

CITY OF LOS ANGELES

BOARD OF NEIGHBORHOOD COMMISSIONERS

ELI LIPMEN
President

RAY REGALADO
Vice President

LEONARD SHAFFER
JOY ATKINSON
DEBBIE WEHBE
MAGGIE DARETT-QUIROZ
QUYEN VO-RAMIREZ

Email: commission@empowerla.org

CALIFORNIA



ERIC GARCETTI
MAYOR

NEIGHBORHOOD COUNCILS
EMPOWER LA
Department of
NEIGHBORHOOD EMPOWERMENT

20th FLOOR, CITY HALL
200 NORTH SPRING STREET LOS
ANGELES, CA 90012

TELEPHONE (213) 978-1551
TOLL-FREE 3-1-1
FAX: (213) 978-1751
E-MAIL: EmpowerLA@lacity.org

RAQUEL BELTRÁN
GENERAL MANAGER

ERRICKA PEDEN
EXECUTIVE ASSISTANT

www.EmpowerLA.org

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES - APPROVED

Monday, March 21, 2022 at 1:00 PM

Zoom Meeting Online or By Telephone

SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACIÓN, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

To Join the Meeting Dial: (669) 900 6833 or one of the following Toll-Free Telephone Numbers:

(833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276

The toll-free feature eliminates long-distance call charges for participants. However, participants' phone carriers may apply other telephone charges.

Then Enter This Webinar ID: 820 4187 5556 and Press #

You can also join the meeting online by clicking on this link to join the webinar:

<https://us02web.zoom.us/j/82041875556>

Or you can join the webinar by entering Webinar ID 820 4187 5556 into the "Join a Meeting" field when online.

The latest version of Zoom must be installed if you would like to make public comments using your computer.

The following are links to information widely distributed to the Neighborhood Council System:

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- [Neighborhood Council Monthly Profiles](#)
- [Neighborhood Council Newsletters](#)
- [Community Impact Statements](#)
- [Code of Conduct Supporting Materials](#)

AN EQUAL EMPLOYMENT OPPORTUNITY – AFFIRMATIVE ACTION EMPLOYER

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NEIGHBORHOOD COMMISSIONERS MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Commission must dial (669) 900-9128, and enter 820 4187 5556 and then press # to join the meeting. When prompted by the Chair or designee to provide public input at the meeting, the public will be requested to dial *9 or use the Raise Hand option, to address the Commission.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

The agenda is posted for public review in the Main Street Lobby of City Hall East at 200 North Main Street. The Agenda and report(s) related to an agenda item will be available for review at www.Empowerla.org.

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Telecommunication Relay Services

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

Type of Call	Language	Toll-free 800 Number
TTY/VCO/HCO to Voice	English	1-800-735-2929
	Spanish	1-800-855-3000
Voice to TTY/VCO/HCO	English	1-800-735-2922
	Spanish	1-800-855-3000
From or to Speech-to-Speech	English & Spanish	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

1. [1:11 PM] Introduction.
2. [1:12 PM] Call to Order and Commission Roll Call.

Commissioner	Present	Absent
Atkinson	X	
Lipmen	X	
Shaffer	X	
Darett-Quiroz	X	
Wehbe	X	
Regalado	X	
Vo-Ramirez	X	

Public Comment: None

Commission Comment: None

(Note: 1:12 pm - Commissioner Wehbe joined meeting)

3. **[1:14 PM] Approval of the Minutes of the Meeting 3/1/2022**
[\[https://empowerla.org/wp-content/uploads/2022/03/Board-of-Neighborhood-Commissioners-Regular-Meeting-Minutes-3.1.2022.pdf\]](https://empowerla.org/wp-content/uploads/2022/03/Board-of-Neighborhood-Commissioners-Regular-Meeting-Minutes-3.1.2022.pdf)

Action: Motion to reconsider the Minutes for the Meeting of 3/1/2022. Moved by Commissioner Shaffer, seconded by Commissioner Regalado

VOTE	Mover	Shaffer	Second	Regalado
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total	7			
Motion	Carries	X	Fails	

Public Comment: None

Commission Comment: None

4. **[1:19 PM] Multiple Agenda Items Comment.** Comments by members of the public who want to speak on multiple agenda items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Public Comment: Michael Schneider

Commission Comment: None

5. **[1:24 PM] General Public Comments.** Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. No individual speaker will be allowed more than two minutes.

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Public Comment: Jamie York, Josh Nadel, Glenn Bailey, Sharon Brewer, Kay Hartman, Garry Fordyce

Commission Comment: None

6. **[1:37 PM] Discussion with Neighborhood Council (NC) representatives regarding Community Impact Statements.** This item pertains to any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners. [Community Impact Statements](#)

Representative Comments: Kathryn Wheeler

Public Comment: Goat Puppet

Commission Comment: Commissioner Atkinson

7. **[1:48 PM] Findings to Continue Teleconference Meetings Pursuant to AB 361 [Government Code Section 54953(e)].** Determination in accordance with AB 361 [Government Code Section 54953(e)(3)] that, while the state of emergency due to the Covid-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and state or local officials have imposed recommended measures to promote social distancing, this legislative body has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the Commission and neighborhood council board and committee members to meet safely in person and state or local officials continue to impose or recommend measures to promote social distancing.

Action: Commissioner Shaffer made a motion to move findings to Continue Teleconference Meetings Pursuant to AB 361 [Government Code Section 54953(e)] Commissioner Atkinson seconded the motion. Motion was approved.

