

# CITY OF LOS ANGELES

CALIFORNIA

## BOARD OF NEIGHBORHOOD COMMISSIONERS

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## BOARD OF NEIGHBORHOOD COMMISSIONERS

### REGULAR MEETING AGENDA

MONDAY, DECEMBER 17, 2012 – 1:00 P.M.

CITY HALL, 10TH FLOOR CONFERENCE CENTER  
ROOM 1050, 200 NORTH SPRING STREET  
LOS ANGELES, CA 90012

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The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the Public Forum period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently. The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20<sup>th</sup> Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Report(s) related to an agenda item will be available for review at [www.EmpowerLA.org](http://www.EmpowerLA.org). Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Commission Executive Assistant at (213) 978-1551 OR toll-free at 3-1-1.

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.*

1. Introduction (5 minutes)

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2. Call to Order and Commission roll call. (1 minute)
3. Approval of the Minutes of the Meeting of December 4, 2012. (Click on the link to view a copy of the document.) (3 minutes)  
[http://done.lacity.org/dnn/portals/0/documents/LEARN/About\\_the\\_commission/12-04-12\\_DRAFT\\_COMMISSION\\_Meeting\\_Minutes.pdf](http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/12-04-12_DRAFT_COMMISSION_Meeting_Minutes.pdf)
4. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)
5. Verbal update from a representative of the Office of the Mayor Antonio Villaraigosa, Neighborhood and Community Services. (10 minutes)
6. General Manager's Report. (10 minutes)
  1. Briefing on Departmental activities.
  2. Staffing, budget and other operational matters.
7. Commission Ad Hoc Committee Reports. (10 minutes)
  1. Neighborhood Council Plan Review Committee.
8. Discussion and possible action appointing an Ad Hoc Committee that would provide recommendations to the Commission on standards or best practices that Neighborhood Councils should strive to achieve in order to increase stakeholder participation through outreach. (10 minutes)
9. PUBLIC HEARING: Discussion and possible action regarding Commission Policy 2010-02 regarding Neighborhood Council Agenda Posting Requirements. This policy requires Neighborhood Councils to comply with the Brown Act requirements for each of their posting locations. The Commission may discuss whether this policy should be further amended or clarified. (Click on the link to view a copy of the document.) (20 minutes)  
[http://done.lacity.org/dnn/portals/0/documents/LEARN/About\\_the\\_commission/NC\\_Agenda\\_Posting\\_Requirements\\_080310.pdf](http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/NC_Agenda_Posting_Requirements_080310.pdf)
10. Discussion and possible action amending the Commission's Rule of Order No. 16 to allow official Neighborhood Council representatives up to 5 minutes of speaking time before the Commission when presenting the view of their board. (10 minutes) (Click on the link to view a copy of the document.)  
[http://done.lacity.org/dnn/portals/0/documents/LEARN/About\\_the\\_commission/Rule\\_16\\_BoardofNeighComm\\_draft.pdf](http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Rule_16_BoardofNeighComm_draft.pdf)
11. Discussion and possible action on a motion from the Commission's Ad Hoc Committee the Neighborhood Council Plan Review Committee. The Commission will take possible action establishing 3 Standing Committees, based on three geographic regions within the City who will review and provide the Commission with recommendations on changes that should be made to the ordinances and the Plan for a Citywide System of Neighborhood Councils. (20 minutes)

MOTION - The Neighborhood Council Plan Review Committee requests that the Commission adopt the following structure to undertake a review of the Plan for a Citywide System of Neighborhood Councils (Plan) and to make recommendations on changes to the ordinances and the Plan:

The Commission hereby establishes 3 Standing Committees. These Standing Committees will be chaired respectively by Commissioner Epperhart, Commissioner Shaffer, and Commissioner Gatica. The 3 Standing Committees shall reflect the geographic areas of the City as used during the Department's administration of election and be divided as follows:

North and South Valley Area Plan Review Committee	- (Chair, D. Gatica)
Central and East Area Plan Review Committee	- (Chair, L. Shaffer)
South Harbor and West Area Plan Review Committee	- (Chair, D. Epperhart)

