

**CITY OF LOS ANGELES
CALIFORNIA**

**BOARD OF NEIGHBORHOOD
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BOARD OF NEIGHBORHOOD COMMISSIONERS

SPECIAL MEETING MINUTES - APPROVED

Thursday, January 18, 2018 1:00 PM

**LOCATION: City Hall, 10th Fl. Conference, Room 1050
200 North Spring St.
Los Angeles, CA 90012**

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. The amount of time for each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple speaker cards are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently.

The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. The Agenda and Report(s) related to an agenda item will be available for review at www.Empowerla.org. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. [1:14] Introduction (5 minutes)
2. [1:17] Call to Order and Commission roll call (1 minute)

Commissioner	Present	Absent
Atkinson	X	
Lipmen	X	
Shaffer	X	
Darett-Quiroz	X	
Wehbe		X
Regalado	X	
Avakian-Koroghlyan		X

3. [1:18] Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

Public Comment: None

4. [1:18] Multiple Agenda Items Comment – Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Public Comment: None

5. [1:18] Verbal updates from representatives of the Mayor, Los Angeles City Council, and other City representatives. (10 minutes).

Public Comment: None

6. [1:19] Verbal updates from representatives of the Los Angeles Neighborhood Council Budget Advocates (BA). Neighborhood Council Budget Advocates provide input to the City on the City's Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>. (10 minutes).

Brian Allen provided Budget Advocates (BA) update. BA discussed marijuana issue of individuals not being able to sell by minors under the age of 21.

Additionally reminded Regional Budget day is January 20, 2018 and requested Commissioner's attendance.

Commissioner Shaffer asked for update on BA's project related causes of homelessness in City of Los Angeles. Brian Allen provided response and update.

Commissioner Lipmen stated at Westside Regional Alliance (WRAC) meeting, discussed was an innovation and productivity fund that is availability and if BA are aware of the funds. Brian Allen asked how BA would become involved. Commissioner Lipmen to provide grant information.

Public Comment: None

7. [1:24] General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

Public Comment: None

8. [1:24] General Manager's Report. (10 minutes)
 - a. Briefing on Departmental activities.
 - b. Staffing, budget, elections and other operational matters.
 - c. Subdivision Updates

General Manager (GM) Liu provided Department update and report. Specifically stated the Department newsletter is being redesigned and updated.

Reported Health, Education and Neighborhood Councils Committee (HENC) will be meeting to discuss the Subdivision issue, including BONC Subdivision Recommendations as well as other Neighborhood Council issues.

Four Subdivision applications have been submitted, North Westwood, Little Bangladesh, North Historic Cultural and Laurel Grove Neighborhood Councils and are being reviewed by staff. Department will proceed with proposed subdivision in accordance with BONC recommendations.

Online voting, in addition to at-poll location will be included in request to City Council.

EmpowerLA (ELA) podcast interviewee is Council Member Ryu and ELA awards are scheduled for March 29th. Submissions will be open by first week of February or as early as last week in January.

Mike Fong, provide updates related to Civic U 2.0 and a successful first session. Listed additional dates as well as attendance by Mayor Garcetti and other Council Members.

Commissioner Shaffer asked for clarification of proposed subdivision names. GM Liu provided response.

GM Liu introduced Executive Administrative Assistant Lilian Kim as BONC administrative support.

Commissioner Darett-Quiroz asked if subdivision applications have been reviewed and if are complete. GM Liu provided response.

Commissioner Lipmen asked since elections were pushed back, how it affects a Board Members Ethics training. GM Liu provided response.

Commissioner Lipmen stated City Charter requirements to create Neighborhood Council.

Commissioner Shaffer inquired on the date of HENC meeting. GM Liu provided response.

Public Comment: Jarin Islam provided commentary in support of the proposed Little Bangladesh Neighborhood Council Subdivision proposal.

9. [1:40] Discussion and possible action to confirm Commissioners' recommendation of members to the Neighborhood Council Funding Equity Work Group. [Commissioners' Recommendations-REVISED NC Funding Equity All Applicants](#) [DONE emails regarding NC Funding Equity Work Group Part 1](#) [DONE emails regarding NC Funding Equity Work Group Part 2](#) [Additional DONE email regarding NC Funding Equity Work Group 01.16.18](#)

Commissioner Atkinson provided update on agenda item.

