

CITY OF LOS ANGELES

CALIFORNIA

BOARD OF NEIGHBORHOOD COMMISSIONERS

KAREN MACK
PRESIDENT

LEONARD SHAFFER
VICE PRESIDENT

JOY ATKINSON
LYDIA GRANT
ELI LIPMEN
VICTOR MEDINA
OLIVIA RUBIO

JANET LINDO
Executive Administrative Assistant
TELEPHONE: (213) 978-1551



ERIC GARCETTI
MAYOR

EMPOWER LA™
Department of
NEIGHBORHOOD EMPOWERMENT

20th FLOOR, CITY HALL
200 NORTH SPRING STREET
LOS ANGELES, CA 90012

TELEPHONE: (213) 978-1551
TOLL-FREE: 3-1-1
FAX: (213) 978-1751
E-MAIL: EmpowerLA@lacity.org

GRAYCE LIU
GENERAL MANAGER

www.EmpowerLA.org

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING AGENDA

TUESDAY, SEPTEMBER 2, 2014 – 6:00 P.M.

BEACHY ELEMENTARY SCHOOL - AUDITORIUM
9757 BEACHY AVENUE
ARLETA, CA 91331

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the Public Forum period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently. The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Report(s) related to an agenda item will be available for review at www.EmpowerLA.org. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Commission Executive Assistant at (213) 978-1551 OR toll-free at 3-1-1.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. Introduction (5 minutes)
2. Call to Order and Commission roll call. (1 minute)

BOARD OF NEIGHBORHOOD COMMISSIONERS
REGULAR MEETING AGENDA
TUESDAY, SEPTEMBER 2, 2014
PAGE 2 OF 4

3. Approval of the Minutes of the Regular Meeting of August 18, 2014. (Click on the link to view a copy of the document.) (3 minutes)
http://empowerla.org/wp-content/uploads/2014/08/08-18-14_draft_COMMISSION-MINUTES.pdf
4. Discussion by the Commission on Best Practices on leadership within the Neighborhood Council system including possible guest speaker, Councilmember Nury Martinez. (10 minutes)
5. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)
6. General Manager's Report. (10 minutes)
 1. Briefing on Departmental activities.
 2. Staffing, budget and other operational matters.
7. Discussion and possible action creating procedures for creating a Commission newsletter, including delegation to a Commissioner to create the newsletter and discussion of the types of information that may be listed in the newsletter on the Commission's behalf, e.g., information regarding actions approved by the Commission and upcoming events or meetings. (15 minutes)
8. Recognition and presentation of 10 Year Anniversary Certificate to the Northridge East Neighborhood Council and the Northridge West Neighborhood Council. (10 minutes)
9. Discussion with various North Valley area Neighborhood Council representatives who wish to report best practices. Neighborhood Council representatives should complete their questionnaire in advance of the meeting. This matter will last a maximum of 20 minutes and the time will be divided among those representatives wishing to speak. (Click on the link to view a copy of the document.) (20 minutes)
http://empowerla.org/wp-content/uploads/2014/04/BEST-PRACTICES-QUESTIONNAIRE_03-19-14.pdf
10. Discussion and possible action regarding a proposed policy regarding Neighborhood Council Board Member Conduct, which will establish goals for behavior between Neighborhood Council members while conducting business. The Commission will evaluate whether Neighborhood Council board members will be required to sign that they have received a copy of the policy and, in addition, the Commission will evaluate any penalties for failing to sign the policy, including suspension and removal. (Click on the link to view a copy of the document.) (40 minutes)
[Code of Conduct Policy](#)
11. Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (15 minutes)

BOARD OF NEIGHBORHOOD COMMISSIONERS
REGULAR MEETING AGENDA
TUESDAY, SEPTEMBER 2, 2014
PAGE 3 OF 4

1. Comment on Commissioners' own activities/brief announcements.
 2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
 3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
 4. Ask staff to research issues and report back to the Commission at a future time.
 5. Update on 2014 LA Congress of Neighborhoods
12. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)
13. Adjourn

Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY) *(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and [subscribe](#) through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)*

- Regular meeting on Monday, September 15, 2014, at 1:00 p.m., at City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring Street, Los Angeles, CA 90012.
- Regular meeting on Tuesday, October 7, 2014, at 6:00 p.m. at Council District 10 Office, 1819 South Western Avenue, Los Angeles, CA 90006.
- Regular meeting on Monday, October 20, 2014, at 1:00 p.m., at City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring Street, Los Angeles, CA 90012.
- Regular meeting on Tuesday, November 4, 2014, at 6:00 p.m., in the Central Area in the Hollywood Studio District Neighborhood Council area.

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a **MOTION TO RECONSIDER** and alter its action taken on any item listed on this agenda at any time during this meeting, or make a **MOTION TO RECONSIDER** at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying

BOARD OF NEIGHBORHOOD COMMISSIONERS
REGULAR MEETING AGENDA
TUESDAY, SEPTEMBER 2, 2014
PAGE 4 OF 4

item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20TH Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Janet Lindo, Executive Administrative Assistant, at (213) 978-1551 or via e-mail: janet.lindo@lacity.org."