

CITY OF LOS ANGELES  
CALIFORNIA

BOARD OF NEIGHBORHOOD  
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## BOARD OF NEIGHBORHOOD COMMISSIONERS

### REGULAR MEETING MINUTES-DRAFT

Tuesday, March 06, 2018 6:00 PM

LOCATION: Canoga Park Community Center

[7248 Owensmouth Avenue,](#)  
[Los Angeles, CA 91303](#)

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The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. The amount of time for each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple speaker cards are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Forum period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently.

The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. The Agenda and Report(s) related to an agenda item will be available for review at [www.Empowerla.org](http://www.Empowerla.org). Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. [6:27] Introduction (5 minutes)
2. [6:31] Call to Order and Commission roll call (1 minute)

Commissioner	Present	Absent
Atkinson	X	
Lipmen		X
Shaffer	X	
Darett-Quiroz	X	
Wehbe	X	
Regalado		X
Avakian-Koroghlyan		X

Note: Commissioner Regalado arrived at 6:34pm  
 Commissioner Lipmen arrived at 6:47pm  
 Commissioner Shaffer left at 7:34pm

3. [6:32] Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

**Public Comment:** None

4. [6:33] Multiple Agenda Items Comment – Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

**Public Comment:** None

5. [6:33] Approval of the Minutes of the Regular Meeting of 02/6/2018. [\[Board of Neighborhood Commissioner Regular Meeting Minutes 02.06.2018-DRAFT \(3 minutes\)\]](#)

Commissioner Shaffer requested correction on agenda item #9 from lock to locked

**Public Comment:** None

**Action:** Motion to approve the Minutes of the Regular Meeting of 02/6/2018

VOTE	Mover	Shaffer	Second	Regalado
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Atkinson	X			
Lipmen				X
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado				X
Avakian-Koroghlyan				X
<b>Total</b>	<b>4</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

6. [6:35] Approval of the Minutes of the Special Meeting of 02/6/2018. [\[Board of Neighborhood Commissioner Special Meeting Minutes 02.06.2018-DRAFT \(3 minutes\)\]](#)

**Public Comment:** None

**Action:** Motion to approve the Minutes of the Special Meeting of 02/6/2018

VOTE	Mover	Regalado	Second	Darett-Quiroz
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Atkinson	X			
Lipmen				X
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Avakian-Koroghlyan				X
<b>Total</b>	<b>5</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

7. [6:36] Commemoration of 15 year anniversary of the certification of the following Neighborhood Councils: (20 minutes)
  1. Tarzana Neighborhood Council
  2. Winnetka Neighborhood Council

[\[15 Year Celebration Program-South Valley Program\]](#)

**Public Comment:** None

8. [7:32] Verbal updates from representatives of the Mayor, Los Angeles City Council, and other City representatives. (10 minutes).

**Public Comment:** None

9. [7:32] Discussion with various South Valley Area Neighborhood Council representatives who wish to report concerns, operations, and best practices. Neighborhood Council representatives should complete their questionnaires in advance of the meeting. (Click on the link to view a copy of the document.) [Best Practices Questionnaire](#) This matter will last a maximum of 20 minutes and the time will be divided among those representatives wishing to speak. (20 minutes).

**Public Comment:**

1. Glenn Bailey provided comment including on Encino Neighborhood Council having a youth member
2. David Uebersax, Signatory of Winnetka Neighborhood Council provided commentary

10. [7:40] Verbal updates from representatives of the Los Angeles Neighborhood Council Budget Advocates. Neighborhood Council Budget Advocates provide input to the City on the City's Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>. (10 minutes).

**Public Comment:**

1. Glenn Bailey provided update regarding meeting with the Mayor on Friday with approval of the white paper and three page presentation of recommendation.

11. [7:44] General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

**Public Comment:**

1. Tony Wilkinson commented on how alternates are important to make quorum and suggestion on a translation amount cap
2. Sharon Brewer commented on issues with the Reseda Neighborhood Council, with no listing of agendas and no posting of minutes since 2017
3. JJ Popowich commented on hiring a web developer to help with posting on web pages
4. Glenn Bailey also commented on Reseda Neighborhood Council not posting agendas and minutes. Also commented on the 15 year anniversary mixer coming soon.

