

CITY OF LOS ANGELES

CALIFORNIA

NEIGHBORHOOD COUNCILS
EMPOWER LA
Department of
NEIGHBORHOOD EMPOWERMENT

BOARD OF NEIGHBORHOOD COMMISSIONERS

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BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES Tuesday, December 1st, 2020 6:00 PM Zoom Meeting Online or By Telephone

To Join the Meeting Dial: (669) 900-6833 or one of the following
Toll Free Telephone Numbers:
(833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276

The toll free feature eliminates long-distance call charges for participants. However, other telephone charges may apply from a participant's phone carrier.

Then Enter This Webinar ID: 943 4848 4610 and Press #

You can also join the meeting online by clicking on this link to join the webinar:

<https://us02web.zoom.us/join/94348484610>

Or, you can join the webinar by entering Webinar ID 943 4848 4610 into the
“Join a Meeting” field when online.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NEIGHBORHOOD COMMISSIONERS MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACIÓN, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

Every person wishing to address the Commission must dial (669) 900-9128, and enter 943 4848 4610 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES

Tuesday, December 1st, 2020

Page 2 of 8

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. General Public Comment is limited to 15 minutes maximum. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

The agenda is posted for public review in the Main Street Lobby of City Hall East at 200 North Main Street. The Agenda and report(s) related to an agenda item will be available for review at www.Empowerla.org.

Telecommunication Relay Services

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

| Type of Call | Language | Toll-free 800 Number |
|----------------------|----------|----------------------|
| TTY/VCO/HCO to Voice | English | 1-800-735-2929 |
| | Spanish | 1-800-855-3000 |

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES

Tuesday, December 1st, 2020

Page 3 of 8

| | | |
|------------------------------------|----------------------|----------------|
| Voice to TTY/VCO/HCO | English | 1-800-735-2922 |
| | Spanish | 1-800-855-3000 |
| From or to Speech-to- Speech | English & Spanish | 1-800-854-7784 |

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

1. **[6:05 PM] Introduction (5 minutes).**
2. **[6:14 PM] Call to Order and Commission roll call (1 minute).**

| Commissioner | Present | Absent |
|---------------|---------|--------|
| Atkinson | X | |
| Lipmen | X | |
| Shaffer | X | |
| Darett-Quiroz | | X |
| Wehbe | | X |
| Regalado | X | |
| Vo-Ramirez | X | |

Public Comment: None

[Commissioner Darett Quiroz entered meeting at 6:29 PM]

3. **[6:15 PM] Approval of the Minutes of the Regular Meeting 11/16/2020 (5 minutes).**
[Board of Neighborhood Commissioner Regular Meeting Minutes 11.16.2020-DRAFT](#)

| VOTE | Mover | Shaffer | Second | Atkinson |
|--------------|-------|---------|---------|----------|
| Commissioner | Ayes | Nays | Abstain | Absent |
| Atkinson | X | | | |

| | | | | |
|---------------|---------|---|-------|---|
| Lipmen | X | | | |
| Shaffer | X | | | |
| Darett-Quiroz | | | | X |
| Wehbe | | | | X |
| Regalado | X | | | |
| Vo-Ramirez | X | | | |
| Total | 5 | | | 2 |
| | | | | |
| Motion | Carries | X | Fails | |

Public Comment: None

Action: Motion was made to approve the minutes for the regular meeting 11/16/2020 by Commissioner Shaffer, and seconded by Commissioner Atkinson . Motion passed.

4. **[6:19 PM] Multiple Agenda Items Comment (15 minutes)** – Comments by members of the public who want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than five minutes.

Public Comment: None

5. **[6:19 PM] General Public Comments (15 minutes)** - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes.

Public Comment: Josh Nadel, Adriana De La Cruz, Jennie Palluzi, Glenn Bailey, Phyllis Ling

6. **[6:30 PM] General Manager's Report. (10 minutes).**
 - a. Staffing, budget, Monthly Profile Reports, and other operational matters

Public Comment: None

General Manager Comments:

General Manager addressed comments related to the grievances and discussed the procedure for forming regional panels.

Mike Fong provided summary on implementation on Leadership and Orientation Policy's Project Planning 101 training.

Discussed the Proposed Budget for fiscal year 21-22 and stated that the budget included a reduction of about \$94,000 dollars.

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES

Tuesday, December 1st, 2020

Page 5 of 8

7. **[6:48 PM] Discussion with Neighborhood Council (NC) representatives (10 minutes)** - This item pertains to any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

Public Comment: None

Neighborhood Council Representatives' Comments: None

8. **[6:48 PM] Verbal updates from elected representatives (5 minutes).**
Representatives include: Office of the Mayor, Los Angeles City Council, and other City representatives.

