

CITY OF LOS ANGELES  
CALIFORNIA

BOARD OF NEIGHBORHOOD  
COMMISSIONERS

DANIEL GATICA  
PRESIDENT

CARLENE DAVIS  
VICE PRESIDENT

ESTHER CEPEDA-HATCH  
LINDA LUCKS  
KAREN MACK

JANET LINDO  
Executive Administrative Assistant  
TELEPHONE: (213) 485-1360



ANTONIO R. VILLARAIGOSA  
MAYOR

DEPARTMENT OF  
NEIGHBORHOOD EMPOWERMENT

334-B EAST SECOND STREET  
LOS ANGELES, CA 90012

TELEPHONE: (213) 485-1360  
TOLL-FREE: 3-1-1  
FAX: (213) 485-4608  
E-MAIL: done@lacity.org

BONGHWAN (BH) KIM, MPA  
GENERAL MANAGER

www.EmpowerLA.org

MINUTES

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING

MONDAY, AUGUST 15, 2011 – 11:30 A.M.

CITY HALL, 10<sup>th</sup> FLOOR CONFERENCE CENTER  
ROOM 1060, 200 NORTH SPRING STREET  
LOS ANGELES, CA 90012

COMMISSIONERS PRESENT

Daniel Gatica, President  
Carlene Davis, Vice President  
Esther Cepeda-Hatch  
Linda Lucks  
Karen Mack

ABSENT

None

DEPARTMENT STAFF PRESENT

BongHwan Kim, General Manager  
Grayce Liu, Senior Project Coordinator  
Janet Lindo, Executive Administrative Assistant

CITY ATTORNEY REPRESENTATIVE

Anthony Paul Diaz, Deputy City Attorney

1. Introduction (5 minutes)

**ACTION: President Gatica gave the introduction.**

2. Call to Order and Commission roll call. (1 minute)

**ACTION: President Gatica, called the meeting to order at 11:38 a.m. Commission roll was called by Janet Lindo, Executive Administrative Assistant.**

3. Approval of the Minutes of the Regular Meeting of August 2, 2011. (3 minutes)

**ACTION: Commissioner Lucks moved that the Minutes of the Regular Meeting of August 2, 2011, be approved as written.**

**Commissioner Cepeda-Hatch seconded the Motion.**

**Vote: Ayes - 4, Nays – 0**

**Motion passes unanimously.**

4. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes. (15 minutes)

**ACTION: Public comments received from:**

Jim McQuiston – funds for special projects. The Mayor makes the plan.

Leonard Shaffer – BONC should not be final say. They should work with Neighborhood Councils to have them help each other.

Ivan Spiegel – thanks past president for all his work. Meeting packet wasn't online. Wants us to agendize the CD2 Motions so our board's voice can be heard.

Ida Talalla – submitted letter dated August 22, 2010, regarding Greater Echo Park Elysian Neighborhood Council.

Daniel Wiseman – outreach needs to be better for BONC. Especially when there are important issues on the agenda.

Rick Young – wondering about certification of new Downtown.

5. Verbal update from a representative of the Office of the Mayor Antonio Villaraigosa, Neighborhood and Community Services. (10 minutes)

**ACTION: No representative present.**

6. General Manager's Report (10 minutes)

1. Briefing on Departmental activities.
2. Staffing, budget and other operational matters.

**ACTION: General Manager, BongHwan Kim, provided an update on Departmental activities.**

7. Discussion and possible action regarding the Plan for a Citywide System of Neighborhood Councils current requirement that Neighborhood Councils have a grievance procedure in their bylaws, including a discussion on alternative grievance or complaint procedures that may be implemented by the city to address stakeholder concerns. In addition, the Commission may recommend the City Council adopt the grievance or complaint procedures by ordinance. (10 minutes) (Click on the below link to view the supporting documents for this agenda item).

[http://done.lacity.org/dnn/portals/0/documents/LEARN/About\\_the\\_commission/Grievance\\_Language.pdf](http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Grievance_Language.pdf)

**ACTION: Commissioner Davis moved that language for a grievance procedure be prepared for a Board of Neighborhood Commissioners' Resolution. An ad hoc**

**committee was formed to further discuss the issue. The committee will be comprised of Commissioners Lucks and Davis.**

**Commissioner Lucks seconded the Motion.**

**Vote: Ayes – 5, Nays 0 (Note: Commission vote increase with the arrival of Commissioner Mack).**

**Motion passes unanimously.**

**Public comments received from:**

Leonard Shaffer – reminded that Neighborhood Council Review Commission (NCRC) had a working group for grievances.

