

CITY OF LOS ANGELES

BOARD OF NEIGHBORHOOD COMMISSIONERS

ELI LIPMEN
President

RAY REGALADO
Vice President

LEONARD SHAFFER
JOY ATKINSON
DEBBIE WEHBE
MAGGIE DARETT-QUIROZ
QUYEN VO-RAMIREZ

Email: commission@empowerla.org

CALIFORNIA



ERIC GARCETTI
MAYOR

NEIGHBORHOOD COUNCILS
EMPOWER LA
Department of
NEIGHBORHOOD EMPOWERMENT

20th FLOOR, CITY HALL
200 NORTH SPRING STREET LOS
ANGELES, CA 90012

TELEPHONE (213) 978-1551
TOLL-FREE 3-1-1
FAX: (213) 978-1751
E-MAIL: EmpowerLA@lacity.org

RAQUEL BELTRÁN
GENERAL MANAGER
ERRICKA PEDEN
EXECUTIVE ASSISTANT

www.EmpowerLA.org

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES - APPROVED

Monday, May 16, 2022 at 1:00 PM
Zoom Meeting Online or By Telephone

SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACIÓN, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

To Join the Meeting Dial: (669) 900 6833 or one of the following Toll-Free Telephone Numbers:

(833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276

The toll-free feature eliminates long-distance call charges for participants. However, participants' phone carriers may apply other telephone charges.

Then Enter This Webinar ID: 820 4187 5556 and Press #

You can also join the meeting online by clicking on this link to join the webinar:

<https://us02web.zoom.us/j/82041875556>

Or you can join the webinar by entering Webinar ID 820 4187 5556 into the "Join a Meeting" field when online.

The latest version of Zoom must be installed if you would like to make public comments

The following are links to information widely distributed to the Neighborhood Council System:

- [Neighborhood Council Monthly Profiles](#)

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES

Monday, May 16, 2022

Page 2 of 14

- [Neighborhood Council Newsletters](#)
- [Community Impact Statements](#)
- [Code of Conduct Supporting Materials](#)

AN EQUAL EMPLOYMENT OPPORTUNITY – AFFIRMATIVE ACTION EMPLOYER

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NEIGHBORHOOD COMMISSIONERS MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Commission must dial (669) 900-9128, and enter 820 4187 5556 and then press # to join the meeting. When prompted by the Chair or designee to provide public input at the meeting, the public will be requested to dial *9 or use the Raise Hand option, to address the Commission.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

The agenda is posted for public review in the Main Street Lobby of City Hall East at 200 North Main Street. The Agenda and report(s) related to an agenda item will be available for review at www.Empowerla.org.

Telecommunication Relay Services

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES

Monday, May 16, 2022

Page 3 of 14

Type of Call	Language	Toll-free 800 Number
TTY/VCO/HCO to Voice	English	1-800-735-2929
	Spanish	1-800-855-3000
Voice to TTY/VCO/HCO	English	1-800-735-2922
	Spanish	1-800-855-3000
From or to Speech-to-Speech	English & Spanish	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

- [1:07 PM] Introduction.**
- [1:09 PM] Call to Order and Commission Roll Call.**

Commissioner	Present	Absent
Atkinson	X	
Lipmen	X	
Shaffer	X	
Darett-Quiroz		X
Wehbe		X
Regalado	X	
Vo-Ramirez	X	

- Approval of the Minutes of the May 3, 2022 Meeting**
[\[https://empowerla.org/wp-content/uploads/2022/05/Board-of-Neighborhood-Commissioners-Regular-Meeting-Minutes-5.3.2022_DRAFT.docx.pdf\]](https://empowerla.org/wp-content/uploads/2022/05/Board-of-Neighborhood-Commissioners-Regular-Meeting-Minutes-5.3.2022_DRAFT.docx.pdf)

Action: Commissioner Atkinson made a motion to approve the Meeting Minutes of 5/03/2022. Commissioner Shaffer seconded the motion. Motion was approved.

Public Comment: Kalani Whittington.

Commission Comment: Commission President Lipmen.

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES

Monday, May 16, 2022

Page 4 of 14

VOTE	Mover	Atkinson	Second	Shaffer
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe				X
Regalado	X			
Vo-Ramirez	X			
Total	5	0	0	2
Motion	Carries			

4. **Multiple Agenda Items Comment.** Comments by members of the public who want to speak on multiple agenda items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Public Comment: None.

Commission Comment: None.

5. **General Public Comments.** Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. No individual speaker will be allowed more than two minutes.

Public Comment: Josh Nadel, Glenn Bailey, Kalani Whittington.

Commission Comment: None.

6. **Discussion with Neighborhood Council (NC) Representatives Regarding Community Impact Statements.** This item pertains to any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners. [Community Impact Statements](#)

Representative Comments: None.

Commission Comment: None.

