



**EVG-h Workgroup 2.0 Meeting Agenda  
Communications Subgroup  
Wednesday, June 15th, 2022  
11:30 AM - 1:00 PM**

<https://us02web.zoom.us/meeting/register/tZcldOurpj8oHNchJvtk8Pfn0hLI25Ay9Cjl>

**Attendees:** Suzanne Lewis, Jamie York, Jannaine Mancilla, Angie Aramayo, Genn Bailey

**Co-Chairs:** John DiGregorio, Josh Nadel

**Staff:** Raquel Beltran, Jose Galdomez,

**Facilitator:** Freddy Cupen-Ames

**Secretary:** Hayley Geiger

Call to order at 11:34 am

**I. Protocols Discussion Items**

**A. City Council – Funding & Help with Brown Act changes in Sacramento (AB1944 & AB2449)**

- John recommends we put this in a short letter, comes from BONC. He believes we should put this in front of the EVG group members by Friday. The letter should outline our current funding proposals with a ranking (determined by the workgroup) and include specific brown act changes that would be requested. He'd like to get a consensus on this.
- Raquel pulled up the sample that was sent by the Mayor's legislative staff that modeled what departments send to the city council on legislative items. She pulled up a format she suggested we use in our letter.
- The workgroup is at a consensus on using this format.

**B. City Council – Partner to be their citizen advisory body for their own Hybrid system**

- John said the working group committee would be the best citizen advisory body for the city council's hybrid system. There is a general consensus on this decision.
- Jamie said that the ability to have a zoom call-in is entirely dependent on Councilmember

Nuria Martinez's decision. She also mentioned that in a committee, it is dependent on the committee chair if they want to exercise having zoom meetings. She said the decision on zoom meetings is made based on what the Council President decides.

- John said that we might want to include a recommendation that zoom is not a suggestion, but is a requirement.
- Raquel said that only the city council is meeting in person, and all other bodies are meeting virtually. Jamie said there was no call-in option at the budget and finance meeting, so she got in touch with Councilman Bloomfield, who told her that at the committee level at the city council, the zoom option is being made at the discretion of committee chairs.
- Josh said that he wants to help the city council design something that's a hybrid for after the period of virtual meetings. He wants this system to be a rigorous setup where the public has the opportunity to weigh in on topics of conversation. The goal is to help City Council set up something similar after virtual meetings come to an end.

### **C. How to select Pilot Program NCs**

- John put together a 10-question survey
- Looking to develop a weighted scale
- Jamie suggests that a question in the survey be a self-assessment question of the quality of internet access in different neighborhoods.
- Suzanne wants to know if an NC that is uninterested in being a part of the pilot program and is still picked for the pilot program, will be problematic?
- John said we will not exclude from consideration those who are uninterested
- Suzanne asked how will NC's be chosen?
  - Josh said Commissioners indicated that we select 2 per piece with a total of 14 NCs
  - A small NC and a large NC be picked
- Glenn said the department has all the NC sizes documented. He also suggests if we need a bigger council we should look for those that have more than 21 members and small size councils be measured at less than 15 members.
- Josh brought into question attendance amounts as a factor.
  - John said this could be objective
- Freddy said there are 9 NCs that have 9 or less board members, 1 NC that has 35 board members, and 3 NCs that have 30 or more board members
- John requests that Freddy send over the data from the LA Commission.
- The absolute recommendation is to take sanctions to make sure BONCs are okay with the distribution of the centralized survey. Data collection will be used to decide how we will recommend NCs to BONC.
- Suzanne hopes to help to struggle NCs in the pilot program. This is an important measure of NC capabilities.
- Josh had an idea for NCs to have sister NCs that help each other out; a support system.
- John said: distribute the survey, collect results, consultation/review process, follow up with interested NCs, and ask what type of support is necessary for the success of the NC in the pilot program.
- Josh said it's important to continue to have the working group that's meets to help solve issues actively and hear the positives and negatives of the program.
- Raquel suggests that the goal of the pilot program is to tell the decision maker what it's going to take to successfully run hybrid meetings
- Josh said we should build a solid support network for this program

- John said it's important to include how success will be measured in this program. He also brought up the varying degrees of success. Josh wants something written up for this by Friday.
- Raquel suggests that we title it as success may not be what you want to do, but rather "what we're going to be measuring" - Josh suggested we use the term progress, Raquel suggested inclusion, engagement, technology
  - Glenn agrees with Raquel
  - Glenn brought up the things that we cant measure

#### **D. How to promote Hybrid System to NC System**

- John said we should make a video or infographic that demonstrates the importance of a pilot program
- John said we should consider an introductory video session town hall
  - In person event, all pilot NC's will attend
- John suggested we could also create a how to video (commercial)
- Glenn agrees. He suggested a DEMO
- Raquel asked if John is talking about how to communicate to the NC's during the pilot process or after the pilot process on how to proceed on hybrid meetings.
  - John said a little bit of both. He added that procedures, equipment, etc should be finalized.
- John said once the NC's are selected, they would create a dept sponsored box sponsored event at a non-city building & market the event as the first hybrid system experience. Open invitation to the rest of the city for virtual participation. Selected NC's will attend in person.
  - Josh likes this idea. He suggests we run a practice version of this first.
- Josh said we should be actively promoting this
- Suzanne told us a story about when she was involved in congress. She told us about her test run experience, and encourages that we do several test runs.
- Jamie said we should use a "mock trial" system for test runs. We should have some disruptions so we can figure out a way to handle them.
  - Josh & John agree
- John recommended we create a frequent issues/concerns section
- Josh said we should find those with technical skills to come out to a virtual seminar for equipment setup.
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#### **E. Zoom as a platform**

#### **F. "Video Always On" as part of the quorum requirements**

- Jamie is concerned that those with unreliable internet connectivity will not be able to have their cameras on. She suggested that the board could affirm that members with video off are present. Inclusivity & equity issue.
- Raquel suggested we address this problem & tell the commission how to solve this.
  - Josh recommended NCs get personal hotspots for those who cant make the in person meetings and have bad connectivity.
- Glenn said video on was one of the 4 recommendations that Doug made to the committee. He is not clear on the majority, but knows that this will be debated at the full group meeting.
- Suzanne agrees with Jamie that camera on shouldnt be mandated, instead it should just be a

strong suggestion. She is concerned that this will affect quorum.

## **II. Report Format**

## **III. Adjournment at 1:01pm**

### **GROUND RULES**

- **Mute All Electronic Devices – to vibrate if necessary**
- **All speakers will be “stacked” in the order they “raised” their hand**
- **Keep comments concise and “on” subject**
- **Be Honest in Your Comments, however:**
  - **Please Respect Others as They Wish To Be Respected**
  - **Act Professionally**
- **Be Aware of Others**
- **Please Listen Carefully to Others**