

CITY OF LOS ANGELES  
CALIFORNIA

BOARD OF NEIGHBORHOOD  
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## BOARD OF NEIGHBORHOOD COMMISSIONERS

### REGULAR MEETING & TOWN HALL MEETING MINUTES - APPROVED

Monday, December 16, 2019 1:00 PM

LOCATION: City Hall, 10th Floor, Conference Room 1050

[200 North Spring Street, Los Angeles, CA 90012](http://www.EmpowerLA.org)

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. The amount of time for each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple speaker cards are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the Public Forum period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently.

The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. The Agenda and report(s) related to an agenda item will be available for review at [www.Empowerla.org](http://www.Empowerla.org). Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

AN EQUAL EMPLOYMENT OPPORTUNITY - AFFIRMATIVE ACTION EMPLOYER

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SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. [2:30 PM] Introduction (5 minutes)
2. [2:37 PM] Call to Order and Commission roll call (1 minute)

Commissioner	Present	Absent
Atkinson		x
Lipmen	x	
Shaffer		x
Darett-Quiroz		x
Wehbe	x	
Regalado	x	
Vo-Ramirez	x	

Note: Commissioner Vo-Ramirez arrived at 1:48pm, Commissioner Wehbe arrived at 2:17pm, Commissioner Lipmen and Commissioner Regalado arrived at 2:30pm.

3. [2:37 PM] Approval of the Minutes of the Regular Meeting & Town Hall of 12/03/19. [\[Board of Neighborhood Commissioner Regular Meeting & Town Hall Minutes 12.03.19-APPROVED\]](#)

Action: Motion made by Commissioner Vo-Ramirez and seconded by Commissioner Regalado to approve the Minutes of the Regular Meeting & Town Hall on 12/03/19. Motion passed.

VOTE	Mover	Vo-Ramirez	Second	Regalado
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson				x
Lipmen	x			
Shaffer				x
Darett-Quiroz				x
Wehbe			x	
Regalado	x			
Vo-Ramirez	x			
<b>Total</b>	<b>3</b>		<b>1</b>	<b>3</b>
Motion	Carries	x	Fails	

4. [2:38 PM] Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

Public comments: None

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Neighborhood Councils comments: None

5. [2:38 PM] Multiple Agenda Items Comment – Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Public comments: Hydee Feldstein, Rev Steve Jerbi, Kim Olsen, Enrique Velasquez, Caaleb Crowder, Brook Carrillo, Bill Freeman, Kathy Huck, Robert Frazier, Pilar Schiavo

Commissioner comments: Commissioner Lipmen

6. [3:24 PM] Verbal updates from representatives of the Mayor, Los Angeles City Council, and other City representatives. (10 minutes).

City representative comments: None

7. [3:24 PM] Verbal updates from representatives of the Los Angeles Neighborhood Council Budget Advocates. Neighborhood Council Budget Advocates provide input to the City on the City's Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>. (10 minutes).

Budget Advocates comments: Brian Allen

Commissioner comments: None

8. [3:39 PM] General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15minutes)

Public comments: Brook Carrillo

Commissioner comments:

9. [3:42 PM] General Manager's Report. (10 minutes)
  - a. Briefing on Departmental activities.
  - b. Staffing, budget, elections and other operational matters.

Department of Neighborhood Empowerment (D.O.N.E.) comments: Raquel Beltrán, General Manager reported the department has standardized the roles of all liaisons. Mike Fong will be the lead on the language and description of the roles, specifically, for the Emergency Preparedness Liaison, and for the Homelessness Liaison roles. Mrs. Beltrán congratulated the neighborhood councils that have identified their Census Liaisons and received kudos from the Mayor's Office for having the largest attendance from the Neighborhood Council System. The first meeting with the City Administrative Officer regarding the draft 2020-2021 Proposed Budget has been scheduled. One of the themes of the proposed budget is creating a centralized Neighborhood Council Resolution Unit, and robust outreach for the 2021 Neighborhood Council Elections. Fifty-four neighborhood councils have been visited on the Listening Tour and should be completed in February 2020. Reports will be given to HENPARC regarding the election results, neighborhood council reforms, and on the demographic survey of neighborhood council boards. A new LGBTQ+ Alliance will begin in January 2020. The first EmpowerLA Awards will be held on December 20, 2019. Facebook recently interviewed the

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D.O.N.E. Social Media Team and the strategy used for the 2019 Neighborhood Council Elections. LA Channel 35 will conduct a number of interviews of D.O.N.E. personnel in January 2020.

