

CITY OF LOS ANGELES

CALIFORNIA

BOARD OF NEIGHBORHOOD COMMISSIONERS

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BOARD OF NEIGHBORHOOD COMMISSIONERS

SPECIAL MEETING AGENDA

TUESDAY, OCTOBER 2, 2012 – 6:00 P.M.

COLFAX ELEMENTARY SCHOOL - AUDITORIUM
11724 ADDISON STREET
NORTH HOLLYWOOD, CA 91607

The public is requested to fill out a "**Speaker Card**" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Forum period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 2 minutes, unless presiding officer of the Board decides differently. The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Report(s) related to an agenda item will be available for review at www.EmpowerLA.org. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Commission Executive Assistant at (213) 978-1551 OR toll-free at 3-1-1.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. Introduction (5 minutes)

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2. Call to Order and Commission roll call. (1 minute)
3. Approval of the Minutes of the Meeting of September 4, 2012. (Click on the link to view a copy of the document.) (3 minutes)
http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/09-04-12_DRAFT_MINUTES.pdf
4. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes. (15 minutes)
5. Verbal update from a representative of the Office of the Mayor Antonio Villaraigosa, Neighborhood and Community Services. (10 minutes)
6. General Manager's Report (10 minutes)
 1. Briefing on Departmental activities.
 2. Staffing, budget and other operational matters.
7. 2012 Neighborhood Council election update from the Department of Neighborhood Empowerment. (10 minutes)
8. Commission Committee Reports (20 minutes)
 1. Rules and Standards Committee (**Note:** The Board of Neighborhood Commissioners adopted the City of Los Angeles Neighborhood Councils Rules, Standards and Best Practices document at the September 4, 2012, meeting.) (Click on the link to view a copy of the document.)
[http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Rules- Standards and Best Practices-final_092512.pdf](http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Rules-Standards_and_Best_Practices-final_092512.pdf)
 2. Outreach Committee.
 3. Neighborhood Council Plan Review Committee.
9. Discussion regarding Article VI section 1 of the Plan for a Citywide System of Neighborhood Councils (Plan), which requires Neighborhood Councils to survey its stakeholders every two years. The survey is a self-assessment by the Neighborhood Councils that evaluates how well the Neighborhood Council is complying with the goals of the Plan. The Commission may also take possible action recommending to the Department the criteria that should be considered in any self-assessment survey and how the Commission's City of Los Angeles Neighborhood Councils Rules, Standards and Best Practices Guidelines may be integrated into the self-assessment. (20 minutes)
10. PUBLIC HEARING: Determination regarding the bylaw amendment application filed by the North Hills West Neighborhood Council requesting a Board Structure Change for a reduction in the Residential Stakeholder Board seat from 6 to 5 and the General Stakeholder Board seat from 7 to 5. (Click on the link to view a copy of the document.) (10 minutes)

http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/NH_WNC_BoardStructureChange_Request_Recommendation_092612.pdf

11. Discussion and possible approval of a Neighborhood Purposes Grant (NPG) for Olympic Park Neighborhood Council and Los Angeles Neighborhood Initiative for \$30,000. Funds will be used as part of the Community Redevelopment Agency funded San Vicente Median Project that allows for the creation of pocket parks, walking paths and planting within those medians. (Click on the link to view a copy of the document.) (15 minutes)
http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Memo_Letter_of_Agreement_Approval_OPNC_LANI_092712.pdf
http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/LetterAgreement_CityofLA_LANI.pdf
12. Discussion regarding the definition of a "stakeholder" and whether the Commission should further define the terms "lives, works or owns property." (See Plan, art. II, § 1.) This will include a discussion on whether the Commission will establish minimum criteria for persons living, working or owning property in a neighborhood in order for those persons to be considered eligible stakeholders. (Click on the link to view a copy of the document.) (15 minutes)
http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/StakeholderDefinition_AgendaItemNo14_083112.pdf
13. Discussion regarding the amount of time allocated to public speakers at City Council, City Council committees, City Commissions and Board meetings, including possible action recommending to the City Council, its Committees, City Commissions and Boards that official Neighborhood Council representatives should be granted up to 5 minutes of speaking time when presenting the view of their board. (15 minutes)
14. Discussion and possible action sending a communication to the Mayor, City Council, all City Commissions, City Boards and all City Departments recommending greater interaction with Neighborhood Councils, including a request that City Council, City Commissions, City Boards and the City Departments establish a method for regularly communicating with Neighborhood Councils, that information on important issues be sent to Neighborhood Councils as soon as possible, e.g., 60 days prior to the scheduled hearing so that Neighborhood Councils have the opportunity to reach out to their stakeholders and take a position on the matter, and City Departments should establish a liaison who will communicate directly with Neighborhood Councils. (Click on the link to view a copy of the document.) (15 minutes)
http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Early_Notification_Ltr_Mayor_083112.pdf
http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Early_Notification_Letter_CityCouncil_083112.pdf
15. Recognition and presentation of 10 Year Anniversary Certificate to the Canoga Park Neighborhood Council, Encino Neighborhood Council, Greater Toluca Lake Neighborhood Council, Greater Valley Glen Council, Mid Town North Hollywood

Neighborhood Council, Neighborhood Council Valley Village, North Hollywood North East Neighborhood Council, Reseda Neighborhood Council, Sherman Oaks Neighborhood Council, Studio City Neighborhood Council, and Van Nuys Neighborhood Council. (10 minutes)

16. Discussion with various South Valley area Neighborhood Council representatives who wish to report concerns, operations, and best practices. Neighborhood Council representatives should complete their questionnaire in advance of the meeting. This matter will last a maximum of 20 minutes and the time will be divided among those representatives wishing to speak. (20 minutes)
17. Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (20 minutes)
 1. Comment on Commissioners' own activities/brief announcements.
 2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
 3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
 4. Ask staff to research issues and report back to the Commission at a future time.
18. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes. (15 minutes)
19. Adjourn

Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)

(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org and subscribe to the Commission's agendas through the Early Notification System.)

- Regular meeting on Monday, October 15, 2012, at 1:00 p.m., at the City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring Street, Los Angeles, CA 90012.
- Regular Meeting on Tuesday, November 6, 2012, at 6:00 p.m., at the New Police Administration Building, Board of Police Commission Hearing Room, 100 West First Street, Los Angeles, CA 90012.
- Regular meeting on Monday, November 19, 2012, at 1:00 p.m., at the City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring Street, Los Angeles, CA 90012.
- Regular Meeting on Tuesday, December 4, 2012, at 6:00 p.m., in the Harbor Planning Area, in the Harbor City Neighborhood Council area.

FINALIZATION OF BOARD ACTION:

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Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a **MOTION TO RECONSIDER** and alter its action taken on any item listed on this agenda at any time during this meeting, or make a **MOTION TO RECONSIDER** at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS

"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20TH Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's website at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Janet Lindo, Executive Administrative Assistant, at (213) 978-1551 or via e-mail: janet.lindo@lacity.org."