



Neighborhood Council Budget Advocates

In conjunction with the
Department of Neighborhood Empowerment
present:

Neighborhood Council Budget Day

Saturday, August 16, 2014

**7:30 AM – Registration and FREE
BREAKFAST**

8:30 AM - Presentations begin

12:30 PM - Closing

(Note: newly-elected NC Budget Advocates will convene until 2:00 pm to elect officers and begin planning)

**Board of Public Works Room
City Hall
200 N. Spring Street
Los Angeles, CA 90012**

- ✓ All are invited to this free event. Please see back of flyer for details in becoming an official budget representative.

To RSVP, register online at
<https://www.surveymonkey.com/s/BudgetDay2014>

...or call **213-978-1676** with name, contact info, and NC affiliation (if any).
To reserve parking, include your vehicle's make, model, & plate number.

THE NEIGHBORHOOD COUNCIL BUDGET ADVOCATE PROCESS

1. Roles of each Neighborhood Council (NC):
 - i. The NC Budget Advocate process was created to help NCs better utilize the opportunity provided to them in the City Charter, which is the ability to present an annual list of budget priorities to the Mayor and City Council. In order to support the Budget Advocate process, **every NC is asked to elect or appoint two Neighborhood Council Budget Representatives (BRs)**. (Note: BRs can be either board members or stakeholders.)
 - ii. Every NC is asked to agendaize at their monthly board meetings a report from their 2 BRs.
 - iii. Every NC is asked to have every board member and all stakeholders to take the budget survey in early 2015.
2. Neighborhood Council Budget Representatives (BRs) do the following:
 - i. attend Neighborhood Council Budget Day on Aug 16, 2014
 - ii. contact their Budget Advocate (BA) to receive updates to share at their monthly NC board meetings
 - iii. communicate their NC board's priorities to their BAs
 - iv. attend Regional Budget Day in the spring
3. Neighborhood Council Budget Advocates (BAs) do the following:
 - i. solicit input from the BRs in their region
 - ii. send a monthly report to their BRs
 - iii. learn about budget basics
 - iv. help develop budget survey
 - v. organize Regional Budget Day in the spring
 - vi. organize Budget Day 2015
 - vii. communicate the NCs' priorities at meeting with Mayor (tbd)
 - viii. generally have a time commitment of two monthly meetings (as determined by BAs), periodic meetings with officials, meeting with Mayor in spring (tbd), possible efforts with City Council, follow-up meetings to set up next year