

# CITY OF LOS ANGELES

CALIFORNIA

## BOARD OF NEIGHBORHOOD COMMISSIONERS

**KAREN MACK**  
PRESIDENT

**LEONARD SHAFFER**  
VICE PRESIDENT

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## MINUTES

### BOARD OF NEIGHBORHOOD COMMISSIONERS

### REGULAR MEETING

**TUESDAY, FEBRUARY 4, 2014 – 6:00 P.M.**

**MANCHESTER ELEMENTARY SCHOOL- AUDITORIUM  
661 WEST 87TH STREET  
LOS ANGELES, CA 90044**

#### COMMISSIONERS PRESENT

Karen Mack, President  
Leonard Shaffer, Vice President  
Joy Atkinson  
Lydia Grant  
Victor Medina  
Olivia Rubio

#### DEPARTMENT STAFF PRESENT

Grayce Liu, General Manager  
Joseph Hari, Senior Project Coordinator  
Stephen Box, Senior Project Coordinator  
Taneda Larios, Project Coordinator

#### CITY ATTORNEY REPRESENTATIVE

Carmen Hawkins, Deputy City Attorney

1. Introduction (5 minutes)

**ACTION: President Mack gave the introduction.**

2. Call to Order and Commission roll call. (1 minute)

**ACTION: President Mack called the meeting to order at 6:15 p.m. Commission roll was called by Joseph Hari.**

3. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

**Public comment received from:**

**Esther Glaze – CANNDUNC**, want to thank the board for acknowledging CANNDUNC, our signatures and letting us relieve one of our board members who no longer has been attending. Thank you very much. We appreciate it. Also, request that CANNDUNC bylaws be put on the next agenda.

**Scott Johnson – LA-32 Neighborhood Council**. Want to talk to you about orphans. Orphans in the Neighborhood Council vernacular are areas that are still not represented by any particular Neighborhood Council and being that the Region 8 elections are coming up in April, I would like this body in the spirit of closing the history on orphan enclave in the City of Los Angeles to strongly consider for once and for all dealing with the orphan status of the area identified by the Ramona Gardens area, in Boyle Heights, in CD 14.

**Pete Nicholas – request that President Mack** put an item on next meeting's agenda to discuss having an unitary policy for how we handle residence on both sides of the street where a street, thoroughfare, alley, boulevard, randa is bordered between two Neighborhood Councils.

4. Verbal update from a representative of the Office of the Mayor Eric Garcetti. (10 minutes)

**ACTION: No representative present.**

5. Verbal update from a representative of the Office of Councilmember Curren D. Price, Jr., Council District 9 (10 minutes)

**ACTION: James Westbrook, District Director for Councilmember Curren D. Price, Jr., provided an update to the Commission.**

6. General Manager's Report. (10 minutes)
  1. Briefing on Departmental activities.
  2. Staffing, budget and other operational matters.
  3. Neighborhood Council 2014 Elections

**ACTION: Grayce Liu, gave the General Manager's report.**

- **Funding – major piece of our checking account system moving forward which is the approval by the Commissioners of the Union Bank contract in order for us to proceed with the opening of the accounts.**
- **Seven (7) Neighborhood Councils with frozen funds that we are looking at assisting. Council for Councils is looking at possibly helping us with them.**
- **Field – two Neighborhood Councils are in exhaustive efforts (MacArthur Park Neighborhood Council, and North Hills West Neighborhood Council.)**
- **Field is getting ready for the new boards that will be elected starting in March, beginning in the valley area.**
- **Will be going to Memphis, Tennessee on Thursday with Empowerment Congress West, President, David Winston and we will be assisting the part of Frazier in Memphis, Tennessee. They are starting a neighborhood council themselves and they modeled it after our system, in particular, Empowerment Congress West cause of the population and the demographics are very similar.**

- In a couple of weeks we will have visitors from 19 countries that will be coming to learn about the neighborhood council system and ethics and government. They are from around the world.
- Budget – our CAO meeting will be on February 28. We will be requesting all the positions and all the funding that we put in for the next fiscal year and will have to basically justify everything.
- Elections and outreach – Regions 1, 2, 3, and 4 which are in the valley have already had their candidate filing period opened and closed. In all four regions we've gotten more candidates than we had in 2012.
- Regions 5, 6, 7 and 8, which are Central LA over to eastside and northeast LA are opening up as we speak. We come back to Regions 9 and 10. We'll be open for 30 days of candidate filing.