Public Comment: None

Elected Representatives' Comments: None

9. **[6:48 PM] Verbal updates from Los Angeles Neighborhood Council Budget Advocates (10 minutes)**

- a. Representatives provide input to the City on the City's Budget and Budget Advocates' operations and outreach. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>

Public Comment: None

Budget Advocates' Comments: Jack Humphreville and Liz Amsden spoke on behalf of the Budget Advocates.

10. **[6:57 PM] Verbal updates regarding the 2021 Neighborhood Council Elections (10 minutes)**

- a. Representatives from the Office of the City Clerk's Election Division. (<https://clerk.lacity.org/elections/neighborhood-council-election>).
- b. Representatives from the Department of Neighborhood Empowerment. ([Department of Neighborhood Empowerment 2021 Neighborhood Council Election Strategy](#))

Public Comment: None

City Clerk Representatives' Comments: Renee McDade provided update on the 2021 NC elections. They have partnered with DONE to provide Candidate Filing Information Session on Saturday Dec 5th, and Saturday Dec 12th 2020. Discussed that the department received Council approved funds to hire additional staff to support stakeholders without internet access, experiencing homelessness, limited English speakers or any stakeholder requiring assistance to participate in the Neighborhood Council elections. Starting Monday, they will have a team dedicated to Service Provider Program.

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES

Tuesday, December 1st, 2020

Page 6 of 8

11. [7:04 PM] Discussion and possible action to approve the Board of Neighborhood Commissioners’ meeting dates for Calendar year 2021 (Rule 3) (10 minutes)

- a. [Proposed meeting dates for calendar year 2021](#)
- b. [Rules of Order for the Los Angeles Board of Neighborhood Commissioners](#)

| VOTE | Mover | Shaffer | Second | Atkinson |
|---------------|----------|---------|---------|----------|
| Commissioner | Ayes | Nays | Abstain | Absent |
| Atkinson | X | | | |
| Lipmen | X | | | |
| Shaffer | X | | | |
| Darett-Quiroz | X | | | |
| Wehbe | | | | X |
| Regalado | X | | | |
| Vo-Ramirez | X | | | |
| Total | 6 | | | 1 |
| Motion | Carries | X | Fails | |

Public Comment: None

Action: Motion was made to approve the dates for the BONC meetings for the calendar year 2021 by Commissioner Shaffer, and seconded by Commissioner Atkinson . Motion passed.

Commissioner Shaffer suggested to having under consideration a “special meeting” for January.

12. [7:09 PM] Discussion on [Draft Digital Media Policy](#) for Neighborhood Councils. (5 minutes)

- a. Digital Media Policy Info Session Workshop – Wednesday, December 16th, 2020 5:00-6:30 PM

Public Comment: Josh Nadel

Communication received from the public:

- https://empowerla.org/wp-content/uploads/2020/12/Letter_CIS-to-BONC-re_-Digital-Communications-Policy-for-the-Neighborhood-Councils.pdf
- <https://empowerla.org/wp-content/uploads/2020/12/BONC-Communication-Received-From-the-Public.pdf-11-17-20.pdf>
- <https://empowerla.org/wp-content/uploads/2020/12/CIS-BONC-Digital-Communications-Policy.pdf>

13. [7:14 PM] Commission Business. (15 minutes) - Comment from Commissioners on matters within the Board’s subject matter jurisdiction.

- a. Brief report on Commissioners’ own activities/brief announcements.
- b. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.

- c. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
- d. Ask staff to research issues and report back to the Commission at a future time.

Public Comment: F*** You

Commissioner Comments: Shaffer thanks Commissioner Atkinson for event on the previous Saturday and helped prepare a Covid-19 organization with community and emergency preparedness group.

14. [7:20 PM] Adjourn (1 minute)

| VOTE | Mover | Shaffer | Second | Atkinson |
|---------------|---------|---------|---------|----------|
| Commissioner | Ayes | Nays | Abstain | Absent |
| Atkinson | X | | | |
| Lipmen | X | | | |
| Shaffer | X | | | |
| Darett-Quiroz | X | | | |
| Wehbe | | | | X |
| Regalado | X | | | |
| Vo-Ramirez | X | | | |
| Total | 6 | | | 1 |
| Motion | Carries | X | Fails | |

Public Comment: None

Action: Motion was made to adjourn the meeting moved by Commissioner Shaffer and seconded by Commissioner Atkinson. Motion passed.

Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)
(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and subscribe through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)

- Regular Meeting on Monday, December 21, 2020 at 1:00pm – Zoom Webinar – Connection Information TBD
- Regular Meeting on Tuesday, January 5, 2021 at 6:00pm – Zoom Webinar – Connection Information TBD

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the

expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20th Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.