

# CITY OF LOS ANGELES CALIFORNIA

## BOARD OF NEIGHBORHOOD COMMISSIONERS

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## BOARD OF NEIGHBORHOOD COMMISSIONERS

### REGULAR MEETING MINUTES-APPROVED

**Tuesday, December 04, 2018 6:00 PM**

**LOCATION: City Hall East Room 351**

[200 N. Main Street, Los Angeles, CA 90012](#)

**Parking: Please contact the Department @ (213) 978-1551 for parking pass**

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. The amount of time for each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple speaker cards are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Forum period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently.

The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. The Agenda and report(s) related to an agenda item will be available for review at

**AN EQUAL EMPLOYMENT OPPORTUNITY - AFFIRMATIVE ACTION EMPLOYER**

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www.Empowerla.org. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. [6:27 PM] Introduction (5 minutes)
2. [6:29 PM] Call to Order and Commission roll call (1 minute)

Commissioner	Present	Absent
Atkinson	X	
Lipmen	X	
Shaffer	X	
Darett-Quiroz	X	
Wehbe		X
Regalado		X

3. [6:30 PM] Approval of the Minutes of the Special Meeting of [10/29/18](#). [[Board of Neighborhood Commissioner Special Meeting Minutes 10.29.18-DRAFT](#)]

Public Comment: None

Action: Move to approve the Minutes of the Special Meeting of 10/29/18

VOTE	Mover	Lipmen	Second	Darett-Quiroz
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe				X
Regalado				X
Total	4			2
Motion	Carries	X	Fails	

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4. [6:31 PM] Approval of the Minutes of the Special Meeting of [11/05/18](#). [[Board of Neighborhood Commissioner Special Meeting Minutes 11.05.18-DRAFT](#)]

Public Comment:

Action: Move to approve the Minutes of the Special Meeting of 11/05/18

VOTE	Mover	Lipmen	Second	Darett-Quiroz
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe			X	
Regalado			X	
<b>Total</b>	<b>4</b>		<b>2</b>	
Motion	Carries	X	Fails	

5. [6:32 PM] Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

Public Comment: None

6. [6:32 PM] Multiple Agenda Items Comment – Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Public Comment: None

7. [6:33 PM] Commemoration of 15 year anniversary of the certification of the following Neighborhood Councils: (20 minutes)
- Olympic Park Neighborhood Council
  - Greater Wilshire Neighborhood Council

Public Comment: Milton Gaines, Juliet Stromburg

8. [6:47 PM] Verbal updates from representatives of the Mayor, Los Angeles City Council, and other City representatives. (10 minutes).

Public Comment: None

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9. [6:47 PM] Discussion with various Central Los Angeles Area Neighborhood Council representatives who wish to report concerns, operations, and best practices. Neighborhood Council representatives should complete their questionnaires in advance of the meeting. (Click on the link to view a copy of the document [[Best Practices Questionnaire](#)]). This matter will last a maximum of 20 minutes and the time will be divided among those representatives wishing to speak. (20 minutes).

Public Comment: None

10. [6:48 PM] Verbal updates from representatives of the Los Angeles Neighborhood Council Budget Advocates. Neighborhood Council Budget Advocates provide input to the City on the City’s Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>. (10 minutes).

Public Comment: None

11. [6:49 PM] General Public Comments - Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

Public Comment: Jason Ackerman

12. [6:54 PM] General Manager’s Report. (10 minutes)  
 a. Briefing on Departmental activities.  
 b. Staffing, budget, elections and other operational matters

Childcare information, EmpowerLA Award nominations have gone out and open until Feb 1, Election for Region 6 will open on Dec, Region, Region, Region, online voting report, IgniteLA 2.0, Purposeful Aging of Los Angeles, Homelessness Resource Fair Saturday, March 2<sup>nd</sup>

Public Comment: None

13. [7:07 PM] Discussion and possible motion to approve the amendment to the Board of Neighborhood Commissioners Rule 3 to reflect meeting dates for Calendar Year 2019. [[Commission Calendar 2019-DRAFT](#), [BONC Rules of Order - Adopted 12/18/17](#), and [BONC Rules of Order as of 12.04.18- DRAFT](#)]

Public Comment: None

Action: Move to approve the amendment to the Board of Neighborhood Commissioners Rule 3 to reflect meeting dates for Calendar Year 2019.

VOTE	Mover	Shaffer	Second	Lipmen
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			

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<b>Darett-Quiroz</b>	<b>X</b>			
<b>Wehbe</b>				<b>X</b>
<b>Regalado</b>				<b>X</b>
<b>Total</b>	<b>4</b>			<b>2</b>
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

14. [7:16 PM] Discussion and possible action on bylaws amendment and boundaries adjustment for the Bel-Air Beverly Crest Neighborhood Council. Bel-Air Beverly Crest Neighborhood Council's request to change its western boundary from Sepulveda Boulevard to the I-405 between Mulholland Drive and Sunset Boulevard.