**Public comment received from:**

**Scott Johnson – The employees of the Department are the front line of the neighborhood council. In regards to what Ms. Liu said about neighborhood councils having funds frozen. Unfortunately, for the record LA-32 NC is one of those neighborhood councils to have their funds unfrozen. The Department and Council for Council have to maintain a strong relationship in the spirit that the Council for Councils could provide peer mentoring to those NCs that have issues to solve the problems among peers in the neighborhood council system, first of all and also realistically at a lower cost to the taxpayers. It's sad to read that employees of the Department are filing a grievance because they perceive Councils for Councils as a threat to their employment.**

7. Commission Committee Reports. (10 minutes)
  1. Ad Hoc Committee re Standards and Outreach (Members: Mack-Chair, and Shaffer)
  2. Ad Hoc Committee re ability of the Board of Neighborhood Commissioners to implement citywide policies (Members: Shaffer-Chair, and Grant,)

**ACTION: None.**

8. Discussion and possible action in the preparation of a Resolution to provide recognition and appreciation to former Commissioner Linda Lucks for her service on the Board of Neighborhood Commissioners. (5 minutes)

**ACTION: Commissioner Shaffer moved that the Commission prepare a letter and/or Resolution to provide recognition and appreciation to former Commissioner Linda Lucks for her service on the Board of Neighborhood Commissioners. Commissioner Atkinson seconded the motion.**

**VOTE: Ayes – 6  
Nays – 0**

**Motion passes unanimously.**

9. Recognition and presentation of 5 Year Anniversary Certificate to Voices of 90037 Neighborhood Council. (10 minutes)

**ACTION: Voices of 90037 Neighborhood Council was recognized and presented their 5 Year Anniversary Certificate.**

10. Recognition and presentation of 10 Year Anniversary Certificate to Community and Neighbors for Ninth District Unity (CANNDU) Neighborhood Council, South Central Neighborhood Council, and Central Alameda Neighborhood Council. (10 minutes)

**ACTION: Community and Neighbors for Ninth District Unity (CANNDU) Neighborhood Council, and South Central Neighborhood Council were recognized and presented their 10 Year Anniversary Certificate.**

11. Discussion with various South area Neighborhood Council representatives who wish to report concerns, operations, and best practices. Neighborhood Council representatives should complete their questionnaire in advance of the meeting. This matter will last a maximum of 20 minutes and the time will be divided among those representatives wishing to speak. (Click on the link to view a copy of the document.) (20 minutes)

[http://empowerla.org/wp-content/uploads/2014/01/BEST-PRACTICES-QUESTIONNAIRE\\_01-31-14.pdf](http://empowerla.org/wp-content/uploads/2014/01/BEST-PRACTICES-QUESTIONNAIRE_01-31-14.pdf)

**ACTION: Various South area Neighborhood Council representatives reported concerns, operations, and best practices.**

12. Discussion and possible action regarding a bylaw amendment submitted by the Historic Cultural Neighborhood Council that would change their governing board structure, changing their Victor Heights Non-Profit seat to a Victor Heights At-Large seat. (10 minutes)

**ACTION: Commissioner Shaffer moved to adopt the bylaw amendment submitted by the Historic Cultural Neighborhood Council that would change their governing board structure, changing their Victor Heights Non-Profit seat to a Victor Heights At-Large seat. Commissioner Medina seconded the motion.**

**VOTE: Ayes – 6  
Nays – 0**

**Motion passes unanimously.**

13. Discussion and possible action regarding a bylaw amendment submitted by the Reseda Neighborhood Council that would change their governing board structure, changing one of their four Residential Representative seats to an At-Large Representative seat and one of their four Business Representative seats to an At-Large Representative seat. (10 minutes)

**ACTION: Commissioner Shaffer moved to adopt the bylaw amendment submitted by the Reseda Neighborhood Council that would change their governing board structure, changing one of their four Residential Representative seats to an At-Large Representative seat and one of their four Business Representative seats to an At-Large Representative seat. Commissioner Rubio seconded the motion.**

