

CITY OF LOS ANGELES  
CALIFORNIA

BOARD OF NEIGHBORHOOD  
COMMISSIONERS

JOY ATKINSON  
President

ELI LIPMEN  
Vice President

SUSAN AVAKIAN-KOROGHLYAN  
LEONARD SHAFFER  
DEBBIE WEHBE  
MAGGIE DARETT-QUIROZ  
RAY REGALADO

TELEPHONE: (213) 978-1551



ERIC GARCETTI  
MAYOR

NEIGHBORHOOD COUNCILS  
**EMPOWER LA**  
Department of  
NEIGHBORHOOD EMPOWERMENT

20<sup>TH</sup> FLOOR, CITY HALL  
200 NORTH SPRING STREET  
LOS ANGELES, CA 90012

TELEPHONE: (213) 978-1551  
TOLL-FREE: 3-1-1  
FAX: (213) 978-1751  
E-MAIL: [EmpowerLA@lacity.org](mailto:EmpowerLA@lacity.org)

GRAYCE LIU  
GENERAL MANAGER

[www.EmpowerLA.org](http://www.EmpowerLA.org)

**BOARD OF NEIGHBORHOOD COMMISSIONERS  
NEIGHBORHOOD COUNCIL  
FUNDING EQUITY WORK GROUP**

**SPECIAL MEETING MINUTES - APPROVED**  
**Thursday, February 15, 2018 6:30 PM**

**LOCATION: Felicia Mahood Senior Center**  
**[11338 Santa Monica Blvd](#)**  
**[Los Angeles, CA 90025](#)**

---

The public is requested to fill out a "Speaker Card" to address the Work Group on any agenda item before the Work Group takes an action on an item. The amount of time for each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple speaker cards are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time. Members of the public who choose to speak on multiple agenda items will be given the opportunity to also speak during General Public Comments.

Comments from the public on other matters not appearing on the agenda that are within the Work Group's jurisdiction will be heard during the General Public Comment period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Work Group decides differently.

BOARD OF NEIGHBORHOOD COMMISSIONERS  
 NEIGHBORHOOD COUNCIL FUNDING EQUITY WORK GROUP  
 SPECIAL MEETING AGENDA – APPROVED

February 15, 2018

Page 2 of 8

The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. The Agenda and Report(s) related to an agenda item will be available for review at [www.Empowerla.org](http://www.Empowerla.org). Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. [6:30] Introduction (5 minutes)
2. Call to Order and Roll call (1 minute)

1	Brian Allen - <b>P</b>	Chair	Region 2
2	Tony Wilkinson - <b>P</b>	Vice Chair	Region 1
3	Terrence Gomes - <b>P</b>	Secretary	Region 11
4	Melanie Labrecque - <b>P</b>	Minutes Taker	Region 12

5	Krystee Clark - <b>AB</b>	Region 1
6	Garry Fordyce - <b>P</b>	Region 2
7	Harvey Goldberg - <b>AB</b>	Region 3
8	Corinne Ho - <b>P</b>	Region 3
9	Carol Rose - <b>AB</b>	Region 4
10	Carlos Ferreya - <b>AB</b>	Region 4
11	Emily Kantrim - <b>P</b>	Region 5
12	Brad Kane - <b>P</b>	Region 5
13	James Hornik - <b>P</b>	Region 6
14	Laura Rudison - <b>P</b>	Region 6

15	Mark Mauceri - <b>P</b>	Region 7
16	Darcy Harris - <b>P</b>	Region 7
17	Jamie Tijerina - <b>AB</b>	Region 8
18	Lynda Valencia - <b>P</b>	Region 8
19	Everett Banks - <b>AB</b>	Region 9
20	Bridgette Kidd - <b>P</b>	Region 9
21	Wendell Greer - <b>P</b>	Region 10
22	Kathy Guyton - <b>AB</b>	Region 10
23	Doug Fitzsimmons - <b>AB</b>	Region 11
24	Khixaan Obioma-Sakhu - <b>AB</b>	Region 12

