

CITY OF LOS
ANGELES
CALIFORNIA



**BOARD OF
NEIGHBORHOOD
COMMISSIONERS**

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BOARD OF NEIGHBORHOOD COMMISSIONERS

REVISED - SPECIAL MEETING MINUTES - APPROVED

THURSDAY, MARCH 16, 2017 - 6:00 P.M.

LOCATION: FIRE STATION 82 ANNEX COMMUNITY ROOM

1800 N BRONSON AVE. LOS ANGELES, CA 90028

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. The amount of time for each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple speaker cards are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Forum period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently.

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The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. The Agenda and Report(s) related to an agenda item will be available for review at www.Empowerla.org. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. [6:20] Introduction (5 minutes)
2. [6:24] Call to Order and Commission roll call (1 minute)

Commissioner	Present	Absent
Shaffer	X	
Atkinson	X	
Darett-Quiroz		X
Lafarga		X
Lipmen	X	
Sinclair		X
Wehbe	X	

3. [6:24] Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

Public Comment: None

4. [6:24] Multiple Agenda Items Comment – Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Public Comment: None

5. [6:25] Approval of the Minutes of the Meeting of 2/7/2017. (Click on the link to view a copy of the document.) <http://empowerla.org/wp-content/uploads/2017/02/02.07.17-Draft-Minutes-Board-of-Neighborhood-Commissioners-Meeting.pdf> (3 minutes)

Public Comment: None

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Action: Motion to approve minutes of 02/07/17 minutes.

VOTE	Mover	Lipman	Second	Atkinson
Commissioner	Ayes	Nays	Abstention	Absent
Shaffer	X			
Atkinson	X			
Wehbe	X			
Lipmen	X			
Total	4			
Motion	Carries	X	Fails	

- [6:26] Approval of the Minutes of the Meeting of 2/22/2017. (Click on the link to view a copy of the document.) <http://empowerla.org/wp-content/uploads/2017/03/Board-of-Neighborhood-Commissioners-Special-Meeting-Minutes-2.22.17-DRAFT.pdf> (3 minutes)

Public Comment: None

Action: Motion to approve minutes of 02/22/17 meeting.

VOTE	Mover	Lipman	Second	Wehbe
Commissioner	Ayes	Nays	Abstention	Absent
Shaffer	X			
Atkinson	X			
Wehbe	X			
Lipmen	X			
Total	4			
Motion	Carries	X	Fails	

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7. [6:26] Commemoration of 15 year anniversary of the certification of the following Neighborhood Councils: (20 minutes)
- Central Hollywood Neighborhood Council
 - Downtown Los Angeles Neighborhood Council
 - Historic Cultural Neighborhood Council
 - Hollywood Hills West Neighborhood Council
 - Los Feliz Neighborhood Council
 - Mid-City Neighborhood Council

Public Comment: Presentations by Grayce Lui. Robert Park, from the Office of the Mayor acknowledged and congratulated Neighborhood Councils. Commissioner Shaffer acknowledged and congratulated Neighborhood Councils. DLANC - Patti Berman & Robert Neuman. HCNC - Alan Kumamoto & Danny Young. CHNC - Roger Davis. Commissioner Wehbe acknowledged CHNC. HHWNC- Anatasia Mann & Jane Crockett. LFNC – Jonathan Deutsch & Sharron Carlson.

8. [6:58] Verbal updates from representatives of the Mayor, Los Angeles City Council, and other City representatives. (10 minutes).

Public Comment: None

9. [6:59] Discussion with various Central Area Neighborhood Council representatives who wish to report concerns, operations, and best practices. Neighborhood Council representatives should complete their questionnaires in advance of the meeting. (Click on the link to view a copy of the document.) <https://empowerla.org/wp-content/uploads/2015/10/Best-Practices-Questionnaire.pdf> This matter will last a maximum of 20 minutes and the time will be divided among those representatives wishing to speak. (20 minutes).

Public Comment: None

10. [6:59] Verbal updates from representatives of the Los Angeles Neighborhood Council Budget Advocates. Neighborhood Council Budget Advocates provide input to the City on the City's Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>. (10 minutes).

Public Comment: None

11. [6:59] General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

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Public Comment: Ziggy Kruze spoke regarding HSDNC violation of BONC posting policy. Commissioner Lipmen requested a read of the last paragraph of the BONC Minutes Policy. Commissioner Shaffer deferred his request to Agenda Item 16. Commissioner Atkinson requested Commissioner Lipmen to read last paragraph of Minutes Posting Policy. Commissioner Lipmen read paragraph of Minutes Posting Policy.

Alan Kumamoto, from HCNC, spoke regarding SRNC subdivision regarding boundaries.

Patti Berman, from DLANC spoke regarding their Vision Plan recognitions and requested letters of recommendation from Commission.