**VOTE: Ayes – 6  
Nays – 0**

**Motion passes unanimously.**

14. Discussion and possible action regarding a proposed contract to be entered between the City and Union Bank that will provide checking accounts and online banking services to the City's Neighborhood Councils. Under Charter section 902(b), the Commission is responsible for the approval of contracts and the Commission may take action consistent with its role in approving contracts, including the approval of any Resolution authorizing the proposed contract. (Click on link to view copy of the document.) (20 minutes)

<http://empowerla.org/wp-content/uploads/2014/01/Union-Bank-DONE-NC-Checking-Accounts-Contract-012914.pdf>

<http://empowerla.org/wp-content/uploads/2014/01/Exhibit-A-HACLA-Union-Bank-Contract.pdf>

<http://empowerla.org/wp-content/uploads/2014/01/Exhibit-B-Union-Bank-Schedule-of-Fees.pdf>

<http://empowerla.org/wp-content/uploads/2014/01/STANDARD-PROVISIONS-REV-3-09-FINAL.pdf>

**ACTION:** Commissioner Shaffer moved to adopt the Resolution authorizing the proposed contract to be entered between the City and Union Bank that will provide checking accounts and online banking services to the City's Neighborhood Councils.

**WHEREAS,** the Commission has the responsibility for approving contracts for the Neighborhood Council system under Charter section 902(b); and

**WHEREAS,** the Commission delegated a portion of its authority to approve contracts to the General Manager of the Department of Neighborhood Empowerment (the "Department") if the contract's duration is less than one year and valued at \$20,000 or less and this proposed contract exceeds the authority granted to the General Manager for approval; and

**WHEREAS,** the Department is not required to issue a Request for Proposals pursuant to Los Angeles Administrative Code section 10.15(a)(8) if another governmental agency has already followed the competitive bidding process; and

**WHEREAS,** another governmental agency has already followed the competitive bidding process and on December 12, 2012, a Request for Proposal ("RFP") No. 7658 was issued by the Housing Authority of the City of Los Angeles (hereinafter referred to as the "Housing Authority") to competitively solicit proposals for banking services; and

**WHEREAS,** from among the proposals received by the Housing Authority, the Housing Authority determined that Union Bank's offer was the most advantageous; and

**WHEREAS,** the Housing Authority's contract with Union Bank was approved by the Board of Housing Authority Commissioners, by Resolution Number 9031 adopted on February 28, 2013, and executed on March 27, 2013; and

**WHEREAS,** the Department and the Union Bank have negotiated in good faith for the Department to enter the attached Exhibit "A" agreement for banking services for the Neighborhood Councils pursuant to Los Angeles Administrative Code Section 10.15 (a)(8); and

**WHEREAS, the Department requires banking services for the Neighborhood Council Funding Program that otherwise cannot be provided by regular employees of the City and the Department; and**

**WHEREAS, the Department also determined that Los Angeles Administrative Code Section 10.15 (a)(2) also authorizes entering into this contract since no other bank is able to provide the requested checking accounts and on-line banking services listed in the proposed contract; and**

**WHEREAS, the proposed Contractor has complied with all City requirements; and**

**WHEREAS, it is in the best interests of the City to execute this contract.**

**NOW, THEREFORE, BE IT RESOLVED that the Board of Neighborhood Commissioners APPROVE the City entering into a contract with Union Bank to provide checking accounts and online banking services for Neighborhood Councils; APPROVES the City entering into the Exhibit "A" contract with Union Bank and AUTHORIZES the City to execute the proposed contract with Union Bank. In addition, the Commission AUTHORIZES that further grammatical, ministerial, and/or non-substantive change may be made to the contract in advance of execution by all parties to the agreement.**

**Commissioner Grant seconded the motion.**

**VOTE: Ayes – 6  
Nays – 0**

**Motion passes unanimously**

**Public comment received from:**

**Norman Gilmore – United Neighborhoods Neighborhood Council, we are very excited about the checking accounts. The idea having a single statement and getting transparency about our balances is very exciting. We do look forward to streamlining procedures for replenishing the account because the amount of physical paper right now is really, really killing us.**

**Danielle Lafayette – Empowerment Congress West Development Neighborhood Council. A certain amount should be put on cards each month. At the end of the month councils should provide and vote on funding, \$2,000-\$5,000 per month.**