Public comments: None

Commissioner comments: Commissioner Lipmen

10. [3:56 PM] Discussion and possible action regarding training for the neighborhood council board members. Discussion may include creating policies for mandated leadership for board members and candidates. It may also include request to Department of Neighborhood Empowerment for arrangement of standardized trainings as outlined by Administrative Code 22.801(h). The Department of Neighborhood Empowerment and the Board of Neighborhood Commissioners request that Neighborhood Council board members and stakeholders provide feedback to staff and commission. (Attachment provided day of meeting)

[Administrative Code: 22.801](#) Duties of the Department. The Department shall: (h) arrange training for department staff and neighborhood councils' officers and staff, such as training in leadership, cultural awareness, dispute mediation, civics, communications, equipment utilization and any other training necessary to achieve the goals set forth in [Section 22.809](#)

Public comments: Hydee Feldstein, Rev Steve Jerbi

Commissioner comments:

11. [3:58 PM] Discussion and possible action regarding dispute resolution for the neighborhood council board members. Discussion may include creating policies for mandated conflict resolution for board members and candidates. It may also include request to Department of Neighborhood Empowerment for arrangement of standardized trainings as outlined by Administrative Code 22.801(h). The Department of Neighborhood Empowerment and the Board of Neighborhood Commissioners request that Neighborhood Council board members and stakeholders provide feedback to staff and commission. (Attachment provided day of meeting)

[Administrative Code: 22.801](#) Duties of the Department. The Department shall: (h) arrange training for department staff and neighborhood councils' officers and staff, such as training in leadership, cultural awareness, dispute mediation, civics, communications, equipment utilization and any other training necessary to achieve the goals set forth in [Section 22.809](#)

Public comments: None

Commissioner comments: None

12. [3:59 PM] Discussion and possible action regarding whether the Commission should consider a policy establishing a uniform process for the censure of Neighborhood Council board members. Reasons for establishing a policy would include openness, fairness, and a proper degree of procedural due process and provide consistent guidelines to Neighborhood Councils when enforcing provisions of their bylaws and other applicable policies regarding proper conduct of board members. The Department of Neighborhood Empowerment and the Board of Neighborhood Commissioners request Neighborhood Council board members and stakeholders provide feedback to staff and the commission. (See attachment – [Censure Motion-10-30-19](#))

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Public comments: Kay P., Hydee Feldstein, Rev Steve Jerbi, Kim Olsen, Bill Freeman, Enrique Velasquez, Robert Frazier, Pilar Schiavo, Hartman

Commissioner comments: None

13. [4:07 PM] Discussion and possible action regarding whether the Commission should consider a policy establishing a uniform process for the removal of Neighborhood Council board members. Reasons for establishing a policy would include openness, fairness, and a proper degree of procedural due process and provide consistent guidelines to Neighborhood Councils when enforcing provisions of their bylaws and other applicable policies regarding proper conduct of board members. The Department of Neighborhood Empowerment and the Board of Neighborhood Commissioners request Neighborhood Council board members and stakeholders provide feedback to staff and the commission. (See attachment – [Removal Policy Motion-10-30-19](#))

Public comments: Kay P., Hydee Feldstein, Rev Steve Jerbi, Kim Olsen, Enrique Velasquez, Bill Freeman, Kathy Huck, Robert Frazier, Pilar Schiavo

Commissioner comments: None

14. [3:29 PM] Discussion and possible motion to approve the amendment to the Board of Neighborhood Commissioners Rule 3 to reflect meeting dates for Calendar Year 2020. [[Commission Calendar 2020- DRAFT](#), [BONC Rules of Order as of 12.16.19- DRAFT](#)]

Public comments: Deputy City Attorney Steve Houchin, Executive Assistant Erricka Peden

Commissioner comments: Commissioner Lipmen

**Action:** Motion made by Commissioner Vo Ramirez to approve the Commission Calendar 2020 Draft and BONC Rules of Order as of 12.16.19 with the following changes to the calendar: Note the January 20, 2020 meeting has been cancelled due to Martin Luther King Jr. Holiday, and add a line for a Special Meeting January 21, 2020; Note the February 17, 2020 meeting has been cancelled; Note the August 4, 2020 meeting has been cancelled due to National Night Out, and add a line for Special Meeting on August 3, 2020; Note the November 3, 2020 meeting has been cancelled due to United States Presidential Election. The motion to approve with the stated changes was seconded by Commissioner Wehbe. The motion was unanimously approved.