7. **Findings to Continue Teleconference Meetings Pursuant to AB 361 [Government Code Section 54953(e)].** Determination in accordance with AB 361 [Government Code Section 54953(e)(3)] that, while the state of emergency due to the Covid-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and state or local officials have imposed recommended measures to promote social distancing, this legislative body has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the Commission and neighborhood council

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES

Monday, May 16, 2022

Page 5 of 14

board and committee members to meet safely in person and state or local officials continue to impose or recommend measures to promote social distancing.

Action: Commissioner Shaffer made a motion to move findings to Continue Teleconference Meetings Pursuant to AB 361. [Government Code Section 54953(e)]. Commissioner Atkinson seconded. Motion was approved.

Public Comment: None.

Commission Comment: Commission President Lipmen

VOTE	Mover	Shaffer	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe				X
Regalado	X			
Vo-Ramirez	X			
Total	5	0	0	2
Motion	Carries			

8. Verbal Updates Regarding Congress of Neighborhoods

Daniel Perez, Chair of the Congress of Neighborhoods Planning Committee, noted that this year’s Congress is on Saturday September 24, 8am to 3:45pm on Zoom. The theme is The Future of LA, Celebrating Our City. Submission requests on topics or speakers for the Congress continues until June 5th. Submit to tinyurl.com/con22workshop and see www.Neighborhoodcongress.LA for further information.

Representative Comment: Daniel Perez

Public Comment: Glenn Bailey, Kathleen Edwards, Kay Hartman.

Commission Comment: Commission President Lipmen

9. Verbal Updates Regarding City Clerk Funding

Janet Hernandez, Representative from the Office of the City Clerk’s Office, Neighborhood Council Funding Division gave an update including but not limited to: Important Deadlines - Event Submissions for NCs is May 20, check payment requests June 1, credit card transactions June 20. Fiscal Year Administrative Packet/ Annual Budget form is available on the website.

City Clerk Funding Representative: Janet Hernandez

Public Comment: Josh Nadel, Glenn Bailey.

Commission Comment: Commission President Lipmen, Commissioner Shaffer

10. Discussion and Possible Action on Bylaws Amendment and Board Structure Change for the Van Nuys Neighborhood Council. Van Nuys is requesting to modify their Board structure by:

1. Converting At-Large Commercial Business Seat 3 to At-Large Representative Seat 2
2. Converting At-Large Commercial Business Seat 4 to At-Large Representative Seat 3

The Department recommends that the Board of Neighborhood Commissioners:

FIND the Van Nuys Neighborhood Council’s request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and

APPROVE the change to the Van Nuys Neighborhood Council’s bylaws.

[Van Nuys Neighborhood Council Proposed Bylaws Amendment Packet](#)

D.O.N.E. Representative: Lorenzo Briceño

Van Nuys Neighborhood Council Representative: Kathy Schreiner

Public Comment: None.

Commission Comment: Commissioner Atkinson

Action: Commissioner Shaffer made a motion to APPROVE the change to the Van Nuys Neighborhood Council’s bylaws (as noted above); Commissioner Regalado seconded the motion. Motion was approved.

VOTE	Mover	Shaffer	Second	Regalado
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe				X
Regalado	X			
Vo-Ramirez	X			
Total	5	0	0	2
Motion	Carries			

11. Discussion and Possible Action on Bylaws Amendment and Board Structure Change for the Hermon Neighborhood Council. Hermon is requesting to modify their Board structure by:

1. Changing the Student Representative to Community Interest Seat

The Department recommends that the Board of Neighborhood Commissioners:

FIND the Herman Neighborhood Council’s request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and

APPROVE the change to the Hermon Neighborhood Council’s bylaws.

[Hermon Neighborhood Council Proposed Bylaws Amendment Packet](#)

D.O.N.E. Representative: Erica Gatica

Hermon Neighborhood Council Representative: Lee Turner

Public Comment: None.

Commission Comment: Commissioner Shaffer, Commission President Lipmen, Commissioner Atkinson.

Action: Commissioner Atkinson made a motion to APPROVE the change to the Hermon Neighborhood Council’s bylaws (as noted above); Commissioner Regalado seconded the motion. Motion was approved.

VOTE	Mover	Atkinson	Second	Regalado
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe				X
Regalado	X			
Vo-Ramirez	X			
Total	5	0	0	2
Motion	Carries			

12. Discussion and Possible Action on Bylaws Amendment and Board Structure Change for the Atwater Village Neighborhood Council. Atwater Village is requesting to modify their Board structure by:

1. Increasing South Atwater Area Representative seats from four (4) to six (6) to more closely reflect resident population distribution.
2. Expanding definition of Education Representative to include students, parents and students, and employees or volunteers of non-profit K-12 schools that includes all or part of Atwater Village within its mandated attendance boundaries.

The Department recommends that the Board of Neighborhood Commissioners:

FIND the Atwater Village Neighborhood Council's request to change their Board structure consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and

APPROVE the change to the Atwater Village Neighborhood Council's bylaws.

