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CALIFORNIA

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## BOARD OF NEIGHBORHOOD COMMISSIONERS

### REGULAR MEETING MINUTES-APPROVED

**Monday, September 18, 2017 1:00 PM**

**LOCATION: City Hall, 10th Fl. Conference, Room 1050  
200 N Spring St. Los Angeles, CA 90012**

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The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. The amount of time for each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple speaker cards are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently.

The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. The Agenda and Report(s) related to an agenda item will be available for review at [www.Empowerla.org](http://www.Empowerla.org). Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. [1:12] Introduction (5 minutes)
2. [1:16] Call to Order and Commission roll call (1 minute)

Commissioner	Present	Absent
Atkinson	X	
Shaffer	X	
Darett-Quiroz		X
Lipmen	X	
Wehbe	X	
Regalado		X
Avakian-Koroghlyan	X	

**Commissioner Regalado arrived at 1:18 pm.**

**Commissioner Lipmen left at 2:50 pm.**

3. [1:18] Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

**Public Comment:** None

4. [1:18] Multiple Agenda Items Comment – Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

**Public Comment:** Herman provided commentary.

5. [1:25] Approval of the Minutes of the Meeting of 08/21/2017. [Board of Neighborhood Commissioners Regular Meeting Minutes 08.21.17-DRAFT](#) (3 minutes)

**Public Comment:** None

**Action:** Motion to approve the Minutes of the Meeting of 08/21/2017.

VOTE	Mover	Shaffer	Second	Lipmen
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Avakian-Koroghlyan	X			
<b>Total</b>	<b>6</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

6. [1:26] Approval of the Minutes of the Meeting of 09/05/17. [Board of Neighborhood Commissioners Regular Meeting Minutes 09.05.17-DRAFT](#) (3 minutes)

**Public Comment:** None

**Action:** Motion to approve the Minutes of the Meeting of 09/05/17.

VOTE	Mover	Shaffer	Second	Lipmen
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Avakian-Koroghlyan	X			
<b>Total</b>	<b>6</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

7. [1:27] Verbal updates from representatives of the Mayor, Los Angeles City Council, and other City representatives. (10 minutes).

Kevin Taylor, Mayor Garcetti's office provided update. Offered congrats on Civic Engagement month and Congress of Neighborhoods. Updates on Neighborhood Councils and , Mayor's office has notice homelessness liaison and creation of committees to deal with participation on the homelessness issue.

Stated Mayor asked Neighborhood Councils to help get word out on on the Mayor's Youth Council.

Updated Los Angeles is hosting the 2028 Olympics and spoke on potential of partnerships with Neighborhood Councils.

Commissioner Wehbe asked for any specific youth sports opportunities that are coming. Kevin Taylor provided response details are being developed.

Commissioner Lipmen stated there is a real focus in women's participation in sports and encourage the integration of Neighborhood Councils.

Commissioner Atkinson asked for clarification on the establishment of the new foundation LA2028. Kevin provide response.

Nicholas Grief provided updated for CM Ryu Office and HENC. CM Ryu is starting a listening tour of Neighborhood Council Alliances this month. Asking thoughts of commission, committee and other issues.

Council Member (CM) Ryu supports agenda item 11 related to Subdivision and item 13 Funding Equity.

Commissioner Shaffer asked if CM Ryu has reviewed the proposed amendments to subdivision.

Nicholas Grief stated he had reviewed, but CM Ryu has not.

Asked if all issues sitting in Rules committee is now sitting in HENC, specifically, stakeholders definition.

Nicholas Grief provided update and response.

Commissioner Atkinson asked regarding translating issue and cost. Who should cover? Nicholas Grief provided update and response.

Commissioner Shaffer commented on the "pot of money" that remains at the end of the year as a result of unspent funds. Perhaps that is a source of funding for NC Translation issue.

**Public Comment:** None

8. [1:43 Verbal updates from representatives of the Los Angeles Neighborhood Council Budget Advocates. Neighborhood Council Budget Advocates provide input to the City on the City's Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>. (10 minutes).