The Department recommends that the Board of Neighborhood Commissioners:

FIND the Bel-Air Beverly Crest Neighborhood Council's request to change its western boundary from Sepulveda Boulevard to the I-405 between Mulholland Drive and Sunset Boulevard consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 2a (iii) of the Plan for a Citywide System of Neighborhood Councils; and

APPROVE the changes to the Bel-Air Beverly Crest Neighborhood Council's bylaws by accepting the boundary adjustment. If the Commission approves the change of bylaws, the Amended Bylaw Language shall be deemed approved effective immediately. If the Commission rejects the change of bylaws, the Original Bylaw Language shall remain. [\[BABCNC Administrative Correction Memo, Current Bel Air - Beverly Crest Map \(Sepulveda\), Proposed Bel Air - Beverly Crest Map \(I-405\)\]](#)

Public Comment: Jason Ackerman

Action: Move to:

FIND the Bel-Air Beverly Crest Neighborhood Council's request to change its western boundary from Sepulveda Boulevard to the I-405 between Mulholland Drive and Sunset Boulevard consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 2a (iii) of the Plan for a Citywide System of Neighborhood Councils; and

APPROVE the changes to the Bel-Air Beverly Crest Neighborhood Council's bylaws by accepting the boundary adjustment.

<b>VOTE</b>	<b>Mover</b>	<b>Darett-Quiroz</b>	<b>Second</b>	<b>Shaffer</b>
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>Atkinson</b>	<b>X</b>			
<b>Lipmen</b>	<b>X</b>			
<b>Shaffer</b>	<b>X</b>			
<b>Darett-Quiroz</b>	<b>X</b>			

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<b>Wehbe</b>				<b>X</b>
<b>Regalado</b>				<b>X</b>
<b>Total</b>	<b>4</b>			<b>2</b>
<b>Motion</b>				
	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

15. [7:27 PM] Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (15 minutes)
- Comment on Commissioners' own activities/brief announcements.
  - Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
  - Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
  - Ask staff to research issues and report back to the Commission at a future time.

Agenda items for meeting:

- Quorum for potential special meeting dates: January 2<sup>nd</sup>, 3<sup>rd</sup>, January 22<sup>nd</sup>, 23<sup>rd</sup>
- 2016-01 Minute Policy on minutes to have "written" minutes added to the policy
- Consider adopting policy with uniform removal policies in Neighborhood Council bylaws
- Reestablishing the Ad Hoc Committee Overall Review amendment Rules of Order & Rules of Conduct & Rules of Operating Policies – Shaffer & Wehbe

16. [7:44 PM] Adjournment

Action: Move to Adjourn

<b>VOTE</b>	<b>Mover</b>	<b>Shaffer</b>	<b>Second</b>	<b>Darett-Quiroz</b>
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>Atkinson</b>	<b>X</b>			
<b>Lipmen</b>	<b>X</b>			
<b>Shaffer</b>	<b>X</b>			
<b>Darett-Quiroz</b>	<b>X</b>			
<b>Wehbe</b>				<b>X</b>
<b>Regalado</b>				<b>X</b>
<b>Total</b>	<b>4</b>			<b>2</b>
<b>Motion</b>				
	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

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**Future Board of Neighborhood Commissioners Meetings** (INFORMATION ONLY) (*Please note: The items listed below are tentative and may be subject to change.* You are encouraged to visit the City's website at [www.lacity.org](http://www.lacity.org) to view Commission agendas and subscribe through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)

- Regular Meeting on December 17, 2018 at 1:00 pm – City Hall, 10<sup>th</sup> Floor Conference Center, Room 1050, 200 North Spring St, Los Angeles, CA 90012
- Regular Meeting on January 1, 2019 at 6:00 pm – Cancelled due to City Holiday
- Regular Meeting on January 21, 2019 at 1:00 pm – Cancelled due to City Holiday
- Regular Meeting on February 5, 2019 at 6:00 pm – Branford Recreation Center, 13306 Branford St, Arleta, CA 91331

**FINALIZATION OF BOARD ACTION:**

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

**EXHAUSTION OF ADMINISTRATIVE REMEDIES:**

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

**RECONSIDERATION:**

The Commission may make a **MOTION TO RECONSIDER** and alter its action taken on any item listed on this agenda at any time during this meeting, or make a **MOTION TO RECONSIDER** at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

**PUBLIC ACCESS OF RECORDS:**

"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20<sup>TH</sup> Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: [Commission@EmpowerLA.org](mailto:Commission@EmpowerLA.org).