**P = Present**

**AB = Absent**

**NOTE: Laura Rudison arrived at 6:45pm, Mark Mauceri at 6:55pm and Bridgette Kidd At 6:57pm**

BOARD OF NEIGHBORHOOD COMMISSIONERS  
NEIGHBORHOOD COUNCIL FUNDING EQUITY WORK GROUP  
SPECIAL MEETING AGENDA – APPROVED

February 15, 2018

Page 3 of 8

3. Discussion and update on the Rules of Operation, for the Neighborhood Council Funding Equity Work Group, as adopted by the Board of Neighborhood Commissioners on February 6, 2018.
  - City Attorney's Office - Rules of Operations are as follows, 19 were present at first meeting so our Quorum is 11.
  - Extend the date of report of working group? It is due March 19 on current timeline.
4. Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Neighborhood Council Funding Equity Work Group.
  - City clerk office has received nothing at this time.
  - Mike Fong – EMPOWER LA - encouraged Neighborhood Councils to file Community Impact statements. They can place this on their standard agenda to have an input.
5. General Public Comment – Comments from the public on non-agenda items with the Working Group's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)
  - NONE
6. Discussion and possible action to approve the Meeting Minutes of 01/31/2018. [Board-of-Neighborhood-Commissioners-Special-Meeting-Minutes-of-the-NC-Funding-Equity-Wg-01.31.18-DRAFT.pdf](#)
  - Motion Made by Tony Wilkinson and 2<sup>nd</sup> by Corinne Ho. Minutes approved.
  - Noted two spelling errors on Corinne' Ho's name and Emily Kantrim's name.
7. Discussion and possible action to approve recommendations to the Board of Neighborhood Commissioners related to translation cost, office lease cost, Neighborhood Purpose Grants, and community stakeholder percentages of the Neighborhood Councils.
  - Funding overhead issues and could money sent back to done be put in a separate account and use that money of excess to fund the larger Neighborhood Councils?
  - Is it equal measure to use Stakeholder figures or population as a way of measuring percentages of funding?
8. Presentation of a method for discussion, analysis, and concept review, to potentially be adopted as a tool to be used in designing a final Equity Funding Proposal.
  - Presentation provided by Brian Allen [\[Equity Funding Initial Discussion Proposal - Brian Allen.pdf\]](#) [\[Equity Funding Worksheets and Analysis for Consideration 2-10-18.xlsx\]](#)
  - Floor – Funding Population, Cap NPGs, Cap Rollover

BOARD OF NEIGHBORHOOD COMMISSIONERS  
NEIGHBORHOOD COUNCIL FUNDING EQUITY WORK GROUP  
SPECIAL MEETING AGENDA – APPROVED

February 15, 2018

Page 4 of 8

**BOARD MEMBER COMMENTS AGENDA ITEM 8:**

- Emily Kantrim – Floor Funding not be capped, have a ability for special request funds.
- Wendell Greer - Concerned about where the figures for population that Brian used on spreadsheet came from and their accuracy.
- Melanie Labrecque – what would happen if you split the Larger Populations Neighborhood Councils and set a maximum population figure for a Neighborhood council to equally distribute and not remove funds from other Neighborhood Councils.
- Brad Kane –Want to avoid telling Neighborhood Councils how to spend their funds. How does empower LA determine their stakeholder totals? What formula?
- Mark Mauceri – Rollover would be helpful and cap so it isn't abused. Remove variables for translation costs and Office space. City should pay the cost of Translation and ADA Services; the Neighborhood Councils should not pay for this. Engage with LAUSD without hassle. Use School property for Neighborhood Council meetings and Committee meetings without loopholes and paperwork. Not for a neighborhood subdivision policy.
- Laura Rudison – Indirectly every Neighborhood council is impacted if facility is no ADA compliant, it limits facilities that are useable.
- Tony Wilkinson – important to determine policies and actual stakeholder numbers (current). Need to talk about general feelings as whole on policy before voting.
- Mike Fong - EMPOWER LA- City Facilitating Map that was facilitated by Ron Galprin identifying city properties with Empower LA. Mike Fong will Look at exact motion and get back to Equity Funding Work Group regarding council file 16-0298.
- Garry Fordyce – Neighborhood councils were based on population with the original charter.
- Brad Kane- Responsible for reasonable funding should be considered. We have identified problems with meeting spaces and overhead on translation services. Empower LA should be knocking down doors to get us in facilities at no cost to neighborhood councils.
- Darcy Harris – Taking out variables would help a lot of Neighborhood Councils, i.e. meeting space and translation services. Make the Model Starting point of funding \$42,000.
- Melanie Labrecque - Need to look at more than office space and translation services. Many Neighborhood Councils have high operations overhead before they even begins to spend their funding on outreach and NPG's.
- Corinne Ho – Cap Concept needs to be explored and defined.
- Emily Kantrim – We need to make sure we talk about Outreach. There is many ways Outreach can happen and need to make sure we are not just focusing on NPG's.