Public Comment: None

Action: Motion to adopt and confirm the member of the Equity Funding Working group, as follows:

Region 11	Doug Fitzsimmons	EL
	Terrence Gomes	
Region 3	Harvey Goldberg	LS
	Corrine Ho	
Region 4	Carol Rose	LS
	Carlos Ferreya	
Region 12	Melanie Labrecque	RR
	Khixaan Obioma-Sakhu	
Region 5	Emily Lantrim	DW
	Brad Kane	
Region 6	James Hornik	DW
	Laura Rudison	
Region 7	Mark Mauceri	MDQ
	Darcy Harris	
Region 9	Everett Banks	JA
	Bridgette Kidd	
Region 10	Wendell Greer	JA
	Kathy Guyton	
Region 8	Jamie Tijerina	MDQ
	Lynda Valencia	
Region 1	Tony Wilkinson	SAK
	Krystee Clark	
Region 2	Brian Allen	SAK
	Garry Fordyce	

VOTE	Mover	Shaffer	Second	Darett-Quiroz
Commissioner	Ayes	Nays	Abstention	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe				X
Regalado	X			
Avakian-Koroghlyan				X
Total	5			
Motion	Carries	X	Fails	

10. [1:46] Discussion and possible action to establish meeting dates, times, and locations of the Neighborhood Council Funding Equity Work Group. [NC Funding Equity Work Group Meeting Schedules](#)

Commissioner Atkinson provided update and read proposed meeting dates and locations.

Commissioner Lipmen asked for clarification on information to group members. Mike Fong provided response.

Commissioner Lipmen asked who would be facilitating the work group meetings and if City Attorney would be in attendance.

Commissioner Shaffer asked for BONC consideration to himself to chair the first meeting. Commissioner Atkinson stated Shaffer facilitate first meeting until work group establishes its officers.

Commissioner Atkinson asked if other Commissioners could be attendance. Deputy City Attorney (DCA) Carmen Hawkins provided response and cautioned regarding attendance.

Public Comment: None

Action: Motion to approve the meeting dates, times, and locations of the Neighborhood Council Funding Equity Work Group.

VOTE	Mover	Shaffer	Second	Darett-Quiroz
Commissioner	Ayes	Nays	Abstention	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe				X
Regalado	X			
Avakian-Koroghlyan				X
Total	5			
Motion	Carries	X	Fails	

11. [1:54] Discussion and possible action regarding Board of Neighborhood Commissioner's Newsletter. (10 minutes)

Commissioner Lipmen provided update.

Public Comment: None

12. [1:56] Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (15 minutes)

1. Comment on Commissioners' own activities/brief announcements.
2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
4. Ask staff to research issues and report back to the Commission at a future time.

Commissioner Atkinson reported Ad Hoc for stakeholder definition will be scheduled for next week.

Commissioner Shaffer expressed satisfaction with the attendance at the first session Civic U 2.0.

Commissioner Darett-Quiroz asked if anyone will be reviewing email from R Kato. GM Liu provided response.

Commissioner Lipmen recognized Laura Mack created and guided the Neighborhood Council Sustainability Alliance who will be stepping down after roughly for four years.

Additionally has not been able to finalize date for Board Retreat and asked that a regular scheduled meeting be used to for Board Retreat. Commissioner Atkinson asked if doodle would be sent. DCA Carmen Hawkins cautioned Commissioners on further discussion of retreat date.

Commissioner Regalado thanked Department staff, specifically Tom Soong and Octaviano Rios for the opportunity to engage the community at Harbor City Neighborhood Council's retreat.

DCA Carmen Hawkins recognized Department staff participation and outreach at the MLK parade.

Public Comment: None

13. [2:04] Adjourn

Mover	Darett-Quiroz	Second	Regalado
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Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)

(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and [subscribe](#) through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)

- Regular Meeting on February 6, 2018 at 6:00 pm North Valley Area – Location TBD
- Regular Meeting on February 19, 2018 at 1:00 pm – City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012
- Regular Meeting on March 6, 2018 at 6:00 pm South Valley Area – Location TBD
- Regular Meeting on March 19, 2018 at 1:00 pm – City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20th Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.