

**CITY OF LOS ANGELES
CALIFORNIA**

**BOARD OF NEIGHBORHOOD
COMMISSIONERS**

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BOARD OF NEIGHBORHOOD COMMISSIONERS

SPECIAL MEETING MINUTES - APPROVED

Wednesday, July 12, 2017 6:00 PM

LOCATION: GLASSELL PARK COMMUNITY & SENIOR CENTER

3750 VERDUGO ROAD

LOS ANGELES, CA 90065

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. The amount of time for each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple speaker cards are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Forum period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently.

The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. The Agenda and Report(s) related to an agenda item will be available for review at www.Empowerla.org. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. [6:18] Introduction (5 minutes)
2. [6:22] Call to Order and Commission roll call (1 minute)

Commissioner	Present	Absent
Shaffer	x	
Atkinson	x	
Darett-Quiroz	x	
Lipmen	x	
Sinclair		x
Wehbe	x	

3. [6:22] Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

Public Comment: no comment

4. [6:22] Multiple Agenda Items Comment – Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Public Comment:
 No comment

5. [6:26] Commemoration of 15 year anniversary of the certification of the following Neighborhood Councils: (20 minutes)

- Eagle Rock Neighborhood Council
- Lincoln Heights Neighborhood Council
- Echo Park Neighborhood Council
- Boyle Heights Neighborhood Council
- LA 32 Neighborhood Council
- Historic Highland Park Neighborhood Council
- Elysian Valley Riverside Neighborhood Council
- Arroyo Seco Neighborhood Council
- Greater Cypress Neighborhood Council

Public Comment:

Alexia Taran from Greater Cypress Neighborhood Council said that she is happy to hear that Neighborhood Councils represent the community not just elected officials. Ask that people on the Neighborhood Council board are aware what they get into when they get involved. She appreciated that we have Neighborhood Councils

Grayce congratulated all the Neighborhood Councils who are receiving a certificate tonight

Commissioner Darret Quiroz representing and congratulating
Commissioner Shaffer says it is the best part of the job as Commissioner
Eagle Rock Neighborhood Council received their certificate

Lincoln Heights Neighborhood Council

Vicky Montes, Area representative, received the certificate. She said she needs more information about Board of Neighborhood Commissioners.

Echo Park Neighborhood Council

Grayce recognizes that Echo Park recently did a tenant's rights forum

Richard Courtney, board member, says rebranding from greater Echo Park to Echo Park has made a difference. Invited us to come to the Lotus Festival and will have a booth. He also says that they have come a long way and improved.

Boyle Heights Neighborhood Council

Jason, PLUC chair, and Daisy Chavez, VP, 2nd year in Neighborhood Council received the certificate

They understand that changes happens, but also want it to be fair

Historic Highland Park Neighborhood Council was not present

LA32 Neighborhood Council was not present

Arroyo Seco Neighborhood Council

Lynda Valencia, 4 years involved, current President and Tamar Rosenthal, was President, and current PLUC chair, received the certificate. They said they are a diverse board.

Elysian Valley Riverside Neighborhood Council was not present

Greater Cypress Neighborhood Council
Alexia Taran, board member, received the certificate

6. [6:59] Verbal updates from representatives of the Mayor, Los Angeles City Council, and other City representatives. (10 minutes).

Public Comment: Wayne provided commentary

7. [7:00] Discussion with various East Area Neighborhood Council representatives who wish to report concerns, operations, and best practices. Neighborhood Council representatives should complete their questionnaires in advance of the meeting. (Click on the link to view a copy of the document.) <https://empowerla.org/wp-content/uploads/2015/10/Best-Practices-Questionnaire.pdf> This matter will last a maximum of 20 minutes and the time will be divided among those representatives wishing to speak. (20 minutes).

Commissioner Shaffer said that Anne Marie Johnson from Silverlake Neighborhood Council had provided feedback

Public Comment: Wayne provided commentary

8. [7:03] Verbal updates from representatives of the Los Angeles Neighborhood Council Budget Advocates. Neighborhood Council Budget Advocates provide input to the City on the City's Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>. (10 minutes).

Elected Budget Advocates for each area. Now setting up committees. Will be doing another White Paper, regarding City's budget

Lynda Valencia from Arroyo Seco Neighborhood Council spoke on behalf of Budget Advocates re DWP pay rates. She said she cannot speak on behalf of Budget Advocates, not an authorized speaker, just her perspective

Public Comment: Wayne provided commentary

9. [6:22 w/ no objections to provide comment; continued 7:10] General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

Public Comment:

Art Camarillo spoke regarding changes board member seats from institutional, faith-based, etc. to At-Large seats. He said that clean up tools should be kept in one place. He also said that elections should be closely monitored.

