

# CITY OF LOS ANGELES

## BOARD OF NEIGHBORHOOD COMMISSIONERS

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Vice President

LEONARD SHAFFER  
JOY ATKINSON  
DEBBIE WEHBE  
MAGGIE DARETT-QUIROZ  
QUYEN VO-RAMIREZ

Email: [commission@empowerla.org](mailto:commission@empowerla.org)

## CALIFORNIA



ERIC GARCETTI  
MAYOR

NEIGHBORHOOD COUNCILS  
**EMPOWER LA**  
Department of  
NEIGHBORHOOD EMPOWERMENT

20<sup>th</sup> FLOOR, CITY HALL  
200 NORTH SPRING STREET LOS  
ANGELES, CA 90012

TELEPHONE (213) 978-1551  
TOLL-FREE 3-1-1  
FAX: (213) 978-1751  
E-MAIL: [EmpowerLA@lacity.org](mailto:EmpowerLA@lacity.org)

RAQUEL BELTRÁN  
GENERAL MANAGER

ERRICKA PEDEN  
EXECUTIVE ASSISTANT

[www.EmpowerLA.org](http://www.EmpowerLA.org)

## BOARD OF NEIGHBORHOOD COMMISSIONERS

### SPECIAL MEETING MINUTES - **DRAFT**

**Tuesday, June 21, 2022 at 6:00 PM**

**Zoom Meeting Online or By Telephone**

SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACIÓN, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

**To Join the Meeting Dial: (669) 900 6833 or one of the following Toll-Free Telephone Numbers:**

**(833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276**

The toll-free feature eliminates long-distance call charges for participants. However, participants' phone carriers may apply other telephone charges.

**Then Enter This Webinar ID: 820 4187 5556 and Press #**

**You can also join the meeting online by clicking on this link to join the webinar:**

**<https://us02web.zoom.us/j/82041875556>**

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**The latest version of Zoom must be installed if you would like to make public comments using your computer.**

**The following are links to information widely distributed to the Neighborhood Council System:**

- [Neighborhood Council Monthly Profiles](#)
- [Neighborhood Council Newsletters](#)

- [Community Impact Statements](#)
- [Code of Conduct Supporting Materials](#)

AN EQUAL EMPLOYMENT OPPORTUNITY – AFFIRMATIVE ACTION EMPLOYER

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IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NEIGHBORHOOD COMMISSIONERS MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Commission must dial (669) 900-9128, and enter 820 4187 5556 and then press # to join the meeting. When prompted by the Chair or designee to provide public input at the meeting, the public will be requested to dial \*9 or use the Raise Hand option, to address the Commission.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

The agenda is posted for public review in the Main Street Lobby of City Hall East at 200 North Main Street. The Agenda and report(s) related to an agenda item will be available for review at [www.Empowerla.org](http://www.Empowerla.org).

Telecommunication Relay Services

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained

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Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

Type of Call	Language	Toll-free 800 Number
TTY/VCO/HCO to Voice	English	1-800-735-2929
	Spanish	1-800-855-3000
Voice to TTY/VCO/HCO	English	1-800-735-2922
	Spanish	1-800-855-3000
From or to Speech-to-Speech	English & Spanish	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

- [6:01 PM] Introduction.** Commission Vice President Regalado introduced and led the meeting until Commission President Lipmen arrived at 7:00 PM.
- [6:10 PM] Call to Order and Commission Roll Call.**

Commissioner	Present	Absent
Atkinson	X	
Lipmen ( <i>arrived at 7:00 PM</i> )	X	
Shaffer	X	
Darett-Quiroz	X	
Wehbe	X	
Regalado	X	
Vo-Ramirez	X	

- [6:11 PM] Approval of the Minutes of the Meeting 6/6/2022**  
[\[https://empowerla.org/wp-content/uploads/2022/06/Board-of-Neighborhood-Commissioners-Special-Meeting-Minutes\\_6.6.2022\\_Draft.docx.pdf\]](https://empowerla.org/wp-content/uploads/2022/06/Board-of-Neighborhood-Commissioners-Special-Meeting-Minutes_6.6.2022_Draft.docx.pdf)

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**Action:** Commissioner Wehbe made a motion to approve the Meeting Minutes of 06/06/2022. Commissioner Atkinson seconded the motion. Motion was approved.