**Pete Nicholas – last year, close to a year ago, DONE and BONC got their fingers burnt when they discovered that not only weren't neighborhood councils complying but they weren't aware that they weren't complying. In reaction to that my perspective, is that the financial processes have become just one gigantic nightmare. You don't get anything automatic, you have to request your money, you have to report what you spent, you have to send in resolutions, you have to balance this. With regard to the minimum monthly, much like individual consumers tie a savings account to a checking account that we ought to just plop 95,000 or however many active checking accounts there are into a trust fund to cover the minimum balance so that nobody pays a minimum throughout the year. It would seem to me that is the best way to go.**

15. Discussion and possible action on the creation of ad hoc committees to accomplish the strategic plan priorities and objectives including the creation of a Committee to report on nominations to fill the Outreach Task Force. (10 minutes)

- How will we accomplish our objectives?

**ACTION: President Mack appointed an ad hoc committee, Commissioner Atkinson-Chair, Commissioner Rubio, and President Mack, to accomplish the strategic plan priorities and objectives including the creation of a Committee to report on nominations to fill the Outreach Task Force.**

16. Discussion and possible action on the creation of an ad hoc committee to develop recommendations and report on the topic of leadership development for Neighborhood Councils. (10 minutes)

**ACTION: President Mack appointed an ad hoc committee, Commissioner Rubio-Chair, Commissioner Medina, and Vice President Shaffer, to develop recommendations and report on the topic of leadership development for Neighborhood Councils.**

**Public comment received from:**

**Ivan Spiegel – I want to caution you a little bit here about running with this. I really think it should be done through the Department rather than an ad hoc committee because you're going to have to go to the experts at some point anyway. Some of us have been teaching. I've been teaching how to run a meeting, parliamentary procedures at the Congress for years. Some of us are already doing it. Jill Barad is already doing it and we've had conversations with her. I just would hate to see you running of in another direction trying to figure all this out when some of us are already doing it. I don't know if we can be on those committees, but please include those of us that are already starting to work cause leadership is a lot more than how to run a meeting.**

17. Previously, the Commission established Regional Standing Committees to provide recommendations to the Commission regarding improvements to the Citywide System of Neighborhood Councils. The Regional Standing Committees, also known as the Neighborhood Council (NC) Plan Review Committees, have forwarded their recommendations to the Commission for review and action. Discussion and possible action on the following recommendations: (Click on the links to view copies of the documents.) (20 minutes)

[http://empowerla.org/wp-content/uploads/2013/09/Feedback-on-Nine-Proposed-Neighborhood-Council-Plan-Review-Committee-Motions\\_09-26-13.pdf](http://empowerla.org/wp-content/uploads/2013/09/Feedback-on-Nine-Proposed-Neighborhood-Council-Plan-Review-Committee-Motions_09-26-13.pdf)

[http://empowerla.org/wp-content/uploads/2013/09/Attachment-A\\_SurveyResults\\_9-motions\\_09262013.pdf](http://empowerla.org/wp-content/uploads/2013/09/Attachment-A_SurveyResults_9-motions_09262013.pdf)

[http://empowerla.org/wp-content/uploads/2013/10/Attachment-B\\_Amended\\_NC-Resolutions\\_9-motions\\_092613.pdf](http://empowerla.org/wp-content/uploads/2013/10/Attachment-B_Amended_NC-Resolutions_9-motions_092613.pdf)

<http://empowerla.org/wp-content/uploads/2013/09/SurveyContent.pdf>

- 1) Brown Act and posting policies

NC Plan Review Committees' Recommendation:

Reaffirm support for the Brown Act for Neighborhood Councils and its single accessible 24 hour posting requirement, and reaffirm current board policies regarding electronic mail and website posting, with only one physical posting site as opposed to many. The email requirement shall specify that agendas be sent to "NCsupport" with the intent that the Department will post them to the City's agenda system.

AND

Neighborhood Councils that do not have a website must post in at least five (5) physical locations.

(Possible Action by the Commission on this recommendation, including but not limited to reviewing Commission Policy Number 2010-02 (Revised December 17, 2012 and signed January 14, 2013) regarding Neighborhood Council Posting Requirements, determining whether any amendments to the Policy should be enacted and/or requesting staff to prepare an amended policy for review and adoption at a future Commission hearing.) (Click on the link to view a copy of the document.)

