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CALIFORNIA

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BOARD OF NEIGHBORHOOD COMMISSIONERS

SPECIAL MEETING MINUTES - APPROVED

Monday, June 22, 2020 4:00 PM

Zoom Meeting Online or By Telephone

To Join the Meeting Dial: (669) 900-6833 or one of the following

Toll Free Telephone Numbers: (833) 548 0282, (888) 475 4499,

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The toll free feature eliminates long-distance call charges for participants.
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Then Enter This Webinar ID: 921 2634 6035 and Press #

You can also join the meeting online by clicking on this link to join the webinar: <https://zoom.us/j/92126346035>. Or, you can join the webinar by entering Webinar ID 921 2634 6035 into the "Join a Meeting" field when online

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NEIGHBORHOOD COMMISSIONERS MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

Every person wishing to address the Commission must dial (669) 900-9128, and enter 947 4462 6758 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who

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have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. General Public Comment is limited to 15 minutes maximum. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless presiding officer of the Board decides differently.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

The agenda is posted for public review in the Main Street Lobby of City Hall East at 200 North Main Street. The Agenda and report(s) related to an agenda item will be available for review at www.Empowerla.org.

Telecommunication Relay Services

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

Type of Call	Language	Toll-free 800 Number
TTY/VCO/HCO to Voice	English	1-800-735-2929
	Spanish	1-800-855-3000
Voice to TTY/VCO/HCO	English	1-800-735-2922
	Spanish	1-800-855-3000
From or to Speech-to- Speech	English & Spanish	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at {213} 978-1960 or ethics.commission@lacity.org.

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1. [3:01 PM] Introduction (5 minutes)
2. [3:06 PM] Call to Order and Commission roll call (1 minute)

Commissioner	Present	Absent
Atkinson	X	
Lipmen	X	
Shaffer	X	
Darett-Quiroz		X
Wehbe	X	
Regalado		X
Vo-Ramirez	X	

3. [3:08 PM] Approval of the Minutes of the Regular Meeting of 06/15/2020. [[Board of Neighborhood Commissioner Regular Meeting Minutes 06.15.2020-DRAFT](#)]

Public comment: None.

Action: Commissioner Atkinson made a motion to approve the Regular Meeting Minutes of 6/15/2020. Commissioner Shaffer seconded the motion. Motion was approved.

VOTE	Mover	Atkinson	Second	Shaffer
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado				X
Vo-Ramirez	X			
Total	5			2
Motion	Carries	X	Fails	

4. [3:12 PM] Multiple Agenda Items Comment (15 minutes) – Comments by members of the public who want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than five minutes.

Public Comment: None

5. [3:15 PM] General Public Comments (15 minutes) - Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes.

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Public Comment: Gary Fordyce, Steve Crouch, Glenn Bailey, Glenn Bailey, Gemma Marquez, and Russell Moberg

6. [3:31 PM] General Manager’s Report. (10 minutes)

Department comment: None

Public comment: None

Commissioner comment: None

7. [3:31 PM] Discussion and possible action on the updated Bylaws Amendment and Board Structure Change for the Reseda Neighborhood Council. The Department acknowledges the revised Reseda Neighborhood Council request to change their Board structure by:

1. Modifying the existing Youth Board Member Seat eligible age to serve to 14-17 years of age
2. Increase the number of Board Seats from (16) sixteen seats (15 elected, 1 appointed – youth) to (17) seventeen seats (15 elected, 2 appointed – Youth Board Member and Young Adult Board Member) by:
 - a. Adding one (1) Young Adult Member seat – open to stakeholders between the ages of 18-20 years of age who live, work, own property within the Reseda NC boundaries.

The Department recommends that the Board of Neighborhood Commissioners:

1. **FIND** the revised Reseda Neighborhood Council’s request above to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. **APPROVE** the change to the Reseda Neighborhood Council’s bylaws.

[[RNC - Modified Board Structure Change](#), [RNC Board Structure Change - Department Recommendation](#), [RNC Bylaws-Amendment Application](#)]

Action: Motion made by Commissioner Shaffer to approve the change to the Reseda Neighborhood Council’s bylaws. The motion was seconded by Commissioner Atkinson. The motion was unanimously approved.

