CITY OF LOS ANGELES

CALIFORNIA

BOARD OF NEIGHBORHOOD COMMISSIONERS

KAREN MACK
PRESIDENT

LEONARD SHAFFER
VICE PRESIDENT

JOY ATKINSON
LYDIA GRANT
ELI LIPMEN
VICTOR MEDINA
OLIVIA RUBIO

JANET LINDO
Executive Administrative Assistant
TELEPHONE: (213) 978-1551

ERIC GARCETTI
MAYOR

EMPOWER LA
Department of NEIGHBORHOOD EMPOWERMENT

20th FLOOR, CITY HALL
200 NORTH SPRING STREET
LOS ANGELES, CA 90012

TELEPHONE: (213) 978-1551
TOLL-FREE: 3-1-1
FAX: (213) 978-1751
E-MAIL EmpowerLA@lacity.org

GRAYCE LIU
GENERAL MANAGER

www.EmpowerLA.org

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING AGENDA

TUESDAY, MAY 6, 2014 – 6:00 P.M.

WILMINGTON SENIOR CENTER
1371 EUBANK AVENUE
WILMINGTON, CA 90744

The public is requested to fill out a "**Speaker Card**" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Forum period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently. The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Report(s) related to an agenda item will be available for review at www.EmpowerLA.org. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Commission Executive Assistant at (213) 978-1551 OR toll-free at 3-1-1.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. Introduction (5 minutes)

2. Call to Order and Commission roll call. (1 minute)

3. Approval of the Minutes of the Regular Meeting of April 21, 2014. (Click on the link to view a copy of the document.) (3 minutes)
http://empowerla.org/wp-content/uploads/2014/04/04-21-14_draft-MINUTES_COMMISSION-MEETING.pdf

4. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

5. Verbal update from a representative of the Office of the Mayor Eric Garcetti. (10 minutes)

6. Presentation by #LeadershipLA, Dave Meslin, Community Choreographer from Toronto, CA, will present his TED Talk on apathy. (10 minutes)

7. Discussion with various Harbor area Neighborhood Council representatives who wish to report concerns, operations, and best practices. Neighborhood Council representatives should complete their questionnaire in advance of the meeting. This matter will last a maximum of 20 minutes and the time will be divided among those representatives wishing to speak. (Click on the link to view a copy of the document.) (20 minutes)
http://empowerla.org/wp-content/uploads/2014/04/BEST-PRACTICES-QUESTIONNAIRE_03-19-14.pdf

8. Discussion with Councilmember Joe Buscaino, Council District 15, will provide his take on what it means to be a public leader and how he envisions partnering with Neighborhood Councils to reach the goals of his office. (20 minutes)

9. General Manager's Report. (10 minutes)
    1. Briefing on Departmental activities.
    2. Staffing, budget and other operational matters.
    3. Neighborhood Council 2014 Elections

10. Commission Committee Reports. (15 minutes)
    1. Ad Hoc Committee re Outreach (Members: Atkinson-Chair, Mack, and Rubio)
    2. Ad Hoc Committee re ability of the Board of Neighborhood Commissioners to implement citywide policies (Members: Shaffer-Chair, Grant, and Medina)
    3. Ad Hoc Committee re Leadership Development for Neighborhood Councils (Members: Rubio-Chair, Medina, and Shaffer)

11. A report by Commissioner Eli Lipmen on the development of metrics in relation to the 2014 work plan for the Commission. (10 minutes)

12. Previously, the Commission adopted the Neighborhood Council Plan Review Committee's recommendation on the Brown Act and posting policies which stated:

Reaffirm support for the Brown Act for Neighborhood Councils and its single accessible 24 hour posting requirement, and reaffirm current board policies regarding electronic mail and website posting, with only one physical posting site as opposed to many. The email requirement shall specify that agendas be sent to "NCSupport" with the intent that the Department will post them to the City's agenda system.

AND

Neighborhood Councils that do not have a website must post in at least five (5) physical locations.

Discussion and possible action by the Commission including but not limited to reviewing Commission Policy Number 2010-02 (Revised December 17, 2012 and signed January 14, 2013) regarding Neighborhood Council Posting Requirements, and adopting new policy which incorporates adopted Plan Review Committee recommendation. (Click on the link to view a copy of the document.) (20 minutes)
http://empowerla.org/wp-content/uploads/2014/04/Posting-Policy-draft-revised-04-25-14.pdf

13. Previously, the Commission established Regional Standing Committees to provide recommendations to the Commission regarding improvements to the Citywide System of Neighborhood Councils. The Regional Standing Committees, also known as the Neighborhood Council (NC) Plan Review Committees, have forwarded their recommendations to the Commission for review and action. Discussion and POSSIBLE ACTION by the Commission on the recommendations of the Regional Standing Committees and the Commission's positions with respect to the recommendations, including but not limited to drafting a communication or Resolution to the City regarding: (30 minutes) (Click on the links to view copies of the documents.)
http://empowerla.org/wp-content/uploads/2014/01/Memo-re_Eight-Motions.pdf
http://empowerla.org/wp-content/uploads/2014/01/Attachment-A_survey-results.pdf
http://empowerla.org/wp-content/uploads/2014/01/Attachment-B_NC-Resolutions.pdf
http://empowerla.org/wp-content/uploads/2014/01/Survey_8-motions_text2.pdf

1) Training and Leadership Development

NC Plan Review Committees' Recommendation:

a) Neighborhood Council board members be required to complete Ethics, Financial Policy, Sexual Harassment, and ADA Compliance training, and that the Department offer classes including, but not limited to leadership, City government basics, parliamentary procedures, land use, and candidate training.

b) There be a citywide standard period of time from date of seating, not to exceed 90 days, that a Board member will have to pass the required training, and that this be enforced by the Neighborhood Council bylaws, which shall prohibit voting on any matter coming before the Neighborhood Council board. Inability of any board member(s) to vote for failure to timely complete training will not affect quorum.

Additional Commission proposals:

c) That the Commission may amend the recommendation regarding training to include consequences for failure to complete the training within the allowed period of time. The ultimate consequence being the removal by action of the Department of any offending board member.

d) That the Commission may amend the recommendation regarding training to include Workplace Violence/Bullying Prevention training.

14. Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (15 minutes)
    1. Comment on Commissioners' own activities/brief announcements.
    2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
    3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
    4. Ask staff to research issues and report back to the Commission at a future time.

15. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

16. Adjourn

Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY) *(Please note: The items listed below are tentative and may be subject to change.* You are encouraged to visit the City's website at www.lacity.org and subscribe to the Commission's agendas through the Early Notification System.)

- Regular meeting on Monday, May 19, 2014, at 1:00 p.m., at City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring Street, Los Angeles, CA 90012.
- Regular meeting on Tuesday, June 3, 2014, at 6:00 p.m., at the El Sereno Senior Center, 4818 Klamath Place, Los Angeles, CA 90032.
- Regular meeting on Monday, June 16, 2014, at 1:00 p.m., at City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring Street, Los Angeles, CA 90012.
- Regular meeting on Tuesday, July 1, 2014, at 6:00 p.m., in the West area in the Mar Vista Neighborhood Council area.

FINALIZATION OF BOARD ACTION:
Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:
If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:
The Commission may make a **MOTION TO RECONSIDER** and alter its action taken on any item listed on this agenda at any time during this meeting, or make a **MOTION TO RECONSIDER** at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:
"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20TH Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at http://www.EmpowerLA.org or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Janet Lindo, Executive Administrative Assistant, at (213) 978-1551 or via e-mail: janet.lindo@lacity.org."