[http://empowerla.org/wp-content/uploads/2013/10/Neighborhood-Council-Agenda-Posting-Requirements\\_REV-12-17-12.pdf](http://empowerla.org/wp-content/uploads/2013/10/Neighborhood-Council-Agenda-Posting-Requirements_REV-12-17-12.pdf)

**ACTION:** Commissioner Shaffer moved that the Commission adopt the Review Committee's recommendation and further that the Chair appoint an ad hoc committee to draw up either a new policy or a revision to Commission Policy 2010-02 and that the committee already appointed with regards to implementation be allowed to work on implementation of the policy to be part of the new resolution.

Commissioner Grant seconded the motion.

**VOTE:** Ayes – 6  
Nays – 0

Motion passes unanimously

Public comment received from:

**Norman Gilmore** – I think our neighborhood council would continue to post at the two Starbucks and the two libraries. The 10 divides our neighborhood council. You know 50% of our neighborhood council, on the last census statistics I looked at, is on the other side of the digital divide. The only thing that is helping us with the digital divide is smart phones. It may be appropriate to eliminate posting requirements in well-healed neighborhoods, but in our neighborhood in South LA there are just too few people, and too many people who walk and ride bicycles to put it only at the CD 10 posting location which is our 24 hour posting location.

**Pete Nicholas** – I was a member of the Central and North committee that considered these issues and again I make the point that Commissioner Shaffer just made and that was the current rule is they have to be posted in five places and so the recommendation



coming out of the review and reform process was to change that under certain qualified conditions. Additionally, this has been on agenda after agenda, it's come to the Board and the Board has continued it. There's been many instances when a little bit of wordsmithing has accidentally slipped in. I don't accuse anybody of any manipulation or any dastardly deed, but the reality is that what really came out of the review and reform process was that for those neighborhood councils who 1) have a website and 2) distribute the agenda electronically, there were two points on the original recommendation, those neighborhood councils should only have to have one Brown Act site.

Ivan Spiegel – the Brown Act posting site has to be open and available to the public 24 hours a day, it's not 24 hour posting. It's still 72 hours in advance, but has to be available for all 72 hours. The real issue, I'm concerned the main job is neighborhood councils, is to outreach to our stakeholders. It's the core of who we are and what we're supposed to do. If you start taking it away, we fought very hard to get those five postings in, years ago. It has to be replaced with something. If you don't like it, and again there's no evidence, there's no evidence it brings people in, there's no evidence it doesn't. The evidence I can tell is that City Council posts in one place and good luck trying to find it and get down there and figure out what's going on. Please don't remove these five posting places until you come up with an alternative. Please come up with your other plan before you remove this or you're gonna see a lot less participation in neighborhood council system.

18. Previously, the Commission established Regional Standing Committees to provide recommendations to the Commission regarding improvements to the Citywide System of Neighborhood Councils. The Regional Standing Committees, also known as the Neighborhood Council (NC) Plan Review Committees, have forwarded their recommendations to the Commission for review and action. Discussion and POSSIBLE ACTION by the Commission on the recommendations of the Regional Standing Committees and the Commission's positions with respect to the recommendations, including but not limited to drafting a communication or Resolution to the City regarding: (30 minutes) (Click on the links to view copies of the documents.)

[http://empowerla.org/wp-content/uploads/2014/01/Memo-re\\_Eight-Motions.pdf](http://empowerla.org/wp-content/uploads/2014/01/Memo-re_Eight-Motions.pdf)

[http://empowerla.org/wp-content/uploads/2014/01/Attachment-A\\_survey-results.pdf](http://empowerla.org/wp-content/uploads/2014/01/Attachment-A_survey-results.pdf)

[http://empowerla.org/wp-content/uploads/2014/01/Attachment-B\\_NC-Resolutions.pdf](http://empowerla.org/wp-content/uploads/2014/01/Attachment-B_NC-Resolutions.pdf)

[http://empowerla.org/wp-content/uploads/2014/01/Survey\\_8-motions\\_text2.pdf](http://empowerla.org/wp-content/uploads/2014/01/Survey_8-motions_text2.pdf)

- 1) Training and Leadership Development

NC Plan Review Committees' Recommendation:

- a) Neighborhood Council board members be required to complete Ethics, Financial Policy, Sexual Harassment, and ADA Compliance training, and that the Department offer classes including, but not limited to leadership, City government basics, parliamentary procedures, land use, and candidate training.