Department representative comment: Raquel Beltrán andVanessa Serrano

Public comment: Anna Measles and Glenn Bailey

Commissioner comment: Commissioner Shaffer

VOTE	Mover	Shaffer	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			

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Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado				X
Vo-Ramirez	X			
Total	5			2
Motion	Carries	X	Fails	

8. [3:46 PM] Discussion and possible action on Bylaws Amendment and Board Structure Change for the Historic Highland Park Neighborhood Council (HHPNC). The HHPNC is requesting the following Bylaws Amendment and Board Structure change that will be implemented after the 2021 Historic Highland Park Neighborhood Council election:

1. **Removing** all (19) board seats, which are (14) At-Large board member seats, and (5) officer board member seats. The officer seats will no longer be elected, and will be appointed by the board. The officers shall now serve 1 year terms and serve at the pleasure of the board. They may stand reelection annually.
2. **Adding** (10) At-Large board member seats and adding (11) issue-based seats, making a total of (21) board seats. The issue-based seats are the following: (2) Public Safety Director Members, (2) Business Stakeholder Board Members, (2) Senior Stakeholder Board Members, (1) Youth Seat – ages 14-17, (1) Arts Director Board Member, (1) Sustainability Director Board Member, (1) Housing Director Board Member, and (1) Homeless Director Board Member.
3. **Increasing** the number for quorum from 10 to 11.

The Department recommends that the Board of Neighborhood Commissioners:

1. **FIND** the Historic Highland Park Neighborhood Council’s request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI Sec 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. **APPROVE** the change to the Historic Highland Park Neighborhood Council’s bylaws.

Action: Motion made by Commissioner Atkinson to approve the change to the Historic Highland Park Neighborhood Council’s bylaws. The motion was seconded by Commissioner Shaffer. The motion was unanimously approved.

Department representative comment: Mike Fong and John Darnell

Public comment: Stephanie Maynetto-Jackson, Steve Crouch, Olga Vasquez, Emily Spokes, Ruby Osorio, Theresa Elorriaga, CS-Cassie, Jimmy, Drew, Meghan Aftosmis, Gemma Marquez, John Spokes, Glenn Bailey, Rocio Rivas, and Nancy

Commissioner comment: None

VOTE	Mover	Atkinson	Second	Shaffer
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado				X
Vo-Ramirez	X			
Total	5			2
Motion	Carries	X	Fails	

[[HHPNC 06052020 Board Meeting Minutes](#), [HHPNC Approved Bylaws 08012018](#), [HHPNC Board Structure Change Staff Report](#), [HHPNC Highlighted Bylaws Changes](#), [HHPNC Signed Bylaws Application](#)]

9. [4:34 PM] Discussion and possible action on the Bylaws Amendment and Board Structure Change for the Bel-Air Beverly Crest Neighborhood Council. Bel-Air Beverly Crest Neighborhood Council is requesting to modify its Board structure by increasing its total Board size from thirty-two (32) to thirty-three (33) members by:
 1. Adding one (1) Public Residential District Representative Seat to represent the North of Sunset District
 2. Convert two (2) existing Public Residential District Representative Seats to two (2) Community-Elected/Appointed Residential Group Representative Seats, one (1) from an existing Bel-Air District seat to represent the Bel-Air Association and the other from one (1) existing North of Sunset seat to represent the Doheny Sunset Plaza Neighborhood Association.

The Department report recommends that the Board of Neighborhood Commissioners:

1. **FIND** the Bel-Air Beverly Crest Neighborhood Council’s request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. **APPROVE** the change to the Bel-Air Beverly Crest Neighborhood Council’s bylaws.

Action: Motion made by Commissioner Shaffer to approve the change to the Bel-Air Beverly Crest Neighborhood Council’s bylaws. The motion was seconded by Commissioner Wehbe. The motion was unanimously approved.