12. [7:10] General Manager's Report. (10 minutes)
 - a. Briefing on Departmental activities.
 - b. Staffing, budget, elections and other operational matters.
 - c. Subdivision policy.
 - d. EmpowerLA Awards update

Public Comment: Updates provided by Grayce Liu. Mike Fong provide update on subdivision projects (SRNC & Herman) and homeless committee. Commissioner Atkinson asked regarding staff levels and Neighborhood Council Board retreat requirement.

Commissioner Lipmen suggested adding question to budget package to include when was the last time you had a retreat?

Commissioner Lipmen asked for update on online voting.

Commissioner Wehbe inquired regarding boundaries at upcoming subdivision election.

Comm Lipman asked for clarification on subdivision ballot.

Commissioner Wehbe asked for clarification on stakeholder status.

Deputy CA Hawkins cautioned Commissioners on detailed inquiry type questions.

Comm shaffer inquired on location of subdivision comm mtgs and voting requirements.

Deputy CA Hawkins advised to agendize for discussion at next meeting.

Anatasia commented on support of white paper and opposition of online voting. Also spoke of board retreats and possibility of non public retreats.

Ziggy Kruze spoke regarding staff training requirements on process, procedures and policy. Jerome Courshon, from SLNC spoke regarding department budget and supported increasing staff levels.

13. [7:45] Discussion and possible action to approve letter to the Mayor in support of the Department of Neighborhood Empowerment's multi-departmental budget item of \$192,000 in the 2017-2018 city budget. The budget item will cover the cost of 2 staff members for the Department of Neighborhood Empowerment and 2 staff members for the Emergency Management Department and related expenses to draft a disaster preparedness plan. (10 minutes)

Public Comment: Update provide by Comm Shaffer.

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Action: Motion to approve letter to the Mayor in support of the Department of Neighborhood Empowerment's multi-departmental budget item of \$192,000 in the 2017-2018 city budget.

VOTE	Mover	Wehbe	Second	Atkinson
Commissioner	Ayes	Nays	Abstention	Absent
Shaffer	X			
Atkinson	X			
Wehbe	X			
Lipmen	X			
Total	4			
Motion	Carries	X	Fails	

14. [7:45] Discussion and possible action to approve regarding Silverlake Neighborhood Council Bylaw amendment to modify Youth Board eligibility age from 14 year of age to 18 years of age and minimum voting age.

Public Action: Update provided by Department staff, Lorenzo Briseño. Commissioner Shaffer asked for clarification if Department discussed with SLNC. Commissioner Lipmen asked if known why SLNC selected the age of 14 from inception. Anne Marie Johnson, from SLNC spoke in support regarding this item. Jerome Courshon, from SLNC spoke in support regarding this item. Ziggy Kruze commented on this item. Grayce Liu commented on support of Departments recommendations. Commissioner Atkinson inquired if Department's has studied youth participation. Commissioner Atkinson provided item commentary. Commissioner Wehbe provided commentary. Commissioner Lipmen provided commentary. Commissioner Atkinson provided rebuttal to Commissioner Lipmen's commentary. Commissioner Shaffer provided commentary. Commissioner Wehbe provided rebuttal to Commissioner Shaffer commentary. Commissioner Atkinson asked for clarification on voting rules. Anne Marie Johnson provided commentary. Deputy CA Hawkins provided clarification on BONC voting procedures, Rule 25.

Action: Motion to accept SLNC request to modify bylaw amendment increase age to 18.

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VOTE	Mover	Atkinson	Second	Shaffer
Commissioner	Ayes	Nays	Abstention	Absent
Shaffer	X			
Atkinson	X			
Wehbe	X			
Lipmen		X		
Total	3	1		
Motion	Carries		Fails	X

- 15.[8:51] Discussion and possible action regarding Board of Neighborhood Commissioner’s Newsletter. (10 minutes)

Public Comment: Commissioner Lipmen provided update. Commissioner Wehbe provided commentary and inquired who receives the newsletter.

Action: No action

VOTE	Mover		Second	
Commissioner	Ayes	Nays	Abstention	Absent
Total				
Motion	Carries		Fails	

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16. [9:00] Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (15 minutes)

1. Comment on Commissioners' own activities/brief announcements.
2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
4. Ask staff to research issues and report back to the Commission at a future time.

Commissioner Comments: Commissioners Lipmen, Atkinson, Wehbe and Shaffer provided comments. Grayce Liu provided clarification to Commissioner Wehbe commentarty.

Public Comment: Bob Blue

17. [9:28] Adjourn

Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)
(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and [subscribe](#) through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)

- Regular Meeting on March 20, 2017 at 1:00pm., at City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring Street, Los Angeles, CA 90012
- Regular Meeting on April 4, 2017 at 6:00pm – Location TBD: West Area
- Regular Meeting on April 17, 2017 at 1:00pm., at City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring Street, Los Angeles, CA 90012

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

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RECONSIDERATION:

The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20TH Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.