Brian Allen provided update on behalf of Budget Advocates. Specifically on issues being addressed by Budget Advocates (BA). BA will be visiting all NC since NCs have not been visited by BA in the past.

BA is establishing a new outreach source for public updates through CityWatch. BA is still working to meeting Mayor's Budget team to get into the budget process earlier than in prior years.

BA is working to redefine Budget Advocate Identity. Also reported that NC members should identify themselves as elected officials, volunteering time, and not volunteers.

Commissioner Atkinson inquired on dates for regional meetings. Brian provided response.

Commissioner Atkinson asked what the issue with the current identity of BA is. Brian provided response.

Commissioner Regalado expressed concern on commentary that NC do not engage City services or departments. Brian provided clarification to comment.

Commissioner Regalado discussed options for NC to engage City services. Brian Allen provide response.

Commissioner Atkinson provided clarification on NC responsibilities, i.e. outreach.

Deputy City Attorney (DCA) Elise Ruden

Commissioner Shaffer asked for Regional Budget Day, perhaps the 20<sup>th</sup> will work to avoid conflict with other NC meetings and alliance.

**Public Comment:** None

9. [1:58] General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

**Public Comment:** None

10. [3:08] General Manager's Report. (10 minutes)
- Briefing on Departmental activities.
  - Staffing, budget, elections and other operational matters.
  - Subdivision Updates

Mike Fong provided Department update and report. Provide update on staff changes. Reported Hermon held its first NC meeting.

**Public Comment:** None

11. [3:12] Discussion and possible action recommending amendments to Section 22.819 of Article 3 of Chapter 28 of the Los Angeles Administrative Code. [Neighborhood Council Subdivision Ordinance-184526](#) and [Proposed Amendments to Subdivision Ordinance-Rev 09.08.17](#)

Commissioner Shaffer provided background and update.

Commission hoping to receive NC input on proposed amendments.

Mike Fong stated there has been express interest in the communities to subdivide.

Commissioner Shaffer stated major amendment is related to affected NC being subdivided and reviewed other proposed amendments.

Commissioner Atkinson asked for clarification on NC feedback and asked for direction how to highlight issued being addressed by Commission.

Deputy City Attorney (DCA) Elise Ruden provided clarification, direction on Commission action.

Commissioner Wehbe asked if proposed amendments can be made available to NC other than just GM newsletter.

Commissioner Shaffer asked if possible to email all NC is looking to amend subdivision policy with link to proposed amendment document.

DCA Ruden explained potential issue with emailing draft and asking for comment. Also provided correction on agenda packet attachments, listed as Item 11, should be listed as Item 14.

**Public Comment:** None

**Action:** Motion to table

VOTE	Mover	Mover	Second	Second
Commissioner	Ayes	Nays	Abstention	Absent
<b>Total</b>				
<b>Motion</b>	<b>Carries</b>		<b>Fails</b>	

**12. [3:01] Update on Congress of Neighborhood. (5 minutes)**

Cindy Cleghorn provided recap of Congress. Invited Commission to Congress wrap up meeting.

Commissioner Atkinson recognized efforts and success of Congress committee. Commissioner Shaffer congratulated efforts of committee.

**Public Comment:** None

**13. [3:30] Discussion and possible action to approve the creation and organization of Neighborhood Council Funding work group.**

Commissioner Shaffer provided brief update.

**Public Comment:** None

**Action:** Tabled

<b>VOTE</b>	<b>Mover</b>	Mover	<b>Second</b>	Second
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
<b>Total</b>				
<b>Motion</b>	<b>Carries</b>		<b>Fails</b>	

**14. [1:58] Discussion and possible action to approve draft letter in support of the nine recommendations proposed by the Health, Education and Neighborhood Council Committee in CF 15-1022-S2. [Letter on CF 15-1022-S2 v2](#)**

Commissioner Lipmen provide background and update.

Nicholas Grief provided HENC Committee background and update.

Stated concerns of NC relating to extended term by moving NC elections from 2018 to 2019.

