

# CITY OF LOS ANGELES

CALIFORNIA

NEIGHBORHOOD COUNCILS  
**EMPOWER LA**  
Department of  
NEIGHBORHOOD EMPOWERMENT

## BOARD OF NEIGHBORHOOD COMMISSIONERS

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## BOARD OF NEIGHBORHOOD COMMISSIONERS

### REGULAR MEETING MINUTES

Monday, October 19, 2020 1:00 PM

Zoom Meeting Online or By Telephone

To Join the Meeting Dial: (669) 900-6833 or one of the following  
Toll Free Telephone Numbers:

(833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276

The toll free feature eliminates long-distance call charges for participants. However, other telephone charges may apply from a participant's phone carrier.

Then Enter This Webinar ID: 918 0914 2650 and Press #

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[https://us02web.zoom.us/webinar/register/WN\\_LtgrG0I7TP2zThGWZqYhlg](https://us02web.zoom.us/webinar/register/WN_LtgrG0I7TP2zThGWZqYhlg)

Or, you can join the webinar by entering Webinar ID 918 0914 2650 into the  
“Join a Meeting” field when online.

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IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NEIGHBORHOOD COMMISSIONERS MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACIÓN, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

Every person wishing to address the Commission must dial (669) 900-9128, and enter 918 0914 2650 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

The amount of time for public comment on each agenda item is to be determined by the  
AN EQUAL EMPLOYMENT OPPORTUNITY - AFFIRMATIVE ACTION EMPLOYER

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Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. General Public Comment is limited to 15 minutes maximum. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

The agenda is posted for public review in the Main Street Lobby of City Hall East at 200 North Main Street. The Agenda and report(s) related to an agenda item will be available for review at [www.Empowerla.org](http://www.Empowerla.org).

Telecommunication Relay Services

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

Type of Call	Language	Toll-free 800 Number
TTY/VCO/HCO to Voice	English	1-800-735-2929
	Spanish	1-800-855-3000
Voice to	English	1-800-735-2922

TTY/VCO/HCO	Spanish	1-800-855-3000
From or to Speech-to- Speech	English & Spanish	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

Notice to Paid Representatives: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at {213} 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

1. **[1:20 PM] Introduction (5 minutes).**
2. **[1:23 PM] Call to Order and Commission roll call (1 minute).**

Commissioner	Present	Absent
Atkinson	X	
Lipmen	X	
Shaffer	X	
Darett-Quiroz		X
Wehbe	X	
Regalado		X
Vo-Ramirez	X	

3. **[1:24 PM] Approval of the Minutes of the Regular Meeting 10/06/2020. [[Board of Neighborhood Commissioner Regular Meeting Minutes 10.06.2020-DRAFT](#)]**

VOTE	Mover	Atkinson	Second	Shaffer
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado				X
Vo-Ramirez	X			

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<b>Total</b>				
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

Public Comment: None.

Action: Motion was made by Commissioner Atkinson to approve the Minutes of the Regular Meeting 10/06/20. The motion was seconded by Commissioner Shaffer. Motion passed.

- 4. **[2:25 PM] General Manager’s Report. (15 minutes).**
  - a. Staffing, budget, and other operational matters
  - b. Department of City Planning’s Planning 101 Training Sessions

Public Comment: None.

General Manager Comments: NC candidate affirmation was completed and submitted to City Clerk. It is being integrated into the candidate portal. Department equity policy is going to City Council soon, and this involves neighborhood councils and the departmental work. This will be a future agenda for the Board of Neighborhood Commissioners (BONC). The Department of City Planning completed its Planning 101 training last week. The department continues to work on its new website, and it hopes to have it go public in January 2021. Thank you to the NCs that participated in the digital outreach workshops recently. The HENPAR committee will hear the department’s report regarding the 2021 NC elections during its meeting on Thursday, October 22<sup>nd</sup>. Regarding the department’s budget, there were certain cuts to the budget that will be approved. This includes a budget cut to the funds that go the Budget Advocates, Congress of Neighborhoods, and the EmpowerLA Awards. It was \$30,000 in total. Also, part of the budget for outreach for the 2021 Neighborhood Councils was removed, but the department is asking for funds from the City Council. There were other cuts made to the department’s budget and there will be furloughs starting in January 2021. Also, there will be one furlough day on Tuesday, November 3<sup>rd</sup> and the department’s office will be closed.

- 5. **[1:28 PM] Multiple Agenda Items Comment (15 minutes)** – Comments by members of the public who want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than five minutes.

Public Comment: None.

- 6. **[1:31 PM] General Public Comments (15 minutes)** - Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes.

Public Comment: Jennie Palluzzi, Glenn Bailey.

- 7. **[1:39 PM] Discussion with Neighborhood Council (NC) representatives (10 minutes).** This item pertains to any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

Public Comment: None.

Neighborhood Council Representatives' Comments: None.

8. **[1:39 PM] Verbal updates from elected representatives (10 minutes).**  
Representatives include: Office of the Mayor, Los Angeles City Council, and other City representatives.

