

# CITY OF LOS ANGELES

CALIFORNIA

NEIGHBORHOOD COUNCILS  
**EMPOWER LA**  
Department of  
NEIGHBORHOOD EMPOWERMENT

## BOARD OF NEIGHBORHOOD COMMISSIONERS

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## BOARD OF NEIGHBORHOOD COMMISSIONERS

### REGULAR MEETING MINUTES Tuesday, October 6, 2020 6:00 PM Zoom Meeting Online or By Telephone

To Join the Meeting Dial: (669) 900-6833 or one of the following  
Toll Free Telephone Numbers:  
(833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276

The toll free feature eliminates long-distance call charges for participants. However, other telephone charges may apply from a participant's phone carrier.

Then Enter This Webinar ID: 959 9862 8077 and Press #

You can also join the meeting online by clicking on this link to join the webinar:

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IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NEIGHBORHOOD COMMISSIONERS MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACIÓN, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

Every person wishing to address the Commission must dial (669) 900-9128, and enter 959 9862 8077 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

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The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. General Public Comment is limited to 15 minutes maximum. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

The agenda is posted for public review in the Main Street Lobby of City Hall East at 200 North Main Street. The Agenda and report(s) related to an agenda item will be available for review at [www.Empowerla.org](http://www.Empowerla.org).

Telecommunication Relay Services

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

Type of Call	Language	Toll-free 800 Number
TTY/VCO/HCO to Voice	English	1-800-735-2929
	Spanish	1-800-855-3000

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Voice to TTY/VCO/HCO	English	1-800-735-2922
	Spanish	1-800-855-3000
From or to Speech-to- Speech	English & Spanish	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

1. **[6:05 PM] Introduction (5 minutes).**
2. **[6:08 PM] Call to Order and Commission roll call (1 minute).**

Commissioner	Present	Absent
Atkinson	X	
Lipmen	X	
Shaffer	X	
Darett-Quiroz	X	
Wehbe	X	
Regalado	X	
Vo-Ramirez	X	

Commissioner Atkinson arrived at 6:20 pm.

Commissioner Lipmen left the meeting at 9:17 pm.

Commissioner Darett-Quiroz left the meeting at 11:08 pm.

3. **[6:10 PM] Approval of the Minutes of the Regular Meeting 09/01/2020. [[Board of Neighborhood Commissioner Regular Meeting Minutes 09.01.2020-DRAFT](#)]**

Public Comment: Cindy Cleghorn, Cheri Derohanian

Action: Motion was made to approve the minutes of the regular meeting 09/01/2020 by Commissioner

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Shaffer, and seconded by Commissioner Darett-Quiroz. Motion passed.

VOTE	Mover	Shaffer	Second	Darett-Quiroz
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson				X
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total				
Motion	Carries	X	Fails	

4. **[6:18 PM ]Approval of the Minutes of the Regular Meeting 09/21/2020. [Board of Neighborhood Commissioner Regular Meeting Minutes 09.21.2020-DRAFT]**

Public Comment: None.

Action: Motion was made to approve the minutes of the regular meeting 9/21/20 by commissioner Wehbe, and seconded by Regalado. Motion passed.

VOTE	Mover	Wehbe	Second	Regalado
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson				X
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total				
Motion	Carries	X	Fails	

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5. **[6:21 PM] General Manager's Report. (15 minutes)**

- a. Staffing, budget, and other operational matters
- b. Department of City Planning's Planning 101 Training Sessions
- c. 2020 Congress of Neighborhoods on Saturday, September 26<sup>th</sup>  
<https://www.nccongressla.com/>  
Public Comment:

General Manager's comments:

General Manager provided update on the Department of City Planning's "Planning 101" sessions, and the new mandatory planning and land use training that is required for all members of Planning and Land Use Committee members of Neighborhood Councils. For more information on the Planning 101 sessions, please visit: <https://planning.lacity.org/planning-101-series>. Per the Board of Neighborhood Commissioner's [Leadership Orientation Policy & NC Reform 18-0467 #4](#), the Department of Neighborhood Empowerment, and the Department of City Planning, were instructed to design and implement a **mandatory** planning and land use management training, required of current and future Neighborhood Council Planning and Land Use (PLUM) Committee members. Any individual who intends to serve on a land use committee must complete the training within 60 days of appointment or confirmation. Current PLUM committee members are required to complete the "Project Planning 101" training by December 16, 2020. An individual who fails to complete the training within the applicable 60-day period will be automatically ineligible to serve as a member of the land use committee.

The Code of Conduct training policy will change soon, and most likely to start in December. New communication will go out soon to those board members whose Code of Conduct is expired. Communication will also go out soon to board members soon about ethics and funding training as well.

The Department of Neighborhood Empowerment's budget is 30% less than it was one year ago. The CAO and Mayor's Office have instructed the department to look at look further reductions, and some of those propose cuts were sent to the CAO today, Tuesday, October 6<sup>th</sup>.

Public Comment: Jay Handal, Glenn Bailey, Kay Hartman, Jack Humphreville, Rachel Rose Luckey, Cindy Cleghorn, Gemma Marquez, Tony Wilkinson, Valerie, Jeffrey Hartsough, Lauren Buisson, Jennifer Goodie, Josh Nadel, Tracey Brown, Lydia Grant, John DiGregorio, Garry Fordyce, Daniel Brin, Cheri Derohanian, Adriana De La Cruz, Laura Meyers, Michael Epenkamp, Abril Dozal, Carol Newman, Jon Liberman.

6. **[7:59 PM] Multiple Agenda Items Comment (15 minutes)** – Comments by members of the public who want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments. This agenda item will last a

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total of 15 minutes and no individual speaker will be allowed more than five minutes.