12. [7:59] General Manager's Report. (10 minutes)
- a. Briefing on Departmental activities.
  - b. Staffing, budget, elections and other operational matters.
  - c. Subdivision policy.

General Manager Grayce Liu provided report of the following:

1. EmpowerLA Award category – Department Spirit Award and Vanguard Award. Also extension of nomination deadline
2. Neighborhood Resilience and assigning Neighborhood Council liason
3. Staffer Kyle Stone mapping Neighborhood Councils. He is working on 38 discrepancies and orphan areas
4. Mike Fong provided update on Subdivision Meetings:
  - Monday, March 12 at 6pm Historic Cultural North
  - Tuesday, March 13 at 6pm North Westwood
  - Monday, March 19 at 6pm Wilshire Center/Little Bangladesh
  - TBD Laurel Grove
5. Election Outreach is wrapping up and Department is putting together a plan to be ready by July 1<sup>st</sup>.

Commissioner Atkinson stated that she wants to make it clear that the subdivision meetings are town hall meetings

**Public Comment:**

Glenn Bailey provided commentary

13. [7:00] Discussion and possible motion to approve two additional meetings for the Neighborhood Council Funding Equity Work Group on
1. March 27, 2018 – Harbor Area
  2. April 11, 2018 – East Los Angeles Area

**Public Comment:**

1. Read [Brian Allen's email](#)
2. Glenn Bailey commented on his support of the two additional meetings in the aforementioned regions and issues regarding participations
3. Tony Wilkinson commented that the solutions they may come up with will be options and not perfect solutions
4. Corinne Ho commented on her supported of the two additional meetings

**Action:** Motion to add the two meetings and amend the time frame of the meetings to report back on April 16

VOTE	Mover	Shaffer	Second	Darett-Quiroz
Commissioner	Ayes	Nays	Abstention	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Avakian-Koroghlyan				X
<b>Total</b>	<b>6</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

14. [7:22] Discussion and possible motion to set the date and location for the Board of Neighborhood Commissioners Retreat.

**Public Comment:** None

**Action:** Motion to move date of the Board of Neighborhood Commissioners' Retreat to May 21<sup>st</sup> from 1pm to 5pm in Downtown Los Angeles

VOTE	Mover	Lipmen	Second	Wehbe
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Avakian-Koroghlyan				X
<b>Total</b>	<b>6</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

15. [8:27] Discussion and possible action regarding Board of Neighborhood Commissioner's Newsletter. (10 minutes)

**Public Comment:** None

16. [8:27] Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (15 minutes)

1. Comment on Commissioners' own activities/brief announcements.
2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
4. Ask staff to research issues and report back to the Commission at a future time.

Commissioner Wehbe commented regarding regular board training and asking Planning Department to send training video

**Public Comment:**

JJ Popowich commented on standardizing by-laws and training

17. [8:47] Adjourn

<b>Mover</b>	<b>Wehbe</b>	<b>Second</b>	<b>Regalado</b>
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**Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)**  
(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at [www.lacity.org](http://www.lacity.org) to view Commission agendas and subscribe through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)

- Regular Meeting on March 19, 2018 at 1:00 pm – City Hall, 10<sup>th</sup> Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012
- Regular Meeting on April 3, 2018 at 6:00 pm Harbor Area – Location TBD
- Regular Meeting on April 16, 2018 at 1:00 pm – City Hall, 10<sup>th</sup> Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012
- Regular Meeting on May 1, 2018 at 6:00 pm West LA Area – Location TBD

**FINALIZATION OF BOARD ACTION:**

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

**EXHAUSTION OF ADMINISTRATIVE REMEDIES:**

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

**RECONSIDERATION:**

The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

**PUBLIC ACCESS OF RECORDS:**

"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20<sup>th</sup> Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: [Commission@EmpowerLA.org](mailto:Commission@EmpowerLA.org).