EVG-*h* Workgroup 2.0 Meeting Agenda
Wednesday, June 8th, 2022
6:30 PM - 8:00 PM
https://us02web.zoom.us/meeting/register/tZUkfu2uqjwpGtb4ALleqqm-sYL9fpKbeNYk

I. Welcome
   A. Introductions for any new members
   B. Review of Workgroup membership (who is missing and no longer attending?)
      1. https://docs.google.com/spreadsheets/d/1Jio16ccl4hht68GO-OMo0G8Id-xuJQtljMm24hFcIOU/edit?usp=sharing
   C. Brief Summaries of 3 Subgroups (Protocols, Communications & Logistics)
   D. SEED SCHOLARS Introduction

II. Action Items
   A. Protocols & Procedures
      1. **Checklist (Doug, Glenn & Melanie)**
      2. **Two Track Meeting Discussion**
      3. **Policy considerations:**
         a. **Zoom required as a Platform (Josh, Lanira & DONE)**
         b. **Should "Video Always On" be included in the "Required" part of Procedures? (DONE)**
         c. **Are there other proposed policies to consider?**

   B. Health & Safety Considerations
      1. **Report or Checklist (Melanie & Adrianna)**
         https://docs.google.com/document/d/1p-BcRPb0FF74f4-0NcNWrNOYA7Ks7XEyRbRmeJo937I/edit?usp=sharing
         https://docs.google.com/document/d/1ozltsFFaN3yKC9Tz98DYkdrxcIW7z9aE/edit?usp=sharing&ouid=118124428838767704417&rtpof=true&sd=true

   C. Pilot Program - Working Group needs to answer these items
      1. **Size - 6-14**
      2. **Application Process - Survey and ???**
      3. **Department Support during Pilot Program - Expectations**
      4. **Who will be responsible for writing the formal description for the 6/20 BONC meeting?**

   D. Surveys

1. Pilot Program Application Survey (https://forms.gle/SgqSVXc6njiNNedR6) - John
   - Weighted Scale on answers (Josh & John):
     - Raw answer score - Yes = 10, Maybe = 3, No = 0 (except Health questions where Y & N are reversed
     - NC Desires to Join - 100% of raw score
     - Confirmed Venue - 90% of raw score
     - ADA Compliant - 70% of raw score
     - Health & Safety Requirements - 40% of raw score
     - Wi-Fi capabilities - 60% of raw score
     - NC owns some usable equipment - 50% of raw score
2. Equipment Survey from Pilot Program Acceptees (Josh, Hayley, & Elias)
3. SEED SCHOLAR Program & how the EVG Working Group will assist (Josh, Hayley, & Elias) - https://forms.gle/iE1Z9yn6uNF9kNLV6

E. Brown Act Changes
1. Discussion on AB1944 & AB2449 (Doug & Raquel)
   Effective January 2023 (applies to both if adopted)
   - AB 1944 allows teleconferencing as an option in addition to (and not in place of) in-person meetings,
   - Agenda must identify members participating remotely,
   - Agenda must be updated if additional members choose to participate remotely after 72-hour notice has been posted,
   - Addresses and public access to remote board member locations do not have to be identified if the board votes (by majority) to not make them public,
   - A quorum of the board must be present in a single, publicly-accessible, location,
   - Video stream must be available to the public,
   - Means of public comment via online and/or phone required.
   - In addition to many of the provisions in AB 1944, AB 2449 requires board members to publicly state the reason they wish to attend remotely, video must be on, they must state if there are people over the age of 18 with them at their remote location and their relationship to the board member. Also, board members may not attend remotely for more than three consecutive meetings.

   AB1944 - Fact Sheet (Amended Version) -
   https://drive.google.com/file/d/1G91nJI8e-B8i2PawDVEktue8zXa9jcF5/view?usp=sharing
   AB2449 - Fact Sheet (Amended Version) -
   https://drive.google.com/file/d/1QfBtCBWojEIVGVEnUV0KmrvQrtVESgxh/view?usp=sharing
2. Discussion of operational implications
3. Further language changes recommendations
   I. General Board Meeting v Committee Meetings
   II. Committee Meeting Brown Act standards in general

F. Equipment

1. Equipment Purchase Considerations
   - I. Specifications vs Recommended models (DONE document link)
   - II. Size of Board - how to account for scale
   - III Size of Meeting Venue - how to account for scale
2. Funding - Fixed Cost - One Time Equipment costs for Pilot Program
   - What are the best solutions for this?
3. Funding - Fixed Cost - One Time Equipment costs for Full 99 NC Program (https://docs.google.com/document/d/12rW5sxmeCcdwPvM21ap7kqHgyYk8bv-QOZ5_x1whHRQ/edit?usp=sharing for short descriptions)
   - I. City Council gives a one-time cash deposit for the NCs to purchase their own equipment (Melanie)
   - II. City Council finds grants to pay for the equipment (Melanie)
   - III. City Council uses Council Funds to pay for the NCs in their respective Districts (Melanie)
   - IV. City Council buys a list of equipment that each NC submits (Melanie)
   - V. NCs purchase and shared a pool of equipment (Glenn)
   - VI. City Council floats a 0% loan payable over 5-10 years to NCs (Josh)
   - VII. City Council finds corporate sponsorship from a large local tech firm (Josh)
   - VIII. NCs pay for the full cost upfront (Josh)
4. Funding - Variable Costs - Per Meeting costs (https://docs.google.com/document/d/1qKElFrsZ7pFqOHuKhBEv2BxQsYabfC-KfreFc7L7INA/edit?usp=sharing for short descriptions)

   I. Paying Specialists from NC funds (Melanie)

   II. Board Member and/or Community Member does the job (Josh)

   III. RFP Process (DONE)

G. Communications (John)

H. Promoting the Hybrid System

III. Meetings

1. Next General Meeting
   a. Friday 6-17-22 @ 5:30 PM to 7:00 PM
2. Next Subgroup Meetings
   a. P&P - Monday 6-13-22 @ 11:30 AM to 1:00 PM
   b. Comms. - Wed. 6-15-22 @ 11:30 AM to 1:00 PM
   c. Logistics - Thurs. 6-16-22 @ 6:30 PM to 8:00 PM

IV. Adjournment

GROUND RULES
- Mute All Electronic Devices – to vibrate if necessary
- All speakers will be "stacked" in the order they "raised" their hand
- Keep comments concise and "on" subject
- Be Honest in Your Comments, however:
  - Please Respect Others as They Wish To Be Respected
  - Act Professionally
- Be Aware of Others

● **Please Listen Carefully to Others**