Public Comment: Caroline Labiner Moser, Connie Acosta, Zarinah Williams, Jennie Palluzzi, Maebe A. Girl, Robin Greenberg, Michael Ebenkamp, Connie Calderon, Lauren Buisson.

7. **[8:31 PM] General Public Comments (15 minutes)** - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes.

Public Comment: Lauren Buisson, Phyllis Ling, Alexandria Naseef, Joyce Fletcher, Jason Hector, Mel Futrell, Cindy Cleghorn, Grant Pardee, Asaad Alnajjar-PRNC, Jessica Gonzalez, Garry Fordyce, Tony Wilkinson, Vicki, Adriana De La Cruz.

8. **[8:58 PM] Discussion with Neighborhood Council (NC) representatives.** This item pertains to any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

Public Comment: None.

Neighborhood Council Representatives' Comments: None.

9. **[8:59 PM] Verbal updates from elected representatives (10 minutes).** Representatives include: Office of the Mayor, Los Angeles City Council, and other City representatives.

Public Comment: None.

Elected Representatives' Comments: None.

10. **[9:00 PM] Verbal updates from Los Angeles Neighborhood Council Budget Advocates (10 minutes)** – Representatives provide input to the City on the City's Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>

Public Comment: John DiGregorio, Mel Futrell.

Budget Advocates' Comments: Jack Humphreville.

11. **[9:22 PM] Representatives from the Department of Neighborhood Empowerment to provide report requested by the Board of Neighborhood Commissioners on the role of the Los Angeles Neighborhood Council Budget Advocates. ([See report](#))**

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Public Comment: Lee Blumenfeld, Danielle Sandoval, Liz Amsden, Carol Newman, Josh Nadel, Kay Hartman, Tracey Brown, Adriana De La Cruz, Michael Ebenkamp.

Department Comments: General Manager Raquel Beltran provided a summary of the report.

12. [10:05 PM] Verbal updates regarding the 2021 Neighborhood Council Elections (10 minutes)

- a. Representatives from the Office of the City Clerk’s Election Division. (See [Council File 20-0963](#)).
- b. Representatives from the Department of Neighborhood Empowerment.

Public Comment: Lee Blumenfeld, Tracey Brown, Cindy Cleghorn.

City Clerk Representatives’ Comments: The City Clerk’s office participated in the Congress of NCs on September 26<sup>th</sup>. Staff has started attending NC board meetings to provide updates on the 2021 election. Deadline to provide feedback on the NC election handbook is Sunday, October 25<sup>th</sup>, 2020. A youth video will be created to help attract younger stakeholders who want to vote and/or run for Neighborhood Council elections. The election worksheet is due from NCs on Friday, November 13, 2020.

Department of Neighborhood Empowerment Comments: The HENPAR Committee will meet on October 22<sup>nd</sup>, and the department will report on its outreach efforts.

13. [10:21 PM] Discussion and possible action to approve [Draft Digital Media Policy for Neighborhood Councils](#). (15 minutes)

Public Comment: Wendy Moore, Daniel Brin, Asaad Alnajjar-PRNC, Mel Futrell, Josh Nadel, Lee Blumenfeld, Joyce Fletcher, Grant Pardee, Ronald Clary, Adriana De La Cruz, Jennifer Goodie, Liana Engie, Miron-PRNC.

Action: No action taken.

Commissioner comments: It was asked that this item be kept on the agenda on every meeting until the first meeting in February 2021.

VOTE	Mover	Mover	Second	Second
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson				
Lipmen				
Shaffer				
Darett-Quiroz				
Wehbe				
Regalado				
Vo-Ramirez				

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<b>Total</b>				
<b>Motion</b>	<b>Carries</b>		<b>Fails</b>	

**14. [11:10 PM] Commission Business. (15 minutes)** - Comment from Commissioners on matters within the Board’s subject matter jurisdiction.

- a. Brief report on Commissioners’ own activities/brief announcements.
- b. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
- c. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
- d. Ask staff to research issues and report back to the Commission at a future time.

Public Comment: Vicki Briskman

Commissioner’s Comments: Commissioner Daret-Quiroz will provide information on the history of Neighborhood Councils at a future meeting. Commissioner Vo-Ramirez thanked the Congress of Neighborhoods planning committee, and staff of the department, for all their efforts in this year’s Congress of Neighborhood

**15. [11:15 PM] Adjourn**

Action: Motion was made to adjourn by Commissioner Shaffer, and seconded by Commissioner Vo-Ramirez. Motion passed.

<b>VOTE</b>	<b>Mover</b>	<b>Shaffer</b>	<b>Second</b>	<b>Vo-Ramirez</b>
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Atkinson	X			
Lipmen				X
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
<b>Total</b>				
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

**Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)**  
*(Please note: The items listed below are tentative and may be subject to change. You*



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are encouraged to visit the City's website at [www.lacity.org](http://www.lacity.org) to view Commission agendas and subscribe through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)

- Regular Meeting on Monday, October 19, 2020 at 1:00pm – Zoom Webinar – Connection Information TBD
- Regular Meeting on Tuesday, November 3, 2020 at 6:00pm – Canceled
- Regular Meeting on Monday, November 16, 2020 at 1:00pm – Zoom Webinar – Connection Information TBD
- Regular Meeting on Tuesday, December 1, 2020 at 6:00pm – Zoom Webinar – Connection Information TBD

**FINALIZATION OF BOARD ACTION:**

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

**EXHAUSTION OF ADMINISTRATIVE REMEDIES:**

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

**RECONSIDERATION:**

The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the

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**agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.**

**PUBLIC ACCESS OF RECORDS:**

**In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20<sup>th</sup> Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: [Commission@EmpowerLA.org](mailto:Commission@EmpowerLA.org).**