Department representative comment: Raquel Beltrán and Jasmine Elbarbary

Public comment: Robin Greenberg

Commissioner comment: Commissioner Shaffer

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VOTE	Mover	Shaffer	Second	Wehbe
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado				X
Vo-Ramirez	X			
Total	5			2
Motion	Carries	X	Fails	

[\[BABCNC Board Approved Revisions for BONC- 2020 Bylaws - Redline \(1\), BABCNC Board Structure Change Department Recommendation, BABCNC Bylaws-Amendment-Application 06052020 Signed \]](#)

10. [4:43 PM] Discussion and possible action on Bylaws Amendment and Board Structure Change for the EC Southwest Neighborhood Council. The EC Southwest Neighborhood Council is requesting to modify its Board structure by:
 1. Eliminating one Business Rep. seat (elected).
 2. Eliminating one Organizational Rep. seat (appointed)
 3. Adding one Faith Based Rep. seat (elected)
 4. Adding an additional At-Large Rep. seat (elected).

The Department recommends that the Board of Neighborhood Commissioners:

1. **FIND** the ECSWANDC request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. **APPROVE** the change to the Empowerment Congress Southwest Area Neighborhood Development Councils bylaws.

Action: Motion made by Commissioner Atkinson to approve the change to the Empowerment Congress Southwest Area Neighborhood Development Councils bylaws. The motion was seconded by Commissioner Wehbe. The motion was unanimously approved.

Department representative comment: Raquel Beltrán, Adriana Cabrera, Elise Ruden

Public comment: Lonella Enix

Commissioner comment: Commissioner Shaffer

VOTE	Mover	Atkinson	Second	Wehbe
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado				X
Vo-Ramirez	X			
Total	5			2
Motion	Carries	X	Fails	

[[ECSWANDC 2020 Bylaw Amendment Application](#), [ECSWANDC Board Structure Change Staff Report \(2\)](#), [ECSWANDC Board Structure Change Staff Report](#), [ECSWANDC Draft Minutes](#), [ECSWANDC Final Bylaws Amendment](#)]

11. [4:54 PM] Discussion and possible action on Bylaws Amendment and Board Structure Change for the Los Feliz Neighborhood Council (LFNC). The LFNC is requesting to modify its board structure by adding a Youth Representative seat.

The Department recommends that the Board of Neighborhood Commissioners:

1. **FIND** the Los Feliz Neighborhood Council’s request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. **APPROVE** the change to the Los Feliz Neighborhood Council’s bylaws.

Action (1 of 2): Motion made by Commissioner Atkinson to approve the change to the Los Feliz Neighborhood Council’s bylaws. The motion was seconded by Commissioner Wehbe. The motion was unanimously approved.

Department representative comment: Raquel Beltrán and Julien Antelin

Public comment: Dan McNamara and Jon Deutsch

Commissioner comment: Commissioner Atkinson and Commissioner Shaffer

VOTE	Mover	Atkinson	Second	Wehbe
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X

Wehbe	X			
Regalado				X
Vo-Ramirez	X			
Total	5			2
Motion	Carries	X	Fails	

Action (2 of 2): Motion to amend the first motion was made by Commissioner Shaffer to include the addition of the youth representative seat as well as the eligibility criteria that is highlighted in the attachment to the agenda item for the Los Feliz Neighborhood Council’s bylaws. The motion was seconded by Commissioner Atkinson. The amendment to the motion was unanimously approved.

Department representative comment: Julien Antelin and Elise Ruden

Public comment: None

Commissioner comment: Commissioner Atkinson, Commissioner Lipmen and Commissioner Shaffer

VOTE	Mover	Shaffer	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado				X
Vo-Ramirez	X			
Total	5			2
Motion	Carries	X	Fails	

[[LFNC - Bylaws-Amendment-Application-April-2020-1 signed](#), [LFNC 2020 - Board Structure Change Staff Report JA](#), [LFNC BAC](#), [LFNC Bylaws Change Highlighted JA](#), [LFNC Current Bylaws - approved 01152019](#)]

12. [5:30 PM] Discussion and possible action on Boundary Adjustment for Wilmington Neighborhood Development Council (WilmingtonNC). The Wilmington NC is requesting to adjust its boundary map by:
 1. Adding the neighborhood on the west side of its boundaries with the following boundaries:
 - West – Normandie Avenue
 - East – 110 Freeway
 - South – Pacific Coast Highway and Vermont Avenue
 - North – Lomita Blvd.

The Department recommends that the Board of Neighborhood Commissioners:

1. **DENY** the adjustment to the Wilmington Neighborhood Council’s boundary map.