Public Comment: None. / Commission Comment: None.

VOTE	Mover	Wehbe	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen				X
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total	6	0	0	1
Motion	Carries			

- [6:15 PM] Multiple Agenda Items Comment.** Comments by members of the public who want to speak on multiple agenda items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Public Comment: None. / Commission Comment: None.

- [6:16 PM] General Public Comments.** Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. No individual speaker will be allowed more than two minutes.

Public Comment: Josh Nadel, Sharon Brewer.

Commission Comment: None.

- [6:22 PM] Discussion with Neighborhood Council (NC) representatives regarding Community Impact Statements.** This item pertains to any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners. [Community Impact Statements](#)

Representative Comments: None. / Commission Comment: None.

- [6:23 PM] Findings to Continue Teleconference Meetings Pursuant to AB 361 [Government Code Section 54953(e)].** Determination in accordance with AB 361 [Government Code Section 54953(e)(3)] that, while the state of emergency due to the Covid-19 pandemic, as originally proclaimed by the Governor on

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March 4, 2020, remains active and state or local officials have imposed recommended measures to promote social distancing, this legislative body has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the Commission and neighborhood council board and committee members to meet safely in person and state or local officials continue to impose or recommend measures to promote social distancing.

**Action:** Commissioner Shaffer made a motion to move findings to Continue Teleconference Meetings Pursuant to AB 361. [Government Code Section 54953(e)]. Commissioner Atkinson seconded. Motion was approved.

Public Comment: Paula Gerez, Gabriel Khanlian, Sharon Brewer, Jamie York, Josh Nadel.

Commission Comment: Commissioner Atkinson.

VOTE	Mover	Shaffer	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen				X
Shaffer	X			
Darett-Quiroz	X			X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total	6	0	0	1
Motion	Carries			

**8. [6:39 PM] Verbal Updates Regarding Congress of Neighborhoods**

Daniel Perez, Chair of 2022 Congress Planning Committee, gave updates on the upcoming Congress of Neighborhoods, happening on Saturday September 24, 2022 from 8 a.m. - 4 p.m. on Zoom. The theme is The Future of LA, Celebrating Our City. See [www.neighborhoodcongress.la](http://www.neighborhoodcongress.la) Submission deadline has been extended to July 5<sup>th</sup> for requests on topics or speakers for the Congress. Submit to [tinyurl.com/con22workshop](http://tinyurl.com/con22workshop) and see [www.Neighborhoodcongress.LA](http://www.Neighborhoodcongress.LA) for further information. They are now accepting nominations for Youth Keynote Speaker as part of this year’s Congress. Email [info@neighborhoodcongress.la](mailto:info@neighborhoodcongress.la) and they are soliciting any video submissions three minutes or less this year. Think about what your NC would be interested in highlighting. As part of opening session, they would like to include a musical performance featuring NC Board or Committee members who would like to join the Congress Band: Reach out to him for an opening session number.

Representative Comment: Daniel Perez

Public Comment: Misty fr Leimert.

Commission Comment: Commissioner Wehbe, Commissioner Atkinson.

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**9. [6:50 PM] Verbal Updates from the Office of City Clerk regarding the Neighborhood Council Funding Program.**

City Clerk Funding Division Representative: None.

**10. [6:50 PM] Discussion and Possible Action on recommendations from the EmpowerLA Virtual Governance Hybrid Work Group [[EVG Working Group Recommendations](#)]**

EVG Work Group Representative: Josh Nadel opened the floor to GM Beltran, following which he gave his report.

D.O.N.E. Representative: General Manager Raquel Beltran recognized Josh Nadel and the group for their work and gave a report.