Public Comment: None.

Elected Representatives' Comments: None.

9. **[1:39 PM] Verbal updates from the Los Angeles Neighborhood Council Budget Advocates (10 minutes)**  
a. Representatives provide input to the City on the City's Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>.

Public Comment: None.

Budget Advocates' Comments: Glenn Bailey.

10. **[1:44 PM] Verbal updates from the Department of Neighborhood Empowerment on the Budget Advocates as requested by the Board of Neighborhood Commissioners. (10 minutes)**

Public Comment: Glenn Bailey.

Department Comments: Raquel Beltran.

11. **[1:57 PM] Verbal updates on the 2020 Congress of Neighborhoods event held on Saturday, September 26<sup>th</sup>. (10 minutes)**  
a. Representatives from the Congress of Neighborhoods Planning Committee will present on the Congress of Neighborhoods event held on Saturday, September 26<sup>th</sup>. Additional information regarding the Congress of Neighborhoods is available at <https://www.nccongressla.com>.

Public Comment: Conrad Staff, Adrianna De La Cruz, Glenn Bailey.

Congress of Neighborhoods Committee Representative Comments: Cindy Cleghorn.

12. **[3:08 PM] Verbal updates on the Neighborhood Council Funding Program (10 minutes)**  
a. Representatives from the Office of the City Clerk's Neighborhood Council Funding Division. <https://clerk.lacity.org/neighborhood-council-funding-program>  
b. Representatives from the Department of Neighborhood Empowerment.

Public Comment: Josh Nadel.

City Clerk Representatives' Comments: Melvin Canas.

Department of Neighborhood Empowerment Comments: Raquel Beltran.

**13. [3:29 PM] Verbal updates regarding the 2021 Neighborhood Council Elections (10 minutes)**

- a. Representatives from the Office of the City Clerk's Election Division. (See [Council File 20-0963](#)).
- b. Representatives from the Department of Neighborhood Empowerment.

Public Comment: Kay Hartman, Josh Nadel, Adriana De La Cruz, Glenn Bailey.

City Clerk Representatives' Comments: Renee McDade.

Department of Neighborhood Empowerment Comments: Raquel Beltran.

**14. [3:44 PM] Discussion on [Draft Digital Media Policy](#) for Neighborhood Councils. (15 minutes)**

Public Comment: Josh Nadel, Lydia Grant, Jeffrey Hartsough, Glenn Bailey.

**15. [4:02 PM] Commission Business. (15 minutes) - Comment from Commissioners on matters within the Board's subject matter jurisdiction.**

- a. Brief report on Commissioners' own activities/brief announcements.
- b. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
- c. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
- d. Ask staff to research issues and report back to the Commission at a future time.

Public Comment: None.

Commissioner Comments: Commission Lipmen said the commission should review the Neighborhood Council's agendas for their Planning and Land Use Committees. Commissioner Shaffer will facilitate the Neighborhood Council Emergency Preparedness Alliance on Saturday, October 24<sup>th</sup> at 10 am virtually, and discussions will include equity, a speaker from the City of Los Angeles' Housing and Community Investment Department, and recent efforts by Neighborhood Councils for preparedness in their communities. Commissioner Vo-Ramirez announced that the regularly scheduled BONC meeting for Tuesday, November 3<sup>rd</sup> is cancelled. General Manager Raquel Beltran announced that Neighborhood Councils will be able to learn more about social media at the department's workshop on October 29<sup>th</sup> at 5:00 pm. Also, the department is co-hosting an Aging Town Hall with the Department of Aging and Jewish Family Service on October 29<sup>th</sup> at 7 pm. Both events are virtual.

**16. [4:17 PM] Adjourn (1 minute)**

VOTE	Mover	Shaffer	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			

Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado				X
Vo-Ramirez	X			
Total				
Motion	Carries	X	Fails	

Public Comment: None.

Action: A motion was made by Commissioner X to adjourn the meeting. Commissioner X seconded the meeting. Motion passed.

**Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)**  
*(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at [www.lacity.org](http://www.lacity.org) to view Commission agendas and subscribe through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)*

- Regular Meeting on Tuesday, November 3, 2020 at 6:00pm – Canceled
- Regular Meeting on Monday, November 16, 2020 at 1:00pm – Zoom Webinar – Connection Information TBD
- Regular Meeting on Tuesday, December 1, 2020 at 6:00pm – Zoom Webinar – Connection Information TBD
- Regular Meeting on Monday, December 21, 2020 at 1:00pm – Zoom Webinar – Connection Information TBD

**FINALIZATION OF BOARD ACTION:**

**Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.**

**EXHAUSTION OF ADMINISTRATIVE REMEDIES:**

**If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision,**

**a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.**

**RECONSIDERATION:**

**The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:**

**If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.**

**If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.**

**PUBLIC ACCESS OF RECORDS:**

**In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20<sup>th</sup> Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: [Commission@EmpowerLA.org](mailto:Commission@EmpowerLA.org).**