

CITY OF LOS ANGELES  
CALIFORNIA

BOARD OF NEIGHBORHOOD  
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## BOARD OF NEIGHBORHOOD COMMISSIONERS

### SPECIAL MEETING AGENDA

MONDAY, JULY 16, 2012 – 6:00 P.M.

AHMANSON RECRUIT TRAINING CENTER  
CLASSROOM 1C  
5651 WEST MANCHESTER BOULEVARD  
LOS ANGELES, CA 90045

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The public is requested to fill out a **“Speaker Card”** to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the Public Forum period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 2 minutes, unless presiding officer of the Board decides differently. The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20<sup>th</sup> Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Report(s) related to an agenda item will be available for review at [www.EmpowerLA.org](http://www.EmpowerLA.org). Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Commission Executive Assistant at (213) 978-1551 OR toll-free at 3-1-1.

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.*

1. Introduction (5 minutes)

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2. Call to Order and Commission roll call. (1 minute)
3. Approval of the Minutes of the Regular Meeting of June 18, 2012. (Click on the link to view a copy of the document.)  
[http://done.lacity.org/dnn/portals/0/documents/LEARN/About\\_the\\_commission/06-18-12\\_DRAFT\\_COMMISSION\\_MINUTES.pdf](http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/06-18-12_DRAFT_COMMISSION_MINUTES.pdf) (3 minutes)
4. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes. (15 minutes)
5. Verbal update from a representative of the Office of the Mayor Antonio Villaraigosa, Neighborhood and Community Services. (10 minutes)
6. General Manager's Report (10 minutes)
  1. Briefing on Departmental activities.
  2. Staffing, budget and other operational matters.
7. 2012 Neighborhood Council election update from the Department of Neighborhood Empowerment. (10 minutes)
8. Discussion to properly define the requirements of a Neighborhood Council stakeholder, as defined under the Plan for a Citywide System of Neighborhood Councils. Stakeholders are currently defined as: any individual who lives, works, or owns property in the neighborhood and any individual who declares a stake in the neighborhood and affirms the factual basis for it. Specifically, the analysis of the terms requiring a stakeholder to live, work or own property in a Neighborhood Council area to serve as a stakeholder will be discussed. (20 minutes)
9. Discussion regarding possible changes to the current posting policy, Commission Policy Number 2010-02, for Neighborhood Councils. (Click on the link to view a copy of the document.)  
[http://done.lacity.org/dnn/portals/0/documents/LEARN/About\\_the\\_commission/NC\\_Agenda\\_Posting\\_Requirements\\_080310.pdf](http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/NC_Agenda_Posting_Requirements_080310.pdf) (20 minutes)
10. Discussion regarding the City Council and all of its committees should allow a five minute public comment period to all speakers that are officially representing their Neighborhood Councils. (20 minutes)
11. Discussion regarding in order to be more responsive, Neighborhood Councils must be communicated with on a regular basis by the City Council and other City departments. All "important" issues should be sent to the Neighborhood Councils 60 days prior to their first hearing so that they may have time to reach out to their stakeholders and take a position. In order to facilitate this each City department should have a Neighborhood Council representative who has the responsibility to communicate with the Neighborhood Councils. (20 minutes)

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12. PUBLIC HEARING: The Commission would like to hear from Neighborhood Councils regarding establishing a set of standards to guide Neighborhood Council operations and provide a uniform measure of competence for Neighborhood Council officers, board members and volunteers. (Click on the link to view a copy of the document.)  
([http://done.lacity.org/dnn/portals/0/documents/LEARN/About\\_the\\_commission/Neighborhood\\_Council\\_Standards\\_V2.pdf](http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Neighborhood_Council_Standards_V2.pdf)) (60 minutes)
13. Recognition and presentation of certificates to West area Neighborhood Councils reaching their 10 Year Anniversary: Bel-Air-Beverly Crest Neighborhood Council, Mar Vista Neighborhood Council, Neighborhood Council of Westchester-Playa, South Robertson Neighborhoods Council, Venice Neighborhood Council, and Westside Neighborhood Council. (20 Minutes)
14. Discussion with various West area Neighborhood Council representatives who wish to report concerns, operations, and best practices. Neighborhood Council representatives should complete their questionnaire in advance of the meeting. This matter will last a maximum of 20 minutes and the time will be divided among those representatives wishing to speak. (20 minutes)
15. Election of Officers for President and Vice President. (10 Minutes)
16. Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (20 minutes)
  1. Comment on Commissioners' own activities/brief announcements.
  2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
  3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
  4. Ask staff to research issues and report back to the Commission at a future time.
17. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes. (15 minutes)
18. Adjourn

**Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)**  
(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at [www.lacity.org](http://www.lacity.org) and subscribe to the Commission's agendas through the Early Notification System.)

- **Special** meeting on Tuesday, August 7, 2012, at 6:00 p.m., in the South area in the Empowerment Congress West Neighborhood Development Council area.

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- Regular meeting on Monday, August 20, 2012, **canceled**.
- **Special** meeting on Tuesday, September 4, 2012, at 6:00 p.m., at Colfax Elementary School-Auditorium, 11724 Addison Street, North Hollywood, CA 91607.
- Regular meeting on Monday, September 17, 2012, at 1:00 p.m., at the City Hall, 10<sup>th</sup> Floor Conference Center, Room 1050, 200 North Spring Street, Los Angeles, CA 90012.

**FINALIZATION OF BOARD ACTION:**

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

**EXHAUSTION OF ADMINISTRATIVE REMEDIES:**

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

**RECONSIDERATION:**

The Commission may make a **MOTION TO RECONSIDER** and alter its action taken on any item listed on this agenda at any time during this meeting, or make a **MOTION TO RECONSIDER** at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

**PUBLIC ACCESS OF RECORDS**

"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20<sup>th</sup> Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's website at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Janet Lindo, Executive Administrative Assistant, at (213) 978-1551 or via e-mail: [janet.lindo@lacity.org](mailto:janet.lindo@lacity.org)."