*[At 6:59 PM, Commissioner President Lipmen arrived. His presence was announced at 7:04 PM.]*

Public Comment: Jennifer Goodie, Steve Randall, Gabriel Khanlian, Kalani Whittington, Sharon Brewer, Jamie York, Gary Fordyce.

Commission Comment: Commissioner Shaffer, Commission President Lipmen.

**11. [7:44 PM] Discussion and possible action regarding the approval of D.I.A. Productions, INC, first amended and restated agreement with the Department of Neighborhood Empowerment. Amount to be approved: \$37,864. [Copy of Professional Service Agreement](#)**

D.O.N.E. Representative: General Manager Raquel Beltran

**Action:** Commissioner Shaffer made a motion to approve the First Amended and Restated Professional Services contract between the City of Los Angeles and D.I.A. Productions, Inc., for EmpowerLA Virtual Governance Training Services for Neighborhood Councils for the City of Los Angeles Department of Neighborhood Empowerment. Agreement C-139946 RA1, along with Attachments A, B and C. Amount to be approved: \$37,864 Commissioner Wehbe seconded the motion. Motion was approved.

Public Comment: Bass4Mayor (aka Goat Puppet), Jennifer Goodie.

Commission Comment: Commissioner Atkinson, Commissioner Shaffer, Commission President Lipmen.

VOTE	Mover	Shaffer	Second	Wehbe
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			

Vo-Ramirez	X			
<b>Total</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Motion</b>	<b>Carries</b>			

**12. [7:55 PM] General Manager’s Report**

- a. Department Administration, Neighborhood Council engagement, civic leadership, policy and government, communications, awareness and engagement, administration, staffing and budget.

D.O.N.E. Representative: General Manager Raquel Beltran thanked the Commission and members of the public. She gave a special acknowledgment of Daniel Johnson, moderating this evening’s meeting for the first time, in Guadalupe’s absence, and Thomas Soong who, though being under the weather, was present and working through the meeting. GM Beltran gave an extensive update.

Public Comment: Josh Nadel, Jennifer Goodie, Goat Puppet N, Jamie York, Glenn Bailey, Sharon Brewer, Kalani Whittington.

Commission Comments: Commissioner Shaffer.

**13. [8:26 PM] Discussion and Possible Action on Bylaws Amendment and Board Structure Change for the Hollywood Studio District Neighborhood Council. Hollywood Studio District is requesting to modify their Board structure by:**

Expanding the eligibility of the seven (7) Neighborhood seats by eliminating the requirement to "live within neighborhood area" and "replace with live within the boundaries of the HSDNC." The Department recommends that the Board of Neighborhood Commissioners:

**FIND** the Hollywood Studio District Neighborhood Council’s request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and

**APPROVE** the change to the Hollywood Studio District Neighborhood Council’s bylaws.  
[Hollywood Studio District Neighborhood Council Proposed Bylaws Amendment Packet](#)

\*If approved, the Amended Bylaw Language shall be deemed approved and become effective immediately.

**Action:** Commissioner Shaffer made a motion to APPROVE the change to the Hollywood Studio District Neighborhood Council’s bylaws (as noted above); Commissioner Wehbe seconded the motion. Motion was approved.

D.O.N.E. Representative: Mario Hernandez

Hollywood Studio District Neighborhood Council Representative: Damien Burke



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Public Comment: Goat Puppet N, Kalani Whittington, Josh Nadel.

Commission Comment: Commission President Lipmen, Commissioner Shaffer.

VOTE	Mover	Shaffer	Second	Wehbe
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total	7	0	0	0
Motion	Carries			

**14. [8:43 PM] Discussion and Possible Action on Bylaws Amendment and Board Structure Change for the Porter Ranch Neighborhood Council. Porter Ranch is requesting to modify their Board structure by:**

Adding the following: 1 Youth Seat

The Department recommends that the Board of Neighborhood Commissioners:

**FIND** the Porter Ranch Neighborhood Council’s request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and **APPROVE** the change to the Porter Ranch Neighborhood Council’s bylaws.