Wayne provided commentary

Commissioner Lipman left at 7:10pm

10. [7:14] General Manager's Report. (10 minutes)

- a. Briefing on Departmental activities.
 - b. Staffing, budget, elections and other operational matters.
 - c. Subdivision policy.
1. New fiscal year so following up with Neighborhood Councils in submission of Strategic Budget Packages
 2. New funding portal is in place thanks to the great work of the City Clerk
 3. We are still waiting on City Council to decide election timing, but City clerk is already preparing for a no online voting election for 2018 since they were funded to do so. Our Department was only funded a little over \$100K to do citywide outreach, which will be difficult. City Council has created a new committee: Health, Education, and Neighborhood Councils chair by Councilmember David Ryu, Vice Chair Gil Cedillo and member council President Herb Wesson.
 4. Our staff is working on conducting NC101s in the community to assist with reaching underrepresented areas. We are conducting Census trainings for Neighborhood Councils this month. We will also be following up on doing a demographic survey of Neighborhood Council members in order to show the impact of Neighborhood Councils in terms of representation for their community.
 5. We will start recruitment for the 5 new staff that we received this fiscal year- 3 project coordinators, 1 project assistant and 1 executive assistant

Commissioner Atkinson regarding Elections and identification; concerned leadership development new board of directors, people running for office
Commissioner Wehbe regarding 2018 elections, off election years by law amendment applications

Public Comment: no comment

11. [7.21] Discussion and possible action recommending amendments to Section 22.819 of Article 3 of Chapter 28 of the Los Angeles Administrative Code (Neighborhood Council Subdivision Ordinance 184526.

Have not heard generally from Neighborhood Councils
 Commissioners are still interested in getting together with Department regarding looking at By Law amendments prior to elections

Commissioner Wehbe spoke regarding clarifications regarding the subdivision policy and how it affects Neighborhood Councils. Improvements and effective ways to let Neighborhood Councils know what is going on and providing opportunity. Important to give information to all stakeholders regarding the process.

Commissioner Atkinson spoke regarding both entities (Board Of Neighborhood Commissioners and Neighborhood Councils) would like to see the information ahead of time

Commissioner Darret-Quiroz spoke regarding information was there, but Neighborhood Councils went from word of mouth

Public Comment: Wayne provided commentary

Action: none

VOTE	Mover	Mover	Second	Second
Commissioner	Ayes	Nays	Abstention	Absent
Total				
Motion	Carries		Fails	

12. [7:41] Public comment and discussion regarding recommendations to the Commission related to Neighborhood Council Funding.

Next Steps: Get together with GM and Mike Fong to get working groups together. Commissioner Shaffer was under the weather. He would still like feedback from Neighborhood Councils regarding equitable funding. Looking

for 2 reps from each region. Commissioner will send out a letter. Will continue to have on the agenda

Public Comment:

Lynda Valencia from Arroyo Seco Neighborhood Council spoke regarding Subdivision ordinance and process.

Wayne provided commentary

13. [7:46] Discussion and possible action regarding Board of Neighborhood Commissioner's Newsletter. (10 minutes)

Public Comment:

Tut Hayes, Park Mesa Neighborhood Council, regarding Crenshaw railroad

14. [7:50] Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (15 minutes)

1. Comment on Commissioners' own activities/brief announcements.
2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
4. Ask staff to research issues and report back to the Commission at a future time.

Commissioner Shaffer received an email from Commissioner Eve Sinclair can no longer be a commissioner, as she will be with CD7. He indicated that the Board of Neighborhood Commissioner needs 2 more commissioners from the Mayor's office

Public Comment:

Echo Park Neighborhood Council spoke regarding election challenges
Tut Hayes, Park Mesa Neighborhood Council spoke regarding recording of meetings/stakeholders and Roberts rules of order

15. [7:59] Adjourn

Commissioner Atkinson made a motion
Commissioner Wehbe made a second

Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)

(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and subscribe through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)

- Regular Meeting on July 17, 2017 at 1:00 pm – City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012
- Regular Meeting on August 1, 2017 - CANCELED
- Regular Meeting on August 21, 2017 at 1:00 pm – City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20TH Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.