Ivan Spiegel – motions need teeth also.

Ida Talalla – feel Motions lack details. Needs teeth.

Daniel Wiseman – feels the Motions lack details, but likes it in principal.

8. Discussion and possible action regarding possible dates for a Board of Neighborhood Commissioners' planning retreat. (20 Minutes)

**ACTION: A Board of Neighborhood Commissioners planning retreat date was set for September 28, 2011, from 9:30 am – 2 pm. An Ad Hoc Committee was formed to further discuss the issue. The committee will be comprised of Commissioners Cepeda-Hatch and Mack.**

9. **PUBLIC HEARING:** Determination regarding the bylaw amendment applications filed by the Greater Cypress Park Neighborhood Council and the Harbor Gateway North Neighborhood Council requesting changes to their Board structure. (10 minutes)

**ACTION: GREATER CYPRESS PARK NEIGHBORHOOD COUNCIL**

**Commissioner Cepeda-Hatch moved that the Board of Neighborhood Commissioners:**

**FIND the Greater Cypress Park Neighborhood Council's request to change their Board structure from fifteen (15) to nine (9) Board seats and to reduce their quorum from eight (8) to five (5) consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and**

**APPROVE the following change to the Greater Cypress Park Neighborhood Council's bylaws:**

**Original Bylaw Language**

**ARTICLE V GOVERNING BOARD  
Section 1: Composition**

**There shall be fifteen (15) Stakeholders, elected At Large, on the Board of Councilors (Board).**

**Section 2: Quorum**

The quorum shall be eight (8) members of the Board. No floating quorums are allowed.

Amended Bylaw Language

**ARTICLE V GOVERNING BOARD**

**Section 1: Composition**

There shall be nine (9) Stakeholders, elected At Large, on the Board of Councilors (Board).

**Section 2: Quorum**

The quorum shall be five (5) members of the Board. No floating quorums are allowed.

Commissioner Lucks seconded the Motion.

Vote: Ayes – 5, Nays 0

Motion passes unanimously.

**ACTION: HARBOR GATEWAY NORTH NEIGHBORHOOD COUNCIL**

Commissioner Cepeda-Hatch moved that the Board of Neighborhood Commissioners:

**FIND** the Harbor Gateway North Neighborhood Council's request to change their Board structure by making one (1) of two (2) At Large seats into an Outreach seat consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and

**APPROVE** the following change to the Harbor Gateway North Neighborhood Council's bylaws:

Original Bylaw Language

**Article V – GOVERNING BOARD**

**Section I: Composition - The Council's Board of Directors shall consist of seventeen (17) elected Stakeholders elected by the Board and/or Community Stakeholders. The composition of the Board shall be as follows:**

- d. Two (2) Board members to represent the community at large who is 18 years of age or older who lives, works, or owns property and also those who declare a stake in the neighborhood and affirm the factual basis for it.

Amended Bylaw Language

**Article V – GOVERNING BOARD**

**Section I: Composition - The Council's Board of Directors shall consist of seventeen (17) elected Stakeholders elected by the Board and/or Community Stakeholders. The composition of the Board shall be as follows:**

- d. **One (1) Outreach Representative who is 18 years of age or older who lives, works, or owns property within the Neighborhood Council boundaries and who will perform outreach activities.**
- e. **One (1) Board members to represent the community at large who is 18 years of age or older who lives, works, or owns property and also those who declare a stake in the neighborhood and affirm the factual basis for it.**

**Commissioner Lucks seconded the Motion.**

**Vote: Ayes – 5, Nays 0**

**Motion passes unanimously.**

**Public comment received from:**

Ivan Spiegel – concerned that small quorum will limit conversation away from meetings.

Alexia Teran – since population is small, smaller board makes more sense.

Ida Talalla – against the change to the Board structure.

Daniel Wiseman – wants Greater Cypress Park Neighborhood Council to continue. What exactly is exhaustive measures?

10. Commission Business – Comment from Commissioners on subject matters within the Board's jurisdiction. (20 minutes)
  1. Comment on Commissioners' own activities/brief announcements.
  2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
  3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
  4. Ask staff to research issues and report back to the Commission at a future time.

**ACTION: Comments received from President Gatica and Commissioner Linda Lucks.**

11. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes. (15 minutes)

**ACTION: Public comment received from:**

Ida Talalla - system needs work.

12. Adjourn

**ACTION: President Gatica moved that the meeting be adjourned at 1:55 p.m. Commissioner Cepeda-Hatch seconded the Motion.**

####