BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING AGENDA

Monday, June 18, 2018 1:00 PM

City Hall, 10th Fl. Conference Room 1050
200 North Spring Street, Los Angeles, CA 90012

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. The amount of time for each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple speaker cards are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the Public Forum period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently.

The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. The Agenda and Report(s) related to an agenda item will be available for review at
www.Empowerla.org. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. Introduction (5 minutes)

2. Call to Order and Commission roll call (1 minute)

3. Approval of the Minutes of the Regular Meeting of 05/21/18. [Board of Neighborhood Commissioner Regular Meeting Minutes 05.21.18-DRAFT]

4. Approval of the Minutes of the Special Meeting – Planning Retreat of 05/21/18. [Board of Neighborhood Commissioner Special Meeting – Planning Retreat Minutes 05.21.18-DRAFT]

5. Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

6. Multiple Agenda Items Comment – Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

7. Verbal updates from representatives of the Mayor, Los Angeles City Council, and other City representatives. (10 minutes).


9. General Public Comments - Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

10. Update and discussion on the Neighborhood Council Funding by the Office of the City Clerk. (10 minute)

11. General Manager’s Report. (10 minutes)
   a. Briefing on Departmental activities.
   b. Staffing, budget, elections and other operational matters.
   c. Subdivision policy.

12. Update and discussion on the Neighborhood Council Funding Equity Work Group
13. Discussion and Possible Motion on Councilmember David Ryu’s “Neighborhood Council System Reforms” – Council File #18-0467

14. Discussion and Possible Motion on Bylaws Amendment and Boundaries Adjustment for the Granada Hills South Neighborhood Council. Granada Hills South Neighborhood Council is requesting:

1. To modify their southwestern boundary in adopting the area from the intersection of the 405 FWY and Lassen Street, west on Lassen street to Balboa Blvd, north on Balboa Blvd to Devonshire Blvd, east on Devonshire Blvd to the 405 FWY, South on the 405 FWY to Lassen Street from the North Hill West Neighborhood Council.

The Department recommends that the Board of Neighborhood Commissioners:

1. FIND the Granada Hills South Neighborhood Council's request to change their Boundaries consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 2a (iii) of the Plan for a Citywide System of Neighborhood Councils; and

2. APPROVE the changes to the Granada Hills South Neighborhood Council's bylaws by accepting the boundary adjustment.

[GHSNC Bylaws Application, GHSNC Petition Packet, GHSNC Bylaws 2018, GHSNC Bylaws 2017, GHSNC Department Report]

15. Discussion and Possible Motion on Bylaws Amendment and Boundaries Adjustment for the North Hill West Neighborhood Council. North Hill West Neighborhood Council is requesting:

1. To modify their northern boundary in forfeiting the area from the intersection of 405 FWY and Lassen Street, west on Lassen Street to Balboa Blvd, north on Balboa Blvd to Devonshire Blvd, east on Devonshire Blvd to 405 FWY, South on 405 FWY to Lassen Street to the Granada Hills South Neighborhood Council; and

2. To share a City facility, Fire Station 87, 10124 Balboa Blvd, Granada Hills, CA 91344 with Granada Hills South Neighborhood Council and Northridge East Neighborhood Council.

The Department has amended their previous recommendation to provide further clarification. The Department recommends that the Board of Neighborhood Commissioners:

1. FIND the North Hills West Neighborhood Council's request to change their Boundaries consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article III, Section 2 (ii) of the Plan for a Citywide System of Neighborhood Councils. The northern boundary is identified by name within the adopted Granada Hills - Knollwood Community Plan Area of the City Planning Department per Article III, Section 2 (ii) of the Plan. The amended language for North Hills West Neighborhood Council boundaries are also identified by name within the adopted Mission Hills - Panorama City - North Hills Community Plan Area of the City Planning Department. The Department further finds the bylaw amendment language under Article III, “In addition, a City Facility, Fire Station 87, 10124 Balboa Boulevard, Granada Hills 91344 shall be shared with the Granada Hills South Neighborhood Council and Northridge East Neighborhood Council” to be inconsistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article III, Section 2a “A proposed set of
boundaries should, to the maximum extent feasible, follow historic and contemporary community and neighborhood borders, and shall utilize natural boundaries or street lines and be geographically compact and contiguous.” and therefore recommends the rejection of this proposed amendment per the Plan for a Citywide System of Neighborhood Councils; and

2. **APPROVE** the changes to the North Hills West Neighborhood Council's bylaws by accepting the boundary adjustment; but

3. **OMIT** the shared facility request.