VOTE	Mover	Shaffer	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total	7			
Motion	Carries	X	Fails	

Public Comment: Goat Puppet, Kathryn Wheeler, Glenn Bailey, Garry Fordyce, Josh Nadel, Stacey Segarra-Bohlinger

Commission Comment: Commission President

8. [1:59 PM] Discussion and possible action on policy for the temporary continuation of virtual Neighborhood Council meetings.

- a. [December 2021 Resolution](#)
- b. [March 2022 Proposed Resolution](#)

Action: Commissioner Daret-Quiroz made a motion to move to pass the resolution to temporarily continue virtual Neighborhood Council meetings policy to read as long as legally permissible under the Brown Act or other applicable laws, all Neighborhood Councils should only hold virtual meetings pursuant to the department's EmpowermentLA Virtual Governance Plan. This policy should become effective upon its adoption and will continue until further notice. The department, at all discretion, may use its authority under existing bonc policies and administrative code to enforce this policy. Commissioner Atkinson seconded the motion. Motion was approved.

VOTE	Mover	Darett-Quiroz	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total	7			
Motion	Carries	X	Fails	

Deputy City Attorney: Elise Ruden

D.O.N.E. Representative: General Manager Raquel Beltran

Public Comment: Josh Nadel, Glenn Bailey, Garry Fordyce, Jamie York, Kathryn Wheeler, Kay Hartman, Stacey Segarra-Bohlinger, Pat Bates, Jennifer, Sharon Brewer, Steve Randall

Commission Comment: Commission President, Commissioner Shaffer, Commissioner Atkinson, Commissioner Regalado, Commissioner Vo-Ramirez

9. [3:06 PM] Discussion and Possible Action on Draft Digital Communications Policy for Neighborhood Councils.

- a. Policy Comparison Chart - what changed Sept 2020 vs March 2022:
<http://tiny.cc/DigitalCommsComparison>
- b. [Department GM Digital Communications Report 03.01.2022](#)

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- c. Unmarked Policy Draft: [03.1.2022 Draft](#)
- d. Department Digital Communications Policy Supporting Materials: <http://tiny.cc/DigitalCommsPolicy>
- e. Community Impact Statements - <https://empowerla.org/commission/community-impact-statements/>

Action: Commissioner Darett-Quiroz made a motion to move to pass the Draft Digital Communications Policy for Neighborhood Councils, version 3.1.2022. Whereas, the Board of Neighborhood Commissioners (Commission) is charged with policy setting and oversight regarding the Neighborhood Council System (Charter § 902). Whereas, the Department of Neighborhood Empowerment (the Department), is charged with, among other things, arranging training and assisting neighborhood councils and implementing and overseeing the compliance with City ordinances and regulations relating to a system of neighborhood councils (Admin. Code § 22.801; Charter § 901); Whereas, pursuant to the City’s Charter, neighborhood councils have an advisory role to the City on issues of concern to the neighborhood (Charter § 900); Whereas, neighborhood councils increasingly utilize websites, social media, electronic and online newsletters, as well as other forms of digital media in accordance with their Chartered role; Whereas, neighborhood councils have requested guidance on the use of their websites, social media, and newsletters to allow them to engage with their stakeholders without infringing on the rights of the public; Whereas, neighborhood councils have requested guidance on the permissible discussion of neighborhood council matters by individual neighborhood council members on private social media and websites; Whereas, the Department presented the Commission with a draft digital communications policy based upon the City’s Information Technology Agency policies; Whereas, the Department held workshops for the neighborhood council members and stakeholders on December 16, 2020, and January 28, 2021; and Whereas, the Commission discussed the digital communications policy at public meetings held between September 2020 and March 2022. Now, therefore, be it resolved that the Board of Neighborhood Commissioners hereby adopts the attached “Digital Communications Policy” for neighborhood councils. Commissioner Atkinson seconded the motion. Motion fails. .

VOTE	Mover	Darett-Quiroz	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer		X		
Darett-Quiroz	X			
Wehbe		X		
Regalado		X		
Vo-Ramirez		X		
Total	3	4		
Motion	Carries		Fails	X

D.O.N.E. Representative: General Manager Raquel Beltran

Public Comment: Goat Puppet, Josh Nadel, Pat Bates, Jamie York, Stacey Segarra-Bohlinger, Kathryn Wheeler

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Commission Comment: Commission President, Commissioner Shaffer, Commissioner Atkinson, Commissioner Vo-Ramirez, Commissioner Regalado

10. [4:03 PM] General Manager's Report.

- a. Department Administration, Neighborhood Council engagement, civic leadership, innovation, policy and government, staffing and budget.

D.O.N.E. Representative: General Manager Raquel Beltran

Public Comment: Josh Nadel, Jamie York, Jennifer, Kathryn Wheeler, Glenn Bailey, Sharon Brewer

Commission Comment: Commissioner Shaffer

(Note: 4:10 pm - Commissioner Daret-Quiroz left meeting)

(Note: 4:16 pm - Commissioner Regalado left meeting)

11. [4:26 PM] Commission Business - Comment from Commissioners on matters within the Board's subject matter jurisdiction.

- a. Brief announcements on Commissioners' own activities.
- b. Requests for future agenda items.
- c. Ask staff to research issues and report back to the Commission at a future time.

Public Comment: Steve Randall, Goat Puppet

Commission Comment: Commissioner Shaffer

Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY) *(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and [subscribe](#) through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)*

- Regular Meeting on Tuesday, April 5, 2022 at 6:00 p.m.
<https://us02web.zoom.us/j/82041875556>
- Regular Meeting on Monday, April 18, 2022 at 1:00 p.m.
<https://us02web.zoom.us/j/82041875556>
- Regular Meeting on Tuesday, May 3, 2022 at 6:00 p.m.
<https://us02web.zoom.us/j/82041875556>

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them

or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20th Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.