BOARD OF NEIGHBORHOOD COMMISSIONERS  
NEIGHBORHOOD COUNCIL FUNDING EQUITY WORK GROUP  
SPECIAL MEETING AGENDA – APPROVED

February 15, 2018

Page 5 of 8

- Garry Fordyce –The Major question is Equity. Why are Huge Stakeholder Neighborhood councils getting \$42,000 and smaller ones with only 3,000 getting \$42,000? Have to consider how we make this equitable throughout all 97 Neighborhood Councils.

**PUBLIC COMMENT ON AGENDA ITEM 8**

- Charles Lindenblat - MidCity West stakeholder - There are a Number of errors in spreadsheet. Neighborhood Council board seats for MidCity West States 45 on spreadsheet and it's actually 35. Analyze expenditures on Neighborhood Councils before blowing up neighborhood councils funding and some getting penalized.
- David Ryu's –Policy and Legislation Chair - (This Committee to consider policy we recommend). Requested we address size issues to allocate funds. Everything else is up for grabs. Should there be a floor, translation services, office space and other factors on the floor of consideration. City Controller is opposed to rollover funds. Grant based funding isn't possible. There is no set up to do this. The Committee would love to see recommendations with several options. Stated he was going to stay involved and hope t have more direction for committee of Equity Funding.
- Agnes Copeland –Pico Neighborhood Council- Treasurer – Why are we here and why did this start? How much unspent funds from previous fiscal year 2016-17 were returned to City? Not every Neighborhood Council fits into a little box. It doesn't work if you cookie cut everything.
- Andrew Choi – City Clerk's Office - \$571,145.11 unspent funds was returned to the city last year (2016-2017 fiscal year)
- John D – Panorama City Neighborhood Council- Baseline should focus on training and education of our Neighborhood council board members for better equity off the top. Marking variables of funding solely to outreach.
- Glenn Bailey – Northridge East NC President - Rollover was ruled by City Council that Neighborhood council funding would be like any other city entity and all unused funds go back in general fund.

**BOARD MEMBER COMMENTS AGENDA ITEM 8 CONTINUED:**

- Mark Mauceri – City Council Imposed the use it or lose it policy to eliminate rollover money. Neighborhood Council system purpose is vague. You get different answers from different Neighborhood Councils. You can't put a template on 97 Neighborhood Councils. The spreadsheets documents provided by Brian Allen are great but are they subjective or objective? We have constraints we have to work with.
- Bridgette Kidd – Need training for Neighborhood Councils to be better in outreach and the field. Need to remember a lot of money was sent back due to frozen funds and issues with some neighborhood councils where they weren't able to use their money. We need to remember that each Neighborhood Council is different and their needs are different.
- Corinne Ho – Policy needs to be formulated for Neighborhood Councils to use LAUSD space. It would benefit Neighborhood Councils to be in school space for natural outreach. Agendas could be posted there and more informative. A baseline cap is almost impossible. Policy based equity on population should not be used. It's puzzling as to what an equal way to do it should be.

BOARD OF NEIGHBORHOOD COMMISSIONERS  
NEIGHBORHOOD COUNCIL FUNDING EQUITY WORK GROUP  
SPECIAL MEETING AGENDA – APPROVED

February 15, 2018

Page 6 of 8

- Linda Valencia - More than 50% of the Neighborhood Councils will lose funding based on these figures presented on spreadsheet. Qualifying based on stakeholders might be the required formula but we need to make sure the figures are accurate and funding is equal.
  - Garry Fordyce – LAUSD funding is totally separate and has its own budget from city.
  - Terrance Gomes - \$42,000 should be the floor and Cap. We should get more funding from the city for the larger Neighborhood Councils. We should work together for more equity as a whole for Neighborhood Councils.
  - Tony Wilkinson – Equity Means Equal. Someone putting a finger on the scale is not equal in definition. This will all be determined when the Council Committee hears from BONC our recommendations and then the City Council Votes on what they will implement.
  - Bridgette Kidd – Population/Stakeholder and Data errors need to be corrected on spreadsheet. We need to be accurate to make this fair. Be consistent and be Equal. Can't have small groups spawning off and creating these small subdivision Neighborhood Councils because they are mad at current board members.
9. Discussion and possible action to approve recommendations to the Board of Neighborhood Commissioners related to the Neighborhood Council Equity Funding Program: To include, but not limited to, additional time to address the issues of this Workgroup. Specifically, a minimum of two additional meetings in which to do additional outreach for comments and ideas.
- Garry Fordyce made a motion and Tony Wilkinson 2<sup>nd</sup> - Motion to request another (2) additional meetings to Funding Equity Work Group.

