

## Notice and Agenda: Meeting of the North Westwood Neighborhood Council Election Committee

Tuesday, January 8th, 2019, at 5:00 pm

**\*\*Please note: this meeting is being held on a TUESDAY, rather than Thursday, per discretion of the committee\*\***

GSA Conference Room (316), UCLA Kerckhoff Hall  
308 Westwood Plaza, Los Angeles, 90095

### Agenda

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|-------|--|------------|
| I.    | Call-to-order and roll call  | (5 min)    |
| II.   | Setting of next committee meeting time, date, and location         | (5 min)    |
| III.  | Overview of new election timeline for Region 4                     | (5 min)    |
| IV.   | Review of significant material in NC Election Handbook, including: | (15 min)   |
|       | a. Candidate filing and challenge process                          |            |
|       | b. Election day operations   |            |
| V.    | Discussion of election committee outreach approach, including:     | (20 min)   |
|       | a. Events  |            |
|       | b. Design of advertising materials                                 |            |
| VI.   | Discussion of itemized election committee budget                   | (20 min)   |
| VII.  | General public comment – 2 minutes per speaker                     | (~ 10 min) |
| VIII. | Adjournment  |            |

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** The public is requested to fill out a “Speaker Card” to address the North Westwood Neighborhood Council on any item on the agenda. Comments from the public on agenda items will be heard only when that item is being considered and are limited to 1 minute. Comments from the public on other matters, not appearing on the agenda but within the Board’s subject matter jurisdiction, will be heard during the General Public Comment period and shall be limited to 2 minutes. Total public comment for each meeting is limited to 5 minutes per speaker. (Time estimates are only approximations as times will vary depending on duration of public comment, board member discussion, and other factors.)

**AMERICANS WITH DISABILITIES ACT:** As covered under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Free handicap parking for this event is available just south of Kerckhoff Hall on Portola Plaza. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request 3 business days prior to the meeting you wish to attend by contacting the Dept. of Neighborhood Empowerment at [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 1424 Westwood Blvd, at our website: <https://empowerla.org/nwwnc/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact [northwestwoodcouncil@gmail.com](mailto:northwestwoodcouncil@gmail.com)