VOTE	Mover	Mover	Second	Second
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson				x
Lipmen	x			
Shaffer				x
Darett-Quiroz				x
Wehbe	x			
Regalado	x			
Vo-Ramirez	x			
<b>Total</b>	<b>4</b>			<b>3</b>

Motion	Carries	x	Fails
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15. [ : PM] Report and discussion on Board of Neighborhood Commissioners priorities identified at the October 21, 2019, Special Meeting – Planning Retreat.

Public comments: None

Commissioner comments: None

**Action:** No action was taken. This item was added to the agenda in error. The Board voted unanimously at the December 3, 2019 meeting to table this item.

16. [4:09: PM] Commission Business - Comment from Commissioners on subject matters within the Board’s jurisdiction. (15 minutes)
- Comment on Commissioners’ own activities/brief announcements.
  - Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
  - Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
  - Ask staff to research issues and report back to the Commission at a future time.

Commissioner Lipmen attended the Palms N.C.  
 Commissioner Wehbe

17. [4:17 PM]Adjourn

Action: Commissioner Vo-Ramirez made a motion to adjourn the meeting. Commissioner Regalado seconded the motion. Motion passed.

VOTE	Mover	Vo-Ramirez	Second	Regalado
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson				x
Lipmen	x			
Shaffer				x
Darett-Quiroz				x
Wehbe	x			
Regalado	x			
Vo-Ramirez	x			
Total	4			3
Motion	Carries	x	Fails	

**Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)** *(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at [www.lacity.org](http://www.lacity.org) to view Commission agendas and [subscribe](#) through the City’s Early Notification System Subscription page to receive the Commission’s agendas via email.)*

- Regular Meeting & Town Hall on Tuesday, January 7, 2019, Vineyard Recreation/Senior

Center, 2942 Vineyard Ave, Los Angeles, CA 90016

**FINALIZATION OF BOARD ACTION:**

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

**EXHAUSTION OF ADMINISTRATIVE REMEDIES:**

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

**RECONSIDERATION:**

The Commission may make a **MOTION TO RECONSIDER** and alter its action taken on any item listed on this agenda at any time during this meeting, or make a **MOTION TO RECONSIDER** at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

**PUBLIC ACCESS OF RECORDS:**

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20<sup>th</sup> Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: [Commission@EmpowerLA.org](mailto:Commission@EmpowerLA.org).



## From Notifications



**Cher Bentley**



Admin · Just now ·

So I ask you this: are you going to allow the Pilar Schiavo, someone who has only been in Chatsworth for 1 year, continue to fight to change the town you have fought to keep small-town, safe and tight-knit? Are you going to allow this woman, this outsider, to dictate the change in your neighborhood? If your answer is HELL NO, and it should be, then I suggest you make your signs and drown out anything these people have to say with your voices. Show up this Sunday at Chatsworth Park South and tell them what you think of this project.



Pilar Schiavo is with Kathy Huck and 6 others. ...

Tuesday at 8:47 PM ·

Hoping parents will join me Sunday to talk about the difficult questions regarding the Topanga Apartments. Other parents and community supporters will be at the park to chat while the kids play. We'll answer questions parents have about the proposed permanent supportive housing, security and







Elle Lease Chatsworth, California

December 6 at 6:58 AM



1w Like Reply



Mark Fisher

I have literally received threats of violence against myself and my family from people in her group. Cher is innocent of a lot... she just gets others to do it for her.

1w **Angry** Reply



Pilar Schiavo

**Mark Fisher** this is truly frightening and exactly what I'm talking about as a culture of bullying and violence truly aimed at intimidating and scaring people. This should be a bright line for everyone in this community that it's not acceptable no matter what your perspective is on different community issues. Instead I have people defend, deflect or tell me I should understand why people are so angry. There's no excuse for violence and threats. Period.

6d Like Reply



Write a reply...



Diana Yvette Giron

I agree with the sign. This is not the place for this project and the mayor/contractor need to know that a lot of people in Chatsworth oppose it for that location. I



Write a comment...

