

# CITY OF LOS ANGELES

## BOARD OF NEIGHBORHOOD COMMISSIONERS

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## BOARD OF NEIGHBORHOOD COMMISSIONERS

### REGULAR MEETING MINUTES - APPROVED

Monday, May 17, 2021 1:00 PM

Zoom Meeting Online or By Telephone

To Join the Meeting Dial: (669) 900 6833 or one of the following  
Toll-Free Telephone Numbers:

(833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276

The toll-free feature eliminates long-distance call charges for participants. However, participants' phone carriers may apply other telephone charges.

Then Enter This Webinar ID: 851 6944 2344 and Press #

You can also join the meeting online by clicking on this link to join the webinar:

<https://us02web.zoom.us/j/85169442344>

Or you can join the webinar by entering Webinar ID 851 6944 2344 into the  
"Join a Meeting" field when online.

The latest version of Zoom must be installed if you would like to make public  
comments using your computer.

The following are links to information widely distributed to the Neighborhood Council  
System:

- [Neighborhood Council Monthly Profiles](#)
- [Neighborhood Council Newsletters](#)
- [Neighborhood Council Elections Page](#)

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IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NEIGHBORHOOD COMMISSIONERS MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACIÓN, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

Every person wishing to address the Commission must dial (669) 900-9128, and enter 851 6944 2344 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. General Public Comment is limited to 15 minutes maximum. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

The agenda is posted for public review in the Main Street Lobby of City Hall East at 200 North Main Street. The Agenda and report(s) related to an agenda item will be available for review at [www.Empowerla.org](http://www.Empowerla.org).

Telecommunication Relay Services

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls

immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

Type of Call	Language	Toll-free 800 Number
TTY/VCO/HCO to Voice	English	1-800-735-2929
	Spanish	1-800-855-3000
Voice to TTY/VCO/HCO	English	1-800-735-2922
	Spanish	1-800-855-3000
From or to Speech-to-Speech	English & Spanish	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

1. [1:03 PM] Introduction (5 minutes).
2. [1:08 PM] Call to Order and Commission roll call (1 minute).

Commissioner	Present	Absent
Atkinson	x	
Lipmen	x	
Shaffer	x	
Darett-Quiroz		x
Wehbe		x
Regalado	x	
Vo-Ramirez		x

Commissioner Wehbe joined meeting at 1:23 PM  
 Commissioner Vo-Ramirez joined at 1:40 PM  
 Commissioner Darett-Quiroz joined meeting at 1:45 PM

3. [1:09 PM] Approval of the Minutes of the Regular Meeting 05/04/2021 (5 minutes). [[Board of Neighborhood Commissioner Regular Meeting Minutes 05.04.2021-DRAFT](#)]

4. VOTE	Mover	Atkinson	Second	Regalado
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	x			
Lipmen	x			
Shaffer	x			
Darett-Quiroz				x
Wehbe				x
Regalado	x			
Vo-Ramirez				x
<b>Total</b>	<b>4</b>			<b>3</b>
<b>Motion</b>	<b>Carries</b>	<b>x</b>	<b>Fails</b>	

**\*Amendment vote for May 4<sup>th</sup> Minutes:** Due to there not being a reference in the May 4th minutes regarding the announcement made by Commission President Lipmen with regards to not making action due to the zoom ID number mix up to state the following: Commission President Lipmen indicated that out of an abundance of caution no action will be taken on all subsequent items due to technical error made in enlisting the webinar details on the posted agenda.

5. VOTE	Mover	Atkinson	Second	Regalado
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	x			
Lipmen	x			
Shaffer	x			
Darett-Quiroz				x
Wehbe				x
Regalado	x			
Vo-Ramirez				x
<b>Total</b>	<b>4</b>			<b>3</b>
<b>Motion</b>	<b>Carries</b>	<b>x</b>	<b>Fails</b>	

Public comment: Glenn Bailey

Commissioner comment: Commissioner Lipmen, Commissioner Shaffer, Commissioner Atkinson,

- 4 **[1:17 PM] Multiple Agenda Items Comment (15 minutes).** Comments by members of the public who want to speak on multiple agenda items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than five minutes.

Public comment: Josh Nadel, Libermanmartin@att.net, valerie

Commissioner comment: Commissioner Shaffer, Commissioner Lipmen

- 5 **[1:35 PM] General Public Comments (15 minutes).** Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes.