**16. Discussion and Possible Motion on Bylaws Amendment and Board Structure Change for the Wilshire Center Koreatown Neighborhood Council.** Wilshire Center Koreatown Neighborhood Council is requesting to modify their Board structure to condense functionally similar Board Member roles into At-Large Board Members to maintain their total Board size of twenty-six (26) by:

1. **Removing** one (1) At-Large Residential Representative and one (1) Community Interest Representative; and

2. **Converting** the one (1) At-Large Residential and one (1) Community Interest Representative to two (2) At-Large Representative Board Member seats.

The Department recommends that the Board of Neighborhood Commissioners:

1. **FIND** the intention of Wilshire Center Koreatown Neighborhood Council's request to change their Board structure consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and

2. **APPROVE** the changes to the Wilshire Center Koreatown Neighborhood Council's bylaws with the addition of “and/or declares a substantial and ongoing participation within the Council boundaries” under Article V, Section 1 D At-Large Representatives.

**17. Discussion and Possible Motion on Bylaws Amendment and Board Structure Change for the Sunland-Tujunga Neighborhood Council.** Sunland-Tujunga Neighborhood Council is requesting to modify their Board structure to maintain their total Board size by:

1. **Reducing** the number of Stakeholder Group Representatives from eight (8) to seven (7) seats; and

2. **Adding** one (1) new At-Large Group Representative seat, in which this shall be elected.

The Department recommends that the Board of Neighborhood Commissioners:

1. **FIND** the Sunland-Tujunga Neighborhood Council's request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and

2. **APPROVE** the change to the Sunland-Tujunga Neighborhood Council's
bylaws.

[STNC Bylaws Application and Board Structure Application, STNC Proposed Bylaws, STNC Approved Bylaws, STNC Department Report]

18. Discussion and Possible Motion on Bylaws Amendment and Board Structure Change for the Harbor Gateway North Neighborhood Council. Harbor Gateway North Neighborhood Council is requesting to modify their Board structure to maintain their Board size by:

1. Eliminating the Corresponding Secretary seat; and
2. Adding a one (1) Youth Representative seat for those ages 17-21.

The Department recommends that the Board of Neighborhood Commissioners:

1. FIND the Harbor Gateway North Neighborhood Council’s request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. APPROVE the change to the Harbor Gateway North Neighborhood Council’s bylaws.

[HGNCC Bylaws Application, HGNCC Board Structure Application, HGNCC Proposed Bylaws, HGNCC Strikeout Bylaws, HGNCC Department Report]

19. Discussion and Possible Motion on Bylaws Amendment and Board Structure Change for the Harbor Gateway South Neighborhood Council. Harbor Gateway South Neighborhood Council is requesting to modify their Board structure to maintain their Board size by:

1. Converting Elected Officer positions to Member At Large including President, Vice President, Secretary, Treasurer, and Sergeant At Arms/Parliamentarian.

The Department recommends that the Board of Neighborhood Commissioners:

1. FIND the Harbor Gateway South Neighborhood Council’s request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. APPROVE the change to the Harbor Gateway South Neighborhood Council’s bylaws.

[HGSNC Bylaws Application, HGSNC Board Structure Application, HGSNC Proposed Bylaws, HGSNC Approved Bylaws, HGSNC Department Report]

20. Discussion and Possible Motion on Bylaws Amendment and Board Structure Change for the Greater Toluca Lake Neighborhood Council. Greater Toluca Lake Neighborhood Council is requesting to modify their Board structure to increase their total Board size from fourteen (14) to sixteen (16) members by:

1. Adding two (2) Youth Seats.

The Department recommends that the Board of Neighborhood Commissioners:

1. FIND the Greater Toluca Lake Neighborhood Council's request to change their Board Structure consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. APPROVE the changes to the Greater Toluca Lake Neighborhood Council's bylaws.