- b) There be a citywide standard period of time from date of seating, not to exceed 90 days, that a Board member will have to pass the required training, and that this be enforced by the Neighborhood Council bylaws, which shall prohibit voting on any matter coming before the Neighborhood Council board. Inability of any board member(s) to vote for failure to timely complete training will not affect quorum.

Additional Commission proposals:

- c) That the Commission may amend the recommendation regarding training to include consequences for failure to complete the training within the allowed period of time. The ultimate consequence being the removal by action of the Department of any offending board member.
- d) That the Commission may amend the recommendation regarding training to include Workplace Violence/Bullying Prevention training.

**ACTION: Commissioner Shaffer moved to table this agenda item to the next meeting on February 24, 2014. Commissioner Grant seconded the motion.**

**VOTE: Ayes – 6  
Nays – 0**

**Motion passes unanimously**

- 19. Previously, the Commission established Regional Standing Committees to provide recommendations to the Commission regarding improvements to the Citywide System of Neighborhood Councils. The Regional Standing Committees, also known as the Neighborhood Council (NC) Plan Review Committees, have forwarded their recommendations to the Commission for review and action. Discussion and possible action by the Commission on the recommendations of the Regional Standing Committees and the Commission's positions with respect to the recommendations, including but not limited to forming an ad hoc committee which will report back to the Commission and include the identification of polices which will satisfy the goal of the following recommendation: (20 minutes) (Click on the links to view copies of the documents.)  
[http://empowerla.org/wp-content/uploads/2014/01/Memo-re\\_Eight-Motions.pdf](http://empowerla.org/wp-content/uploads/2014/01/Memo-re_Eight-Motions.pdf)  
[http://empowerla.org/wp-content/uploads/2014/01/Attachment-A\\_survey-results.pdf](http://empowerla.org/wp-content/uploads/2014/01/Attachment-A_survey-results.pdf)  
[http://empowerla.org/wp-content/uploads/2014/01/Attachment-B\\_NC-Resolutions.pdf](http://empowerla.org/wp-content/uploads/2014/01/Attachment-B_NC-Resolutions.pdf)  
[http://empowerla.org/wp-content/uploads/2014/01/Survey\\_8-motions\\_text2.pdf](http://empowerla.org/wp-content/uploads/2014/01/Survey_8-motions_text2.pdf)

- 1) Review of delivery of City services

NC Plan Review Committees' Recommendation:

The Board of Neighborhood Commissioners, with the aid and advice of citywide Neighborhood Councils, will adopt policies establishing best practices for monitoring the delivery of City services.

**ACTION: Commissioner Medina moved to table this agenda item to the next meeting on February 24, 2014, and Commissioner Grant will give a report on what she is doing. Commissioner Grant seconded the motion.**

**VOTE: Ayes – 6  
Nays – 0**

**Motion passes unanimously**

20. Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (15 minutes)
  1. Comment on Commissioners' own activities/brief announcements.
  2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
  3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
  4. Ask staff to research issues and report back to the Commission at a future time.

**ACTION: None.**

21. General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

**Public comment received from:**

**Ivan Spiegel – leadership, I want you to look at these ideas and see where the trap is. Mandated training on ethics, how not get yourself in trouble basically, financial policy, how not to write bad checks, how not to exploit the system, sexual harassment, how not to get the City sued. ADA compliant, same thing, lawsuits, and then we may be able to talk about some of these other things, and now they want to include workplace violence, bullying prevention. All of these things are important. It's about keeping the City from getting sued. None of them are about leadership, none of them are about how to run meetings, none of them are about all the great things you can do as a neighborhood council board member, that's the stuff that's missing from these trainings. These are all important they have to be in there, but don't leave out these other things. They need to be mandated, basic board training, parliamentary procedures, government basics, land use, nobody ever trains board members in land use and half of our decisions are about that and that's the most personal decision you can make cause you're talking about someone wanting to build a dream house and you're telling them no. People need to be training in this stuff. That's how to make effective board members and make the system move ahead. Please consider this.**

22. Adjourn

**Commissioner Medina moved that the meeting be adjourned at 8:58 p.m. Commissioner Atkinson seconded the motion.**

**VOTE: Ayes – 6  
Nays – 0**

**Motion passes unanimously**

**####**