements.
    2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
    3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
    4. Ask staff to research issues and report back to the Commission at a future time.

ACTION: None.

12. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

ACTION: No speaker cards were received for public comment.

13. Adjourn

ACTION: Commissioner Epperhart moved that the meeting be adjourned at 7:01 p.m. Commissioner Lucks seconded the motion.

VOTE: Ayes – 4
Nays – 0
Motion passes unanimously.

****