[GTLNC Bylaws Application, GTLNC Board Structure Application, GTLNC Proposed Bylaws, GTLNC Approved Bylaws, GTLNC Department Report]
21. Discussion and Possible Motion on Bylaws Amendment and Board Structure Change for the Empowerment Congress Southwest Area Neighborhood Development Council. Empowerment Congress Southwest Area Neighborhood Development Council is requesting to modify their Board structure, in changing the language of the Board composition, to maintain their total Board size by:

1. **Combining** two (2) Renter Stakeholder Board Member and three (3) Homeowner Stakeholder Board Members to: Five (5) Residential Area Representatives (elected at-large by all stakeholders);
2. **Changing the composition** of the Organizational Stakeholder Board Members to have one (1) appointed by the Executive Board and one (1) elected by stakeholders;
3. **Changing the composition** of the At-Large Stakeholder Board to have one (1) appointed by the Executive Board and one (1) elected by stakeholders; and
4. **Decreasing the age range** of candidates for the Youth Representative from sixteen (16) and twenty-five (25) years to fourteen (14) and twenty-three (23) years of age, at the time of election.

The Department recommends that the Board of Neighborhood Commissioners:

1. **FIND** the Empowerment Congress Southwest Area Neighborhood Development Council's request to change their Board Structure consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. **APPROVE** the changes to the Empowerment Congress Southwest Area Neighborhood Development Council's bylaws.

[ECSWANDC Bylaws Application, ECSWANDC Board Structure Application, ECSWANDC New Bylaws, ECSWANDC Department Report]

22. Discussion and Possible Motion on Bylaws Amendment and Board Structure Change for the Eagle Rock Neighborhood Council. Eagle Rock Neighborhood Council is requesting to modify their Board structure to maintain their total Board size of nineteen (19) members by:

1. **Appointing within** the Board Treasurer Seat instead of directly electing;
2. **Replacing** the “Faith Based Director” with the “Social Justice Director” seat; and
3. **Replacing** the formerly elected Treasurer with the “Elder Director” seat;

The Department recommends that the Board of Neighborhood Commissioners:

1. **FIND** the Eagle Neighborhood Council's request to change their Board Structure consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. **APPROVE** the changes to the Eagle Rock Neighborhood Council's bylaws

[ERNC Bylaws Application, ERNC Board Structure Application, ERNC Proposed Bylaws, ERNC Approved Bylaws, ERNC Department Report]
23. Discussion and Possible Motion on Bylaws Amendment and Board Structure Change for the Reseda Neighborhood Council. Reseda Neighborhood Council is requesting to modify their Board structure by **increasing their total Board size** from sixteen (16) to seventeen (17) members by:

1. **Adding** one (1) new Youth Member Seat, the Youth Member shall be appointed by a majority vote of the Board.

The Department recommends that the Board of Neighborhood Commissioners:

1. **FIND** the Reseda Neighborhood Council’s request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and

2. **APPROVE** the change to the Reseda Neighborhood Council’s bylaws.

[RNC Bylaws Application, RNC Board Structure Application, RNC Proposed Bylaws, RNC Approved Bylaws, RNC Department Report]

24. Discussion and Possible Motion on Bylaws Amendment and Board Structure Change for the Rampart Village Neighborhood Council. Rampart Village Neighborhood Council is requesting to modify their Board structure by **maintaining their total Board size** of eleven (11) members by:

1. **Adding** two (2) At-Large Representative seats
2. **Removing** one (1) Homeowner Representative seats; and
3. **Removing** one (1) Tenant Representative seat

The Department recommends that the Board of Neighborhood Commissioners:

3. **FIND** the Rampart Village Neighborhood Council’s request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and

4. **APPROVE** the change to the Rampart Village Neighborhood Council’s bylaws.

