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Regional Grievance Panel Special Hearing Agenda

**Tuesday, April 13th, 2021
6:00pm**

<https://us02web.zoom.us/j/88466457145>

**Telephone (669) 900-6833
Meeting ID: 884 6645 7145**

The Department of Neighborhood Empowerment has scheduled a Regional Grievance Panel to hear a Certified Grievance relating to an action taken by a Neighborhood Council. The regional grievance process is administered pursuant to Section 22.818 of the Los Angeles Administrative Code (LAAC). The LAAC authorizes the Department to develop implementing procedures to administer grievance proceedings.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at [213-978-1551](tel:213-978-1551) or email NCsupport@lacity.org.

Materials relating to the agenda items below may be viewed at the Department's website by clicking on the following link: empowerla.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact NCsupport@lacity.org.

- I. Call to Order by Chair.**
- II. Hearing, Discussion and Potential action to make determination and recommend remedies relating to Grievance #254 against the Porter Ranch Neighborhood Council.**

Link to the Grievance:

AN EQUAL EMPLOYMENT OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER

Grievance #254:

<https://empowerla.org/wp-content/uploads/2021/03/Department-Determination-and-Grievance-254.pdf>

(10 minute public comment)

III. Adjourn

General Information

Conduct of the Regional Grievance Panel Hearing.

Evidence to be considered:

Only evidence presented at the Hearing may be considered by the Panel. These items are those presented by the parties following the process defined by the LAAC.

1. The only written evidence considered at the Grievance Panel Hearing will be the Grievance Form and the Grievance Response Form,
2. The Panel may also review Witness Statements filed by each side. A maximum of three Witness statements per side may be considered.
3. Answers to fact-finding questions by the Panel.

Grievance Hearing:

At the Hearing on the Grievance, the Panel shall receive arguments by the Grievant and the Neighborhood Council. The Regional Grievance Panel may, in its sole discretion, extend the time of the opening arguments and rebuttals:

1. The Grievant shall have the opportunity to present an opening argument not to exceed ten minutes.
2. The Neighborhood Council designee shall have the opportunity to present an opening argument not to exceed ten minutes.
3. The Grievant shall present a rebuttal not to exceed five minutes.
4. The Neighborhood Council representative shall present a rebuttal not to exceed five minutes.
5. No further witness testimony shall be allowed.
6. After conclusion of the rebuttal by the Neighborhood Council representative, the Regional Grievance Panel may question either of the parties.
7. The Regional Grievance Panel will open the matter for public comment for ten minutes unless, in the sole discretion of the Regional Grievance Panel, additional time for public comment is necessary to adjudication of the Grievance.
8. The Regional Grievance Panel then shall deliberate the Grievance and prepare a written recommendation to the Department.