Action: Motion made by Commissioner Shaffer to table this agenda item indefinitely. The motion was seconded by Commissioner Vo-Ramirez. The motion was unanimously approved.

Department representative comment: Raquel Beltrán, Thomas Soong and Octaviano Rios

Public comment: Valerie Contreras, Russell Mohberg, Danielle Sandoval, Robert Trani and Ms. Rainy.

Commissioner comment: Commissioner Shaffer

VOTE	Mover	Atkinson	Second	Wehbe
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado				X
Vo-Ramirez	X			
Total	5			2
Motion	Carries	X	Fails	

[[1 WilmingtonNC, Boundary Map Change Department Recommendations](#), [2 Wilmington NC, Boundary Map Change Application](#), [3 Wilmington NC, Original Bylaws, 01302019](#), [4 WilmingtonNC, Original Boundary Map](#), [5 Wilmington, Meeting Agenda Packet, 012820](#), [6 WilmingtonNC, Meeting Minutes, 012820](#), [7 Harbor City NC Boundary Map](#) , [8 Letter to Explain Harbor City Boundaries Signed](#)]

13. [5:49 PM] Discussion and possible action on boundary adjustment for the Central San Pedro Neighborhood Council (CeSPNC). The CeSPNC is requesting to add a part of Terminal Island to its boundaries.

The Department recommends the Board of Neighborhood Commissioners:

1. **DENY** the transfer of the concerned area from the Wilmington Neighborhood Council to the Central San Pedro Neighborhood Council. The commission is invited to consider this specific area as a shared asset per Article III, Section 2.(a).(ii) of the Plan for a Citywide Neighborhood Council System between the Wilmington Neighborhood Council and the Central San Pedro Neighborhood Council.

[[CentralSPNC - Boundary adjustment Staff Report](#), [CentralSPNC - Bylaw Amendment Application 2020](#), [CentralSPNC - March-10-2020-meeting-minutes](#), [CentralSPNC - Memo to commission from Board](#), [CentralSPNC - Petition for Boundary Adjustment 061020 \(1\)](#), [CentralSPNC-Bylaws-Amendment Redline](#)]

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Action: Motion made by Commissioner Shaffer to deny the transfer of the concerned area from the Wilmington Neighborhood Council to the Central San Pedro Neighborhood Council. The motion was seconded by Commissioner Atkinson. The motion was unanimously approved.

Department representative comment: Raquel Beltrán, Julien Antelin and Elise Ruden

Public comment: Carrie Scoville, Lou Caravella, Valerie Contreras, Gina Martinez, Russell Mohberg, Lydia Grant, Glenn Bailey, Olivia Fernandez, Matthew Quiocho, Christina Dake (attempted to comment), Gary Fordyce and Adolfo Fermin.

Commissioner comment: Commissioner Shaffer, Commissioner Lipmen and Commissioner Vo-Ramirez

VOTE	Mover	Shaffer	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado				X
Vo-Ramirez	X			
Total	5			2
Motion	Carries	X	Fails	

14. [6:41 PM] Commission Business (15 minutes) - Comment from Commissioners on matters within the Board’s subject matter jurisdiction.
 - a. Brief report on Commissioners’ own activities/brief announcements.
 - b. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
 - c. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
 - d. Ask staff to research issues and report back to the Commission at a future time.

Department representative comment: None

Public comment: None

Commissioner comment: None

14. [6:42 PM]Adjourn

Action: Commissioner Shaffer made a motion to adjourn the meeting. Commissioner Atkinson seconded the motion. Motion passed.

VOTE	Mover	Shaffer	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado				X
Vo-Ramirez	X			
Total	5			2
Motion	Carries	X	Fails	

Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY) *(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and [subscribe](#) through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)*

- Regular Meeting on Tuesday, July 7, 2020 at 6pm – Zoom Webinar – Connection Information TBD
- Regular Meeting on Monday, July 20, 2020 at 1:00pm – Zoom Webinar – Connection Information TBD

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a **MOTION TO RECONSIDER** and alter its action taken on any item listed on this agenda at any time during this meeting, or make a **MOTION TO RECONSIDER** at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting

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wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20th Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.