Public comment: Josh Nadel, Sharon Brewer, Glenn Bailey, Phyllis Ling (HCNNC), 1561\*\*713, Valerie, Kay Hartman

Commissioner comment: None

- 6 **[1:58 PM] Discussion and possible action on the creation of an Ad Hoc Committee consisting of two representatives from each Commission region to make recommendations on extending and making permanent the EVG (EmpowerLA Virtual Governance) system (15 minutes).**

Public comment: Adriana de la Cruz, Call in User 2, Glenn Bailey, 1561\*\*\*713

Commissioner comment: Commissioner Shaffer, Commissioner Lipmen

- 7 **[2:18 PM] General Manager's Report (15 minutes).**  
a. Staffing, budget, Monthly Profile Reports, and other operational matters.

Department Representative comment: Raquel Beltrán.

Public Comment: Puppet, Jennifer Goodie, Adriana de la Cruz, Kay Hartman, Libermanmartin@att.net, Becky Leveque, Liz Amsden, Glenn Bailey, Puppet, Connie Acosta,

Commissioner comment: Commissioner Atkinson, Commissioner Wehbe, Commissioner

Shaffer, Commissioner Lipmen

- 8 [2:59 PM] Verbal updates regarding 2021 Congress of Neighborhoods (10 minutes).** Report from chair and/or designee of Congress of Neighborhoods Planning Committee.

Designee comment: Daniel Perez- Chair of Congress of Neighborhoods Planning Committee

Public comment: Puppet, libermanmartin@att.net, Adriana de la Cruz, Sharon Brewer

Commissioner comment: Commissioner Lipmen

- 9 [3:07 PM] Discussion with Neighborhood Council (NC) representatives (10 minutes).** This item pertains to any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

Designee comment: None

Public comment: None

Commissioner comment: None

- 10 [3:08 PM] Verbal updates regarding the Neighborhood Council Funding Program (10 minutes).**

- a. Representatives from the Office of the City Clerk's Neighborhood Council Funding Division. <https://clerk.lacity.org/neighborhood-council-funding-program>

Department Representative comment: Melvin Canas

Public comment: None

Commissioner comment: None

- 11 [3:15 PM] Verbal updates regarding the 2021 Neighborhood Council Elections (20 minutes).**

- a. Representatives from the Office of the City Clerk's Election Division. (<https://clerk.lacity.org/elections/neighborhood-council-election>).
- b. Representatives from the Department of Neighborhood Empowerment. (<http://tiny.cc/NCElectionOutreachReport>)

Department Representative comment: Renee McDade - Office of the City Clerk Election Division, Ann-Marie Holman - Department of Neighborhood Empowerment

Public comment: Adriana de La Cruz, Jennifer Goodie, Liz Amsden, Glenn Bailey, Sharon Brewer

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Commissioner comment: Commissioner Lipmen, Commissioner Shaffer, Commissioner Atkinson, Commissioner Regalado

- 12 [3:56 PM] Report on the [Draft Communications Media Policy](#) for Neighborhood Councils (20 minutes). (<http://tiny.cc/DigitalCommunicationsPolicyReport> - link to presentation & support materials, [Feedback from the Neighborhood Council System on Digital Communications Policy](#), [Department of Neighborhood Empowerment Report to Board of Neighborhood Commissioners](#) )

Department Representative comment: Ann-Marie Holman, Raquel Beltrán

Public comment: Call in User 5, Puppet, 1561\*\*\*713, Phyllis Ling (HCNNC), Connie Acosta,

Commissioner comment: Commissioner Shaffer,

- 13 [4:29 PM] **Commission Business (15 minutes)**. - Comment from Commissioners on matters within the Board's subject matter jurisdiction.

- a. Brief report on Commissioners' own activities/brief announcements.
- b. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
- c. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
- d. Ask staff to research issues and report back to the Commission at a future time.

Public comment: Call in User 5, Puppet, Glenn Bailey, Adriana de la Cruz

Commissioner comment: Commissioner Shaffer, Commissioner Atkinson,

**Future Board of Neighborhood Commissioners Meetings** (INFORMATION ONLY) *(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at [www.lacity.org](http://www.lacity.org) to view Commission agendas and [subscribe](#) through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)*

- Regular Meeting on Tuesday, June 1, 2021 at 6:00pm – Zoom Webinar – Connection
- Regular Meeting on Monday, June 21, 2021 at 1:00pm – Zoom Webinar – Connection

**FINALIZATION OF BOARD ACTION:**

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

**EXHAUSTION OF ADMINISTRATIVE REMEDIES:**

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these

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matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

**RECONSIDERATION:**

The Commission may make a **MOTION TO RECONSIDER** and alter its action taken on any item listed on this agenda at any time during this meeting, or make a **MOTION TO RECONSIDER** at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

**PUBLIC ACCESS OF RECORDS:**

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20<sup>th</sup> Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: [Commission@EmpowerLA.org](mailto:Commission@EmpowerLA.org).