Commissioner Shaffer asked if 5 items listed in letter are direct quotes from HENC. Commissioner Lipmen provided clarification.

Commissioner Atkinson stated an additional issued raised by other voters with relation to timing of registration credentials.

**Public Comment:** Tom Grode provided commentary on SRNC Election. Ann McCall provided commentary related to Online Voting issues. Katherine Mcnenney provided commentary on funding to Online Voting.

Commissioner Wehbe provided commentary and thank Commissioner Lipmen on drafting of Commission Letter.

**Action:** Motion to approve drafting a letter in support of the nine recommendations proposed by the Health, Education and Neighborhood Council Committee in CF 15-1022-S2 with amendments to language. [Letter on CF 15-1022-S2 v2](#)

VOTE	Mover	Lipmen	Second	Shaffer
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
<b>Atkinson</b>	X			
<b>Lipmen</b>	X			
<b>Shaffer</b>	X			
<b>Darett-Quiroz</b>				X
<b>Wehbe</b>	X			
<b>Regalado</b>	X			
<b>Avakian-Koroghlyan</b>	X			
<b>Total</b>	<b>6</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

15. [2:40] Emergency Management Department (EMD) presentation on Ready Your LA Neighborhood (RYLAN).

Aram Sahakian, from EMD, provided update. Carol Parks from EMD provided further update.

Commissioner Shaffer recognized support from General Manager Sahakian related to NC.

Commissioner Atkinson stated NC are the perfect vehicle to address the issue and importance of emergency preparedness.

Commissioner Shaffer asked for brief outline of current projects of EMD. Carol provided response and explained Ready Your LA Neighborhood (RYLAN.)

Commissioner Atkinson asked if EMD is scheduled to visit Alliances throughout the City. EMD stated they participated in Congress and will be visiting Alliances.



Commissioner Regalado stated concerns for Harbor area with regards to lack of emergency response in the event of natural disaster and other issues. EMD provided ideas to research and do outreach. Partner with grocery stores, neighbors and Home Depots and learn/research neighborhood.

Commissioner Wehbe provided commentary on projects of EMD.

Commissioner Shaffer asked when project roll out is. EMD provided project is tentatively set to rollout in a couple of weeks. No date has been established due to contract is still being finalized.

**Public Comment:** None

16. [2:36] Discussion and possible action regarding Board of Neighborhood Commissioner's [Newsletter-DRAFT](#). (10 minutes)

Commissioner Lipmen provided report on Newsletter and content.

**Public Comment:**

**Action:** Motion to approve Board of Neighborhood Commissioner's Newsletter-DRAFT as linked to agenda on Item 16.

VOTE	Mover	Lipmen	Second	Wehbe
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Avakian-Koroghlyan	X			
<b>Total</b>	<b>6</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

17. [3:31] Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (15 minutes)

1. Comment on Commissioners' own activities/brief announcements.
2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
4. Ask staff to research issues and report back to the Commission at a future time.

**Public Comment:** None

18. [3:32] Adjourn

<b>Mover</b>	<b>Shaffer</b>	<b>Second</b>	<b>Wehbe</b>
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**Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)**

*(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at [www.lacity.org](http://www.lacity.org) to view Commission agendas and subscribe through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)*

- Regular Meeting on October 3, 2017 at 6:00 pm – South Valley – Location TBD
- Regular Meeting on October 16, 2017 at 1:00 pm – City Hall, 10<sup>th</sup> Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012
- Regular Meeting on November 7, 2017 at 6:00 pm – West – Location TBD
- Regular Meeting on November 20, 2017 at 1:00 pm – City Hall, 10<sup>th</sup> Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012

**FINALIZATION OF BOARD ACTION:**

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

**EXHAUSTION OF ADMINISTRATIVE REMEDIES:**

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

**RECONSIDERATION:**

The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

**PUBLIC ACCESS OF RECORDS:**

"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20<sup>TH</sup> Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: [Commission@EmpowerLA.org](mailto:Commission@EmpowerLA.org).