[Porter Ranch Neighborhood Council Proposed Bylaws Amendment Packet](#)

**Action:** Commissioner Atkinson made a motion to APPROVE the change to the Porter Ranch Neighborhood Council’s bylaws (as noted above); Commissioner Darett-Quiroz seconded the motion. Motion was approved.

D.O.N.E. Representative: Mario Hernandez

Porter Ranch Neighborhood Council Representatives: Gibson Nyambura and Gabriel Khanlian

Public Comment: Asaad Alnajjar, Kalani Whittington, Steve Randall, Goat Puppet N was called twice but did



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not respond.

Commission Comment: Commission President Lipmen, Vo-Ramirez.

VOTE	Mover	Atkinson	Second	Darett-Quiroz
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total	7	0	0	0
Motion	Carries			

**15. [9:00 PM] Discussion and Possible Action on Bylaws Amendment and Board Structure Change for the Northridge East Neighborhood Council. Northridge East is requesting to modify their Board structure by:**

1. Reducing the “Business Owner or Employee Board Member” seats from two (2) to one (1)
2. Increasing the “Resident Board Member” seats from six (6) to seven (7) to more closely reflect resident population distribution.

\*If approved, the Amended Bylaw Language shall be deemed approved and become effective immediately.

The Department recommends that the Board of Neighborhood Commissioners:

**FIND** the Northridge East Neighborhood Council’s request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and

**APPROVE** the change to the Northridge East Neighborhood Council’s bylaws.

[Northridge East Neighborhood Council Proposed Bylaws Amendment Packet](#)

**Action:** Commissioner Vo-Ramirez made a motion to APPROVE the change to the Northridge East Neighborhood Council’s bylaws (as noted above); Commissioner Shaffer seconded the motion. Motion was approved.

D.O.N.E. Representative: Octaviano Rios and Thomas Soong.

Northridge East Neighborhood Council Representative: Glenn Bailey.

Public Comment: Goat Puppet N.

Commission Comment: Commissioner Shaffer.

VOTE	Mover	Vo-Ramirez	Second	Shaffer
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total	7	0	0	0
Motion	Carries			

**16. [9:15 PM] Commission Business** - Comment from Commissioners on matters within the Board’s subject matter jurisdiction.

Of note, Thomas Soong would recommend having the remaining board structure changes at the regularly scheduled meeting on July 5<sup>th</sup>

- a. Brief announcements on Commissioners’ own activities.
- b. Requests for future agenda items.
- c. Ask staff to research issues and report back to the Commission at a future time.

Public Comment: Steve Randall, Goat Puppet N., Jennifer Goodie, Lee, Glenn Bailey

(It was noted that Goat Puppet N. had a raised hand but had used up his time.)

Commissioner Lipmen adjourned the meeting at 9:31 PM with wishes for a Happy 4<sup>th</sup> of July.

**Future Board of Neighborhood Commissioners Meetings** (INFORMATION ONLY) *(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at [www.lacity.org](http://www.lacity.org) to view Commission agendas and subscribe through the City’s Early*

Notification System Subscription page to receive the Commission's agendas via email.)

- ~~The Special Meeting for Thursday, June 30, 2022 at 6:00 p.m. – **CANCELED**~~
- Regular Meeting on Tuesday, July 5, 2022 at 6:00 p.m.  
<https://us02web.zoom.us/j/82041875556>

#### **FINALIZATION OF BOARD ACTION:**

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

#### **EXHAUSTION OF ADMINISTRATIVE REMEDIES:**

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

#### **RECONSIDERATION:**

The Commission may make a **MOTION TO RECONSIDER** and alter its action taken on any item listed on this agenda at any time during this meeting, or make a **MOTION TO RECONSIDER** at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

#### **PUBLIC ACCESS OF RECORDS:**

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20<sup>th</sup> Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail:

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**Commission@EmpowerLA.org.**