[Atwater Village Neighborhood Council Proposed Bylaws Amendment Packet](#)

Action: Commissioner Shaffer made a motion that we find if the bylaws amendment is changed to add any K-12 educational facility, the Atwater NC's request to change their board structure is consistent with the principals governing a Certified Neighborhood Council's purpose and operations per Article VI Section 3c of the Plan for a Citywide System of Neighborhood Councils; and further, if that amendment is accepted, we **APPROVE** the change to the Atwater Village Neighborhood Council's bylaws. The motion was seconded by Commissioner Atkinson.

D.O.N.E. Representative: Dina Andrews

Atwater Village Neighborhood Council Representative: Edward Albuoro Morrissey

Public Comment: Glenn Bailey

Commissioner Shaffer **withdrew the amendment**, and noted that they perhaps clean up the language and that this be about the qualification for this position. Atkinson withdrew her second.

Action: Commissioner Atkinson made a motion to APPROVE the change to the Atwater Village Neighborhood Council's bylaws (as noted above); Commissioner Shaffer seconded the motion. Motion was approved.

Public Comment: None.

Commissioner Comment: None.

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES

Monday, May 16, 2022

Page 9 of 14

VOTE	Mover	Atkinson	Second	Shaffer
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe				X
Regalado	X			
Vo-Ramirez	X			
Total	5			2
Motion	Carries			

13. Discussion and Possible Action on Bylaws Amendment and Board Structure Change for the Los Feliz Neighborhood Council. Los Feliz is requesting to modify their Board structure by:

1. Splitting LFNC District B in half, forming 2 districts (B & F).
2. Adding 3 Board seats for the new district. Raising quorum to 12.

*Structure change to take effect at the 2023 LFNC elections.

The Department recommends that the Board of Neighborhood Commissioners:

FIND the Los Feliz Neighborhood Council’s request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and

APPROVE the change to the Los Feliz Neighborhood Council’s bylaws.

[Los Feliz Neighborhood Council Proposed Bylaws Amendment Packet](#)

Action: Commissioner Shaffer made a motion to APPROVE the change to the Los Feliz Neighborhood Council’s bylaws (as noted above); Commissioner Atkinson seconded the motion. Motion was approved.

D.O.N.E. Representative: Dina Andrews

Los Feliz Neighborhood Council Representative: Dan McNamara

Public Comment: Sharon Brewer.

Commission Comment: Lipmen, Regalado.

VOTE	Mover	Shaffer	Second	Atkinson

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES

Monday, May 16, 2022

Page 10 of 14

Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe				X
Regalado	X			
Vo-Ramirez	X			
Total	5			2
Motion	Carries			

[At 3:14 PM, attention was next turned to item #16.]

14. [3:27 PM] Verbal Updates Regarding Code of Conduct Ad-Hoc Committee

Public Comment: Kay Hartman, Kalani Whittington

Commission Comment: Commissioner Vo-Ramirez, Commissioner Shaffer

15. [3:37 PM] General Manager’s Report.

- a. Department Administration, Neighborhood Council engagement, civic leadership, innovation, policy and government, staffing and budget, and exhaustive efforts

i) [Exhaustive Effort workplans](#)

D.O.N.E. Representative: General Manager Raquel Beltran

Public Comment: Josh Nadel, Kalani Whittington, Sharon Brewer, Glenn Bailey, Lisa Kaye, Goat N Refugee

Commissioner Comments: Commissioner Shaffer.

16. [3:14 PM] Discussion and Possible Action to Make Recommendations to City Council Regarding [AB 1944 \(Lee & C. Garcia\)](#) and/or [AB 2449 \(Rubio\)](#), Proposed Amendments to the Brown Act.

D.O.N.E. Representative: General Manager Raquel Beltran

Public Comment: Josh Nadel, Jamie York, Kalani Whittington.

Commission Comment: Commissioner President Lipmen.

[3:27 PM] Commission President Lipmen left the meeting, and turned over the rest of the meeting to Commissioner Regalado. Attention was turned to item #14.

17. Commission Business. Comment from Commissioners on matters within the Board’s subject matter jurisdiction.

- a. Brief announcements on Commissioners’ own activities.

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES

Monday, May 16, 2022

Page 11 of 14

- b. Requests for future agenda items.
- c. Ask staff to research issues and report back to the Commission at a future time.

Public Comment: Goat N Refugee, Josh Nadel

Commission Comment: Commissioner Shaffer

Commission Vice President Regalado adjourned the meeting at 4:36 pm. Thomas Soong noted that the meeting for the 31st may need to be rescheduled due to a training that day.

Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY) *(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and [subscribe](#) through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)*

- Special Meeting on Tuesday, May 31, 2022 at 6:00 p.m.
<https://us02web.zoom.us/j/82041875556>
- Regular Meeting on Tuesday, June 7, 2022 at 6:00 p.m. - **Canceled**
<https://us02web.zoom.us/j/82041875556>
- Regular Meeting on Monday, June 20, 2022 at 1:00 p.m.
<https://us02web.zoom.us/j/82041875556>

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a **MOTION TO RECONSIDER** and alter its action taken on any item listed on this agenda at any time during this meeting, or make a **MOTION TO RECONSIDER** at its next regular meeting as indicated below:

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES

Monday, May 16, 2022

Page 12 of 14

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20th Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.