The Chair of each Committee shall have authority to name the remaining members of the Committee and each Committee shall be comprised of a total of 16 members. In naming the members of the Committee the Chairs shall contact the Neighborhood Council Presidents in their region and grant significant weight to the President's recommendations for 12 of the 16 seats on the Committee. The Chairs shall have discretion to appoint the remaining 3 seats in order to provide balance and expertise on the Committee. The quorum of the Committee shall be 5 and the Committees shall take action by a majority of its members present and voting. The Chairs are hereby delegated the authority to establish all rules necessary for the operations of the Committee. Each Committee shall follow and adhere to the Brown Act. At the conclusion of the Committees work, there shall be a joint meeting of the 3 Standing Committees in order to attempt to provide the Commission with 1 set of changes on the recommended Plan changes.

12. Discussion and possible action regarding two motions presented by Councilmember Jose Huizar on October 23, 2012, regarding definition of "factual basis stakeholders" and the ability of Neighborhood Councils to request a "subdivision" within their boundaries. In addition, the Commission may take action on City Council's proposed motions, including sending a communication to City Council containing the Commission's recommendations on the proposed motions or establishing an Ad Hoc Committee to review the Commission's existing policies regarding factual basis stakeholders and boundary adjustments and report on whether the Commission's policies should be further clarified, amended, or changed." (Click on the link to view a copy of the document.) (15 minutes)  
[http://done.lacity.org/dnn/portals/0/documents/LEARN/About\\_the\\_commission/FactualBasisStakeholders CF 12-1682 MOT 10-23-12.pdf](http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/FactualBasisStakeholders_CF12-1682_MOT_10-23-12.pdf)  
[http://done.lacity.org/dnn/portals/0/documents/LEARN/About\\_the\\_commission/Subdivision CF12-1681 MOTION 10-23-12.pdf](http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/Subdivision_CF12-1681_MOTION_10-23-12.pdf)  
[http://done.lacity.org/dnn/portals/0/documents/LEARN/About\\_the\\_commission/2011-02\\_Resolution\\_Factual\\_Basis\\_Stakeholders\\_060711.pdf](http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/2011-02_Resolution_Factual_Basis_Stakeholders_060711.pdf)  
[http://done.lacity.org/dnn/portals/0/documents/LEARN/About\\_the\\_commission/BONC Boundary Adjustment Policy 04-21-08.pdf](http://done.lacity.org/dnn/portals/0/documents/LEARN/About_the_commission/BONC_Boundary_Adjustment_Policy_04-21-08.pdf)

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13. Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (20 minutes)
  1. Comment on Commissioners' own activities/brief announcements.
  2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
  3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
  4. Ask staff to research issues and report back to the Commission at a future time.
14. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)
15. Adjourn

**Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)**

*(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at [www.lacity.org](http://www.lacity.org) and subscribe to the Commission's agendas through the Early Notification System.)*

- Regular meeting on Tuesday, January 1, 2013, **canceled**.
- Special meeting on Monday, January 14, 2013, at 1:00 p.m., at the City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring Street, Los Angeles, CA 90012
- Regular meeting on Monday, January 21, 2013, **canceled**.
- Regular meeting on Tuesday, February 5, 2013, at 6:00 p.m., in the North Valley area, in the Porter Ranch Neighborhood Council area.

**FINALIZATION OF BOARD ACTION:**

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

**EXHAUSTION OF ADMINISTRATIVE REMEDIES:**

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

**RECONSIDERATION:**

The Commission may make a **MOTION TO RECONSIDER** and alter its action taken on any item listed on this agenda at any time during this meeting, or make a **MOTION TO RECONSIDER** at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

**PUBLIC ACCESS OF RECORDS**

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"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20<sup>TH</sup> Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's website at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Janet Lindo, Executive Administrative Assistant, at (213) 978-1551 or via e-mail: [janet.lindo@lacity.org](mailto:janet.lindo@lacity.org)."