**PUBLIC COMMENT ON MOTION**

- Glen Bailey – The timeline isn't of great concern because it won't affect the 2018-19 Budget. City Council will decide any time after its delivered to them and no hard timeline.
- John D – thinks that extending two more meetings is a good idea.

**BOARD COMMENT ON MOTION**

- Emily Kantrim – Doesn't want to extend. This is supposed to be (4) meetings and not interested in dragging this was out.
- Brad Kane – We would benefit in having more time and put more effort onto putting together some good recommendations. Would like to see accurate current figure regarding stakeholder numbers and population. Would like to see a motion go forward regarding city properties. Really doesn't want to see any neighborhood council loose funding, and wants to be sure we are doing things fair and equitable. Encourages the process of us working together.
- Brian Allen – Keep in mind Population calculation of any kind keeps Neighborhood Councils from wanting to subdivide and break away.

**MOTION PASSED 12-4**

BOARD OF NEIGHBORHOOD COMMISSIONERS  
NEIGHBORHOOD COUNCIL FUNDING EQUITY WORK GROUP  
SPECIAL MEETING AGENDA – APPROVED

February 15, 2018

Page 7 of 8

**10. Work Group Business - Comment from Members on subject matters within the Work Group's jurisdiction. (15 minutes)**

- a. Comment on Member's own activities/brief announcements.
  - b. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
  - c. Introduce new issues for consideration by the Work Group at its next meeting and to place on the future agenda.
- Mark Mauceri – What is the Standard for population's numbers? What is the source that is being used to collect them numbers and from when? How current?
  - Wendell Greer – Need to include in numbers when considering population/stakeholders Homeless counts, Students, Foster Kids, LAUSD source.
  - Emily Kantrim - How can we get more accurately get data that is current produced for us timely in the short amount of time we have to get accurate figures for recommendations to put together.
  - Tony Wilkinson - Recommends we come up with a general policy and City Council can crunch the numbers for funding and partner with CAO on this.
  - Garry Fordyce – Concerned that we don't know our objective and need to all get on same page.
  - Glen Bailey – Maybe work Fairness is better to be used then equity, "Fairness In Funding". Many things go into being fair and should be analyzed, lived, worked, owned property, community interest stakeholders originally didn't have a place and now do and need to be considered in figures.
  - Mike Fong –EMPOWER LA – Any errors in numbers let them know so they can work on it. Issues verses database are a concern and they were working with 2016 election numbers, which are not up to date based on feedback

**11. [9:07] Adjourn**

BOARD OF NEIGHBORHOOD COMMISSIONERS  
NEIGHBORHOOD COUNCIL FUNDING EQUITY WORK GROUP  
SPECIAL MEETING AGENDA – APPROVED

February 15, 2018

Page 8 of 8

**Future Neighborhood Council Funding Equity Work Group Meetings**  
(INFORMATION ONLY) (*Please note: The items listed below are tentative and may be subject to change.* You are encouraged to visit the City's website at [www.lacity.org](http://www.lacity.org) to view Work Group agendas and [subscribe](#) through the City's Early Notification System Subscription page to receive the Work Group's agendas via email.)

- Tuesday, February 27, 2018 - 6:30 pm Van Nuys City Hall Council Chambers 14410 Sylvan Street Van Nuys, CA 91401
- Wednesday, March 14, 2018 - 6:30 pm City Hall East Controller's Conference Room 351 200 N Main Street, Los Angeles, CA 90012

**FINALIZATION OF BOARD ACTION:**

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

**EXHAUSTION OF ADMINISTRATIVE REMEDIES:**

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

**RECONSIDERATION:**

The Work Group may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Work Group moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Work Group moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

**PUBLIC ACCESS OF RECORDS:**

"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20<sup>TH</sup> Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: [Commission@EmpowerLA.org](mailto:Commission@EmpowerLA.org).