[RVNC Bylaws and Board Structure Application, RVNC Proposed Bylaws, RVNC Approved Bylaws, RVNC Department Report]

25. Discussion and Possible Motion on Bylaws Amendment and Board Structure Change for the North Hollywood West Neighborhood Council. North Hollywood West Neighborhood Council is requesting to modify their Board structure by **decreasing their total Board size** from fifteen (15) to thirteen (13) members by:

1. **Removing** one (1) Business Seat
2. **Removing** one (1) Community-Based Organization Seat
3. **Removing** one (1) Senior Seat
4. **Removing** one (1) Youth Seat
5. **Adding** two (2) Senior/Youth Seats

The Department recommends that the Board of Neighborhood Commissioners:

1. **FIND** the North Hollywood West Neighborhood Council's request to change their Board Structure consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and

2. **APPROVE** the changes to the North Hollywood West Neighborhood
Council's bylaws by accepting the board structure change.

26. Discussion and Possible Motion on Bylaws Amendment and Boundaries Adjustment for the North Hollywood Northeast Neighborhood Council. North Hollywood Northeast Neighborhood Council is requesting to modify their Bylaws by:

1. Submitting a boundary adjustment that increases their boundaries by their Southern boundary from Victory Boulevard, and Western boundary; Whitsett Avenue between Roscoe Boulevard and Vanowen, east on Vanowen to the 170 freeway.

The Department recommends that the Board of Neighborhood Commissioners:

1. FIND the North Hollywood Northeast Neighborhood Council's request to change their Boundaries consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. APPROVE the changes to the North Hollywood Northeast Neighborhood Council's bylaws by accepting the boundary adjustment.

27. Discussion and Possible Motion on Bylaws Amendment and Boundaries Adjustment for the North Hollywood Neighborhood Council. North Hollywood Neighborhood Council is requesting to modify their Bylaws by:

1. Submitting a boundary adjustment that decreases their boundaries by moving their Northern boundary from Vanowen to Victory Blvd.

The Department recommends that the Board of Neighborhood Commissioners:

1. FIND the North Hollywood Neighborhood Council's request to change their Boundaries consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. APPROVE the changes to the North Hollywood Neighborhood Council's bylaws by accepting the boundary adjustment.

28. Discussion and Possible Motion on Bylaws Amendment and Board Structure Change for the North Hollywood Neighborhood Council. North Hollywood Neighborhood Council is requesting to modify their Board structure to maintain their Board size by:

1. Removing one (1) District S Resident Representative
2. Removing one (1) District S At-Large Seat
3. Removing one (1) District S Business Representative Seat
4. Removing two (2) Community Organization/Non-Profit Organization Representative Seats
5. **Adding** one (1) District 1 At-large Seat  
6. **Adding** one (1) District 2 At-large Seat  
7. **Adding** one (1) District 3 At-large Seat  
8. **Adding** one (1) District 4 At-large Seat  
9. **Adding** one (1) Youth Representative (previously an ex-officio member)  

The Department recommends that the Board of Neighborhood Commissioners:  

1. **FIND** the North Hollywood Neighborhood Council's request to change their Board structure consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and  
2. **APPROVE** the change to the North Hollywood Neighborhood Council's bylaws.  

[NoHoNC Bylaws Application, NoHoNC Board Structure Application, NoHoNC Proposed Bylaws, NoHoNC Department Report]  

29. Commission Business - Comment from Commissioners on subject matters within the Board’s jurisdiction. (15 minutes)  
   1. Comment on Commissioners’ own activities/brief announcements.  
   2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.  
   3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.  
   4. Ask staff to research issues and report back to the Commission at a future time.  

30. Adjourn  

**Future Board of Neighborhood Commissioners Meetings** (INFORMATION ONLY) (*Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City’s website at [www.lacity.org](http://www.lacity.org) to view Commission agendas and subscribe through the City’s Early Notification System Subscription page to receive the Commission’s agendas via email.*)  

- Regular Meeting on July 3, 2018 at 6:00 pm - Seoul International Park, 3250 San Marino St, Los Angeles, CA 90006  
- Regular Meeting on July 16, 2018 at 1:00 pm – City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012  
- Regular Meeting on August 7, 2018 at 6:00 pm – Boyle Heights City Hall, 2130 E 1st St, Los Angeles, CA 90033  
- Regular Meeting on August 20, 2018 at 1:00 pm – City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012
FINALIZATION OF BOARD ACTION:
Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:
If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City’s decision became final.

RECONSIDERATION:
The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the initial meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at the next regular meeting then consideration of the item may only occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:
"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20TH Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department’s Web site